

## INFORMATION SYSTEMS COMMITTEE

January 5, 2016

The Information Systems Committee met on Tuesday, January 5, 2016, in Room 1053.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

**Roll Call:** Chr. John Penney, Cty. Bd. Chr. Dick Koeppen, Supr. Dave Neumann. Supr. Patricia Craig. Also in attendance were R. Reath, Brent Wyland, Nick Carlin, Linda Drews, Mary Robbins, and Diane Meulemans.

**Review and accept the agenda.** A motion was made by Supr. Craig to accept the agenda. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

**Minutes of the previous meeting.** A motion was made by Supr. Neumann to accept the minutes from the previous meeting. Motion was seconded by Cty. Bd. Chr. Koeppen with the change. Motion carried without a negative vote.

**Approve bills.** The December bills were presented and discussion was held. Supr. Craig made a motion to accept the bills and forward them to the finance committee. Supr. Neumann seconded the motion. Motion carried without a negative vote.

Public Comment – L. Drews updated the committee on the new website progress. There will be onsite training for users that will be managing web pages on 1/21/2016.

**2016 Hardware Deployment** – N. Carlin reported that the remaining Windows XP computers will be replaced in 2016. Ryan Brown requested that the public terminals be upgraded to be capable of handling the mapping links. N. Carlin said that the server that hosts terminal services will be upgraded to Server 2012 soon. This should alleviate the lag in displaying maps.

**Disclosure Letter Discussion** – R. Reath reported that a file with employee information was in a FTP folder that was accessible if using a google web crawler search engine. At no time was this document accessible from the county's website. It was discovered by an employee when he searched his name in google. He reported this and the file was immediately removed from the FTP folder. Cty. Bd. Chr. Koeppen asked how this could have been prevented. R. Reath stated that future requests for sensitive information will be sent using the ZIX Corp encryption software. Also, the current financial software handle secure transmission of employee records to the state retirement system.

February meeting was set for Tuesday, 2/9/2016 at 10:30 a.m., room 1053.

**Adjourn.** A motion was made by Supr. Craig to adjourn the meeting at 9:25 a.m. Cty. Bd. Chr. Koeppen seconded the motion. Motion carried.