

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – January 4, 2018**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman, Flease G., Supervisors Jonely, McClone, Much and Rohan

Absent: None

Also present – Casey Beyersdorf, Highway Commissioner, Sue Popham, Highway Office Specialist, Diane Meulemans, Corporate Counsel and Mark Korth, Facilities and Equipment Superintendent

Audience – None

Review and Approve Agenda. Motion: Supervisor Rohan moved and Supervisor Much seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – December 14, 2017 regular meeting. Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Much moved and Supervisor Jonely seconded the motion to approve the bill batch dated 12-14-17. Motion carried without a negative vote.

Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated 12-28-17. Motion carried without a negative vote.

Review and Approve amended OMNNI contract. Mr. Beyersdorf presented information regarding the current OMNNI contract for the County Highway J project and amendments that were made to the contract that resulted in an additional fee of \$5,100. **Motion:** Supervisor McClone moved and Supervisor Much seconded the motion to approve the amendment to the current OMNNI contract. Motion was carried without a negative vote.

Review and Approve bids for the following equipment: Mark Korth went through each piece of equipment that was out for bid and identified to the committee members the bids that we would like to accept.

Motion: Supervisor Jonely moved and Supervisor Rohan seconded the motion to approve the bid purchase of a Compact Track Loader and Equipment with a trailer from Spiegelberg Implement in the amount of \$94,120.00. Motion was carried without a negative vote.

Motion: Supervisor Much moved and Supervisor McClone seconded the motion to approve the bid purchase of a shop fueling system in Helvetia from US Petroleum Equipment out of Kimberly in the amount of \$174,950.00. Motion was carried without a negative vote.

Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bid purchase of a self-propelled broom from Serwe Implement out of Brownsville in the amount of \$63,489.00. Motion was carried without a negative vote.

Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the bid purchase of a 2015 International used day cab semi-tractor from Mid-State out of Marshfield in the amount of \$61,000.00. Motion was carried without a negative vote.

Motion: Supervisor Much moved and Supervisor Jonely seconded the motion to approve the bid purchase of a Ford F450 crew cab chassis truck from Ewald Hartford in the amount of \$35,032.50. Motion was carried without a negative vote.

Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the bid purchase of Ford F450 crew cab chassis truck equipment from Monroe out of DePere in the amount of \$13,563.00. Motion was carried without a negative vote.

Motion: Supervisor Rohan moved and Supervisor Much seconded the motion to approve the bid purchase of an Excavator Brush Mulcher from Fabick Cat in the amount of \$40,560.00. Motion was carried without a negative vote.

Review 10 year Equipment purchase plan. Mr. Korth went over the equipment list of what the Waupaca County Highway Department would like to acquire and sell in the next 10 years. In this plan, Mr. Korth is working toward a good ratio of quad and tandem axle trucks. The 2017 Equipment budget has come in under budget.

Review and Approve 2018 Consultant list. Mr. Beyersdorf went through the list of engineering firms that we use when we need to submit engineering requests. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the motion to approve the 2018 Engineering Consultant list. Motion was carried without a negative vote.

Update on UTV/ATV ordinance drafts. Diane Meulemans, Corporate Counsel, felt that the designated route version would be better than a blanket version so that the Highway Committee would then know the routes that are being sought by jurisdictions/clubs as designated routes and they could be looked at annually. The enforcement piece of this ordinance needs to be looked at prior to moving forward along with adding that studded tires would not be allowed on the roadways.

New Highway Facility Updates. Mr. Beyersdorf stated that Miron Construction was picked as the Construction Manager – At Risk and was introduced to the Special Buildings Committee. The next Special Building Committee will be on January 11th. Mr. Beyersdorf will also introduce Miron Construction to the County Board at the February meeting. The next Phase is to starting laying out the design of what Waupaca County wants included in the building.

Personnel. Mr. Beyersdorf stated that the interviews for the Assistant Operations Manager position on December 20th went well and they were waiting for background checks. The 2.5% wage increase will be an approximate increase in wages of \$85,000 for the year.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Motion: Supervisor Much moved and Supervisor Rohan seconded to adjourn at 11:17 a.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.