

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – January 18, 2018**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman, Flease G., Supervisors Jonely, McClone, Much and Rohan

Absent: None

Also present – Casey Beyersdorf, Highway Commissioner, Sue Popham, Highway Office Specialist, Diane Meulemans, Corporate Counsel and Mark Korth, Facilities and Equipment Superintendent

Audience – None

Review and Approve Agenda. Motion: Supervisor McClone moved and Supervisor Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – January 4, 2018 regular meeting. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated 1-11-18. Motion carried without a negative vote.

Review and Approve amended Chapter 7.08 Code of Ordinances re: bridge weight restrictions: Mr. Beyersdorf presented information regarding the Chapter 7.08 Code of Ordinances regarding bridge weight restrictions stating that there were ten bridges on the ordinance and eight of them would be taken off as those bridges no longer need to post weight restrictions. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the motion to approve the amended Chapter 7.08 Code of Ordinances. Motion was carried without a negative vote.

Review and Approve payment to Town of Dayton for 50/50 Bridge funding on Emmons Creek Rd.: Mr. Beyersdorf reviewed the application that was approved over a year ago in regard to fixing the Emmons Creek Bridge which was not to exceed \$90,000. The total amount that the Town of Dayton spent was \$174,927.64. **Motion:** Supervisor Much moved and Supervisor McClone seconded the motion to approve sending a check out of the 50/50 Bridge Fund to the Town of Dayton in the amount of \$87,463.82 for the Highway Department's half of the invoice.

2018 Spring Weight Limits. Mr. Beyersdorf asked for permission to post the Spring Weight Limits when he deemed necessary. Prices for the permits were approved last meeting. **Motion:** Supervisor Jonely moved and Supervisor Much seconded the motion to approve giving the Highway Commission permission to post Spring Weight Limits when he deemed necessary.

Discuss Ford F450 Chassis. Mr. Korth advised the Highway Committee members that he has not been able to get in touch with Ewald Ford who won the bid for the Ford F450 Chassis on January 11th. Mr. Korth suggested going with the next lowest bidder, L & S Truck. The bid amount from L & S Truck was in the amount of \$36,667. The Waupaca County Highway Department would either have to go with the next lowest bidder, L & S Truck or put the Ford F450 Chassis out to bid again. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the motion to rescind the previous bid from Ewald Ford in the amount of \$35,032.00 and approve the bid from L & S Truck in the amount of \$36,667.00. Motion was carried without a negative vote.

Approval to bid the purchase of hot mix asphalt: Mr. Beyersdorf asked to put out bids to vendors for hot mix asphalt. **Motion:** Supervisor Jonely moved and Supervisor McClone seconded the motion to put out bids to vendors for hot mix asphalt. Motion was carried without a negative vote.

Approval to bid asphalt mixture materials and surface treatments: Mr. Beyersdorf asked to put out bids to vendors for asphalt mixture materials and surface treatments. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the motion to put out bids to vendors for asphalt mixture materials and surface treatments. Motion was carried without a negative vote.

Request for permission to advertise the following - Miscellaneous Road Construction Materials: Mr. Beyersdorf asked for permission to advertise for Miscellaneous Road Construction Materials. **Motion:** Supervisor Jonely moved and Supervisor McClone seconded the motion to advertise for Miscellaneous Road Construction Materials. Motion was carried without a negative vote.

Update on UTV/ATV ordinance drafts. Mr. Beyersdorf and Diane Meulemans, Corporate Counsel, met with the Sheriff, Brad Hardel, to discuss the drafted ordinance. The Sheriff and his Department were onboard with the ordinance and would be able to patrol certain routes in their vehicles. There was a discussion regarding the State DNR only allowing 16 year olds and older on County Roads. Ms. Meulemans and Mr. Beyersdorf felt that our ordinance should state the same. The next step in the ordinance process would be to go to the municipalities and ask what portions of their roadways they would want included in the ordinance.

New Highway Facility Updates. Mr. Beyersdorf stated that he met with Miron Construction and Bray Architects to initially review Waupaca County Highway Department and Bray Architect's work, bringing Miron Construction up to speed with previous planning efforts. Bray Architects will be responsible for the building structure and Point of Beginning will handle the site work planning. Mr. Beyersdorf also met with the City of Waupaca to finish up the annexation of the property previously purchased in 2007. All the annexation paperwork will take approximately three to four months and we will be paying the City of Waupaca and Dept. of Administration for filing fees. Mr. Beyersdorf also stated that the Executive Committee will be meeting on January 23rd to discuss the bonding of the new building getting reviewed at the March County Board meeting.

Personnel. Mr. Beyersdorf stated that the new hire, Henry Mitchell, for the Assistant Operations Manager position will start on February 19th. Mr. Beyersdorf also stated that Mr. Mitchell lives five miles outside of the Waupaca County line but will be allowed to drive Waupaca County's work vehicle from his home to work.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Motion: Supervisor Jonely moved and Supervisor McClone seconded to adjourn at 10:10 a.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.