

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – July 13, 2017**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, G., Supervisors Jonely, McClone, Much and Rohan.

Also present –Casey Beyersdorf, Highway Commissioner, Sue Popham, Highway Office Specialist and Gene Goode, Part-time Police Chief, Village of Fremont

Audience – Bobbi Marks, Village Trustee for Village of Fremont

Review and Approve Agenda. Motion: Supervisor McClone moved and Supervisor Much seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – June 29, 2017 regular meeting. Motion: Supervisor Jonely moved and Supervisor Rohan seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated 6-29-17. Motion carried without a negative vote.

Review and discuss ATV/UTV Trails in Waupaca County – Gene Goode. Mr. Beyersdorf introduced Gene Goode who works at the Waupaca County Sheriff's Dept. and is also the part-time Chief of Police for the Village of Fremont. Mr. Goode is seeking approval from the Highway Committee to have the STH 110 bridge and CTH H used as an ATV/UTV trail connection route. Mr. Goode is also in the process of getting more counties involved in allowing ATV/UTV access to roadways to allow travel accessibility between towns. Mr. Beyersdorf will consult with Diane Meulemans, Corporation Counsel, and discuss looking at templates, possibly from other counties that have ATV/UTV policies in place, to come up with a policy for Waupaca County for using roads as connecting ATV/UTV routes.

Review/discuss 50/50 Local Bridge/Culvert petitions and accounts. Mr. Beyersdorf stated that municipalities participate in putting money towards this program and then they can petition to receive 50/50 assistance from the Highway Department for bridge work done in their township, city or village. We need to clean the books of projects from up to 17 years ago so that we can get a clear picture of the amount remaining in this program. Mr. Beyersdorf will review the process involved in the 50/50 petitions and see if we need to set deadlines and dollar amounts. This information will be brought to the Highway Committee at the next meeting for further review.

Review and Approve Capital Purchase Requests. Mr. Beyersdorf went over the capital purchase requests that were reviewed last meeting. The budget amount was changed from \$1.4 million to \$1.2 million to budget for new capital highway equipment in 2018.

Meeting date: July 27, 2017

Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the Capital Purchase Requests in the amount of \$1.2 million. Motion carried without a negative vote.

Review and Approve 2018 Construction projects.

CTH J at Thoe Road
CTH D – Beckert to Oak
CTH D – Oak to Beacon
CTH G – CTH GG to Aasen Rd.
CTH T – Natural area
CTH I – US45 to Kluth Road
CTH E – Crystal River Bridge
CTH I – Kluth Rd. to CTH Y
CTH T – Island Rd to CTH N
CTH X – CTH A to CTH EE
CTH N – Clark St. to CTH O

Motion: Supervisor McClone moved and Supervisor Jonely seconded the motion to approve the 2018 Construction projects listed. Motion carried without a negative vote.

New Highway Facility updates. The Special Building Committee is meeting on August 2nd. Mr. Beyersdorf and Mr. Kane from the City of Waupaca will be discussing the annexation after we receive the Point of Beginning survey results from Bray to determine if the existing water and sewer utilities design requires additional design. Then it will go to the City of Waupaca to review as well.

Mr. Beyersdorf reviewed the Commissioner’s Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Motion: Supervisor Jonely moved and Supervisor McClone seconded to adjourn at 11:48 a.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.