INFORMATION TECHNOLOGY COMMITTEE
February 5, 2018

The Information Technology Committee met on February 5, in Room 1037.

Chair John Penney called the meeting to order at 9:00 a.m. and read the open meeting statement.

Roll Call: Chr. John Penney, County Board Chair Dick Koeppen, Supervisor Patricia Craig and Supervisor Dave Neumann. Also in attendance were Brent Wyland, IT Director, Cindy Anderson, Computer System Administrator.

Review and accept the amended agenda. A motion was made by Supr. Craig to accept the agenda. Motion was seconded by Supr. Neumann. Motion carried without a negative vote.

Minutes of the previous meeting. A motion was made by Cty. Bd. Chr. Koeppen to accept the minutes from the previous meeting. Motion was seconded by Supr. Craig. Motion carried without a negative vote.

Public Comment – None

Approve bills.   The February bills were presented and discussion was held. Supr. Craig made a motion to accept the bills and forward them to the Finance Committee. Supr. Neumann seconded the motion. Motion carried without a negative vote.

2018 Shoretel Upgrade – B. Wyland reported that Shoretel was purchased by Mitel and have already seen an increase to the maintenance of $1,000 at the end of 2017. The desktop software, Communicator, will be replaced by a web based version called Connect. Users will be trained on this new procedure for monitoring, dialing, placing calls, etc. that was performed using the Communicator software.

Future File server changes – B. Wyland reported that at the current time, one virtual file server exists to handle all files for the Sheriff Department, Courthouse (includes Human Services), and the Highway Department. This data stored on the server has grown too large making it difficult to restart the server in a timely fashion. Also, this means that if one department needed the restart, it would interrupt the other departments located on that server. It is in the planning stages to divide the current file server into separate virtual servers for the Sheriff Department, Human Services, and the Highway Department. The remaining departments data would be housed on a separate virtual file server.

2018 Barracuda SPAM Project and Maintenance – The annual maintenance has increased by $500 after being bought out by another company. The web filter will still be marketed as Barracuda. The IT Department is considering moving away from the Proofpoint spam filter to using Barracuda to filter incoming emails.

Network Password Requirements – CJIS law enforcement agency at the state level is working with IT and the Sheriff Department to come into compliance regarding passwords. Users will soon have to create passwords with a length of 12 with a combination of characters, letters, and numbers. Users will not be able to use that same password for at least 12 changes.

The next IT Committee meeting is set for Tuesday, 3/6/2018 at 9:00 a.m., Room 1037.

<u>Adjourn.</u> A motion was made by Supr. Neumann to adjourn the meeting at 9:36 a.m. Supr. Craig seconded the motion. Motion carried.

Cindy Anderson
Computer System Administrator

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.