

INFORMATION SYSTEMS COMMITTEE

August 2, 2016

The Information Systems Committee met on Tuesday, August 2, 2016, in Room 1053.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

Roll Call: Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance were Brent Wyland, Heidi Dombrowski.

Review and accept the agenda. A motion was made by Supr. Craig to accept the agenda with a change to the department name and the email date on the bottom portion of the agenda. Motion was seconded by Cty. Bd. Chr. Koeppen. Motion carried without a negative vote.

Minutes of the previous meeting. A motion was made by Cty. Bd. Chr. Koeppen to accept the minutes from the previous meeting. Motion was seconded by Supr. Craig. Motion carried without a negative vote.

Approve bills. The July bills were presented and discussion was held. Supr. Craig made a motion to accept the bills and forward them to the finance committee. Supr. Neumann seconded the motion. Motion carried without a negative vote.

Public Comment – None

2016 Budget Review – B. Wyland reported that the IT Department 2016 budget has been reviewed by himself and Heidi Dombrowski. Changes to account descriptions were discussed for the 2017 budget cycle and coding of 2016 invoices are being made using the proper account numbers.

2017 Preliminary Budget Review – B. Wyland handed out a 2016 budget performance report along with the 2017 proposed budget for the Information Technologies Department. He reviewed the changes to account descriptions and amounts. H. Dombrowski described the procedure used in determining budget figures. Discussion followed with Supr. Neumann approving the budget as presented and to pass it along to the Finance Committee for review. Supr. Craig seconded the motion. Motion carried without a negative vote.

HIPAA Audit Update – H. Dombrowski and B. Wyland have met with Schenk & Associates to conduct a network audit for HIPAA compliances. No results have been presented back to the IT Department at this date. B. Wyland also met with Diane Meulemans, Corporation Counsel for a phone conference regarding HIPAA compliance. Discussion followed.

September meeting was set for Tuesday, 9/6/2016 at 9:00 a.m., Room 1037.

Adjourn. A motion was made by Cty. Bd. Chr. Koeppen to adjourn the meeting at 9:40 a.m. Supr. Neumann seconded the motion. Motion carried.