

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – November 2, 2017**

Vice Chairman Jonely called the meeting to order at 7:30 a.m. and gave the open meeting statement.

Roll Call: Supervisors Jonely, McClone, Much and Rohan

Absent: Chairman Fleese, G.

Also present – Casey Beyersdorf, Highway Commissioner, Sue Popham, Highway Office Specialist and Kris Carlin, Office Manager/Accountant

Audience – None

Review and Approve Agenda. Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – October 19, 2017 regular meeting. Motion: Supervisor McClone moved and Supervisor Much seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Much moved and Supervisor Jonely seconded the motion to approve the bill batch dated 10-19-17. Motion carried without a negative vote.

Review and Approve 50/50 Bridge Petitions. Kris Carlin went over the list of bridge petitions and the amount that is remaining in the account. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the motion to approve the 50/50 bridge petition for the Town of Caledonia for Cutoff Road in the amount of \$10,000. Motion carried without a negative vote. **Motion:** Supervisor Rohan moved and Supervisor McClone seconded the motion to approve the 50/50 bridge petition for the Town of Matteson for Jepson Road in the amount of \$2,300. Motion carried without a negative vote.

Review and Approve Use of Property Requests. Mr. Beyersdorf went over property requests from Chain O'Lakes Conservation Club Rifle and Trap Ranges and Marion Winter Wanderers Snowmobile Club. **Motion:** Supervisor McClone moved and Supervisor Much seconded to approve the request to use County property for Chain O'Lakes Conservation Club Rifle and Trap Ranges. Motion was carried without a negative vote. **Motion:** Supervisor Much moved and Supervisor Rohan seconded to approve the request to use County property for Marion Winter Wanderers Snowmobile Club. Motion was carried without a negative vote.

Review 2018 Budget Highlights. Mr. Beyersdorf talked about the upcoming construction projects in 2018, new proposed highway facility and current department construction projects and how they fell in relation to their budgets.

Winter Road School applications. Mr. Beyersdorf passed out applications to the committee members to see if they wanted to attend the 2018 Winter Road School Highway Conference on January 15, 16 & 17th at the Chula Vista Resort in Wisconsin Dells.

LRIP funds awarded for TRI and MSIP projects. Mr. Beyersdorf talked about the meetings that were held on October 24th for the municipalities' projects that sent in applications for LRIP funds. The TRI Committee selected the Town of Lind; \$25,965 for their project on Crystal Road, Town of Waupaca; \$75,000 for their project on Casey Road and Town of Royalton; \$51,110 for the project on Zirbel Road.

The MSIP Committee selected the City of Manawa; \$20,650 for their project on Ridgeway Heights Road and the City of Waupaca; \$52,992 for their project on Granite Street.

These projects will be submitted to WisDOT to continue the application process.

Personnel. Mr. Beyersdorf stated that the Operations Manager position is now open for applications until November 12th. First interviews will be held on November 16th for in-house employees. Mr. Beyersdorf also stated that a 2.5% wage increase for all county employees was approved by the County Board to take effect the first day of 2018.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Supervisor Much and Supervisor Rohan commented on the Fall Legislative Breakfast they attended in Stevens Point stating the topics covered were interesting and it was great to meet WisDOT members.

Motion: Supervisor Much moved and Supervisor Rohan seconded to adjourn at 8:46 a.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.