

WAUPACA COUNTY HUMAN RESOURCES COMMITTEE

March 1, 2016

The Waupaca County HR Committee met at 10:00 a.m. in Room 1037 of the Waupaca County Courthouse. Chair Barrington called the meeting to order and gave the open meeting statement. Roll Call: County Board Chair Dick Koeppen, Supervisor Gerald Murphy and Supervisor DuWayne Federwitz present.

OPEN SESSION

MOTION: Supervisor Murphy moved and Supervisor Federwitz seconded the motion to approve the agenda. Motion carried without a negative vote.

MOTION: Supervisor Murphy moved and Supervisor Federwitz seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

No public comment.

Human Resources Department monthly report. Recruitment updates on vacant positions, current recruitments, and resignation/retirements. Review of unemployment expenses year to date.

Review and consideration of Resolution 43 (2015–2016) regarding the elimination of the WIC Program Assistant position (WC grade 5) and the creation of a WIC Nutrition Educator (WC grade 8) for the purposes of increasing the ability to provide additional outreach and direct services for the education of families, as well as, eliminate the need to contract for services.

MOTION: Supervisor Murphy moved and Supervisor Barrington seconded the motion to approve Resolution 43 (2015-2016) subject to approval by the DHHS Board. Motion carried without a negative vote.

Review of department head vacation carryover request. **MOTION:** Supervisor Federwitz moved and Supervisor Murphy seconded the motion to approve the carryover. Motion carried without a negative vote.

Elected official salaries for 2017 – 2020 for the County Clerk, County Treasurer and Register of Deeds. Salaries from surrounding and comparable counties were reviewed. **MOTION:** Supervisor Federwitz moved and Supervisor Barrington seconded the motion to recommend the salaries for the County Clerk, County Treasurer and Register of Deeds be set as follows for 2017-2020:

- **County Clerk** \$70,000; increase 1.5% in 2018; increase 1.5% in 2019; and 2% increase in 2020
- **County Treasurer** \$70,000; increase 1.5% in 2018; increase 1.5% in 2019; and 2% increase in 2020
- **Register of Deeds** \$70,783; no increase for 2018; no increase for 2019; and 2% increase in 2020

Motion tied with Supervisors Barrington and Federwitz voting yes and County Board Chair Koeppen and Supervisor Murphy voting no.

MOTION: Supervisor Murphy moved and County Board Chair Koeppen seconded the motion to recommend the salaries for the County Clerk, County Treasurer and Register of Deeds be set as follows for 2017-2020:

- **County Clerk** \$69,000; increase 1.5% in 2018; increase 1.5% in 2019; and 2% increase in 2020
- **County Treasurer** \$69,000; increase 1.5% in 2018; increase 1.5% in 2019; and 2% increase in 2020
- **Register of Deeds** \$70,783; no increase for 2018; no increase for 2019; and 2% increase in 2020

Motion carried with County Board Chair Koeppen voting no.

Discussion regarding reorganizations, replacement and recruitment strategies for vacancies.

CLOSED SESSION

MOTION: Supervisor Federwitz moved and County Board Chair Koeppen seconded the motion to go into closed session pursuant WI State Statutes 19.85 (1) (c) (f) for the purpose of consideration of recruitment and selection data for the Maintenance Director; considering individual employee medical information for disability retirement; evaluation of Sheriff's Department individual employee performance issues. Roll Call Vote: Barrington, aye; Murphy, aye; Koeppen, aye; Federwitz, aye. 11:35 a.m.

MOTION: Supervisor Murphy moved and Supervisor Federwitz seconded the motion to adjourn the meeting in closed session. Roll Call Vote: Barrington, aye; Murphy, aye; Koeppen, aye; Federwitz, aye. 12:00 p.m.

Respectfully Submitted,

Amanda Welch, HR Director