

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – July 27, 2017**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, G., Supervisors Jonely, McClone, Much and Rohan.

Also present –Lance Penney, Deputy Highway Commissioner/Field Operations Manager, Mark Korth, Facilities & Equipment Superintendent, Sue Popham, Highway Office Specialist, and Kris Carlin, Office Manager/Accountant

Audience – None

Review and Approve Agenda. Motion: Supervisor McClone moved and Supervisor Much seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – July 13, 2017 regular meeting. Motion: Supervisor Jonely moved and Supervisor Rohan seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated 7-13-17. Motion carried without a negative vote.

Review/discuss 50/50 Local Bridge/Culvert petitions and accounts. Mrs. Carlin discussed the handouts that showed the revised log of Bridge/Culvert petitions from 2010 to present and a draft letter to send out to Towns regarding the petitions that were filed and whether the work was completed. The letter gave a respond date of November 1st to let us know if they would be seeking reimbursement and the amount due. If all reimbursements of petitions from 2010 to 2017 go through, the remaining balance would be \$17,000.

Review revised Capital Purchase Requests. Mr. Korth went over the capital purchase requests that were reviewed last meeting. The budget amount was changed from \$1.4 million to \$1.2 million to budget for new capital highway equipment in 2018 and he showed a new list with two options of equipment purchases. It was decided to table this topic until the Highway Commissioner, Casey Beyersdorf returned from military leave for his opinion.

Review and Approve to bid and purchase 2018 plow equipment and chassis in August 2017 for delivery and payment in 2018. Mr. Korth talked about getting the 2018 plow equipment early so the mechanics could have them ready to go sooner. It was decided to table this topic until the Highway Commissioner, Casey Beyersdorf returned from military leave as well.

Review and Approve applicants for the Leadership Waupaca County program. Mr. Penney stated that there were three applicants, Gene Mykisen, Andy Voss and Scott Zirbel that signed up to be in the program. The committee agree with three attending as past policy dictated either two or three participants within the Highway Department. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the motion to approve sending
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the three candidates that applied to the Leadership Waupaca County program at \$375.00 a person. Motion carried without a negative vote.

Mr. Penney reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Motion: Supervisor Much moved and Supervisor Rohan seconded to adjourn at 10:05 a.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.