

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – June 15, 2017**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, G., Supervisors Jonely, McClone, Much and Rohan.

Also present –Casey Beyersdorf, Highway Commissioner, Sue Popham, Highway Office Specialist, Brennan Kane, City of Waupaca Development Director, Henry Veleker, City of Waupaca City Administrator/Clerk, Brian Smith, Mayor of City of Waupaca, and Tom Jenner and Steve Gall

Audience – none

Review and Approve Agenda. Motion: Supervisor Jonely moved to amend the agenda to move item #5 up to item #2 and Supervisor Much seconded the motion to approve the amended agenda. The motion carried without a negative vote.

Minutes of the previous meeting – June 1, 2017 regular meeting. Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the bill batch dated June 1, 2017. Motion carried without a negative vote.

New Highway Facility updates.

Mr. Beyersdorf noted that he was in contact with property owners regarding the annexation of the current Right-of-way into the City of Waupaca. Henry Veleker and Brennan Kane from the City of Waupaca commented that the City of Waupaca’s policy is to annex the entire roadway. However, further review with Bray is necessary to determine if the existing water and sewer utilities are necessary. A meeting is going to be set to further discuss the annexation.

Review and Approve Discretionary Maintenance Agreement for Project ID# 0068-74-23 – Retaining wall repairs on STH 110. Mr. Beyersdorf reviewed the letter that was received from the WisDOT. The Highway Committee was asked to sign the documents for approving the repairs to the retaining wall on STH 110.

Motion: Supervisor McClone moved and Supervisor Much seconded the motion to approve the retaining wall repairs on STH 110. Motion carried without a negative vote.

Review and Approve Gee Asphalts proposal bid for GSB-88 Sealer; CTH Y (South Junction of CTH C to East Main St. in Embarrass). Mr. Beyersdorf reviewed the proposal bid of \$10,221.00 from Gee Asphalt for sealing CTH Y.

Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the proposal bid from Gee Asphalt. Motion carried without a negative vote.

Approve to send up to three Waupaca County Highway Employees to Leadership Waupaca County for the year 2017-2018. Mr. Beyersdorf asked the committee to send up to three Highway employees to the Leadership Waupaca County program that is offered through the UW Extension office. It has been offered in the past several years and feel that it is a benefit to the department. Applicants are reviewed by the Highway Committee prior to approval.

Motion: Supervisor Much moved and Supervisor Jonely seconded the motion to approve sending up to three employees to the Leadership Waupaca County program. Motion carried without a negative vote.

Mr. Beyersdorf stated they interviewed three candidates for the Operator I position and offered the job to Nick Thiel.

Mr. Beyersdorf talked about the information gathered from the Summer Road School conference. He also stated that he would like to send Greg Flohr and one other Foreman to the Fall Annual Road School if available.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Motion: Supervisor Jonely moved and Supervisor Much seconded to adjourn at 11:13 a.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.