

**WAUPACA COUNTY HIGHWAY  
SPECIAL BUILDING COMMITTEE**

**August 2, 2017**

Chair Dick Koeppen called the meeting to order at 10:00 a.m. and confirmed the open meeting law requirements were met.

**Roll Call:** Chair Dick Koeppen, Supr. Fleese, Federwitz, Jonely, Penney, Johnson, Barrington, Sorensen and Hwy. Commissioner Casey Beyersdorf, County Clerk Jill Lodewegen, Finance Director Heidi Dombrowski, Corporation Counsel Diane L. Meulemans, and IT Director Brent Wyland. Sheriff Hardel and Highway Accountant/Office Manager Kris Carlin were excused. Others present: Mandy Welch, Human Resource Director/Administrator Coordinator and Michael Hacker, Bray Architects.

**Review and approve agenda – Motion:** Supr. Jonely moved and Supr. Sorensen seconded the motion to approve the agenda. Motion carried without a negative vote.

**Review and approve minutes – July 5, 2017. Motion:** Supr. Johnson moved and Supr. Federwitz seconded the motion to approve the previous minutes. Motion carried without a negative vote.

**Public Comment.** None.

Highway Commissioner Casey Beyersdorf and Bray Architects Michael Hacker presented a binder with information detailing out the project schedule, preliminary space program, site and floor plans, preliminary budget analysis and project overview handout. The committee discussed and requested to have a few updates done on the project overview handout that would be used to discuss the project. They also requested that an updated copy of the binder be prepared for all county board members that could be giving out prior to the August county board meeting for review so that they would have time to review and prepare any questions that they may have.

Commissioner Beyersdorf also noted plans to meet with county zoning department and adjacent land owners, and the City of Waupaca officials for annexation. Timeline for presentations, discussion and voting prior to budget meetings were discussed

An additional meeting was not set up, with the intention of seeing if and when that would be needed after the August 15 county board meeting.

**Adjourn: Motion:** Supr. Fleese moved and Supr. Jonely seconded the motion to adjourn the meeting at 11:05 a.m. The motion carried the meeting was declared adjourned.

Jill Lodewegen  
County Clerk