

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – June 1, 2017**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, G., Supervisors Jonely, McClone, Much and Rohan.

Also present –County Board Chair Dick Koeppen, Casey Beyersdorf, Highway Commissioner, Sue Popham, Highway Office Specialist, Kris Carlin, Office Manager/Accountant, Diane Meulemans, Corporation Counsel, Brennan Kane, City of Waupaca Development Director, and Henry Veleker, City of Waupaca City Administrator/Clerk and Michael Hacker, Bray Architects

Audience – Patricia Craig

Review and Approve Agenda. Motion: Supervisor Jonely moved to amend the agenda to move item #6 up to item #2 and Supervisor McClone seconded the motion to approve the amended agenda. The motion carried without a negative vote.

Minutes of the previous meeting – May 18, 2017 regular meeting. Motion: Supervisor Rohan moved and Supervisor Much seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the bill batch dated May 18, 2017. Motion carried without a negative vote.

New Highway Facility updates. Michael Hacker of Bray Architects gave a presentation on the Phase I status of the new Highway Facility. So far the steering committee has met ten times to come up with the plans that they have made thus far. The official Phase I status would be wrapped up by the end of August which would include having the design and budget prepared for the Waupaca County Board. County Board Chair Dick Koeppen stated he liked the detail and professionalism that Mr. Hacker showed. Mr. Koeppen was hoping that when it was presented to the Waupaca County Board that Mr. Hacker would make it transparent to the committee and all involved so that we make the right decisions.

Mr. Beyersdorf noted that he was in contact with property owners regarding the annexation of the current Right-of-way into the City of Waupaca. Henry Veleker and Brennan Kane from the City of Waupaca commented that the City of Waupaca would like to see a clean boundary regarding the annexation and support the Highway Department with this proposed project.

Review and Approve Town of Helvetia 60/40 brush cutting. Mr. Beyersdorf reviewed the work order that was written.

Motion: Supervisor Jonely moved and Supervisor Rohan seconded the motion to approve the 60/40 brush cutting work order for Town of Helvetia. Motion carried without a negative vote.

Mr. Beyersdorf gave an update on the Spring 2017 weight limit citations. Terrie Tews, Clerk of Circuit Court, gave us the total revenues for 2016 and 2017 and showed the amount that went to the State and what went to the County. Per Diane Meulemans, she and Terrie Tews are looking into the collection of the citations and how much goes to State and County.

Mr. Beyersdorf gave an update on the Thiel Pit stating that American Asphalt has posted the reclamation bond. Preliminary agreements have been made to complete some asphalt overlays on North Water and Baldwin Roads but the agreements are more for the STH 54 project occurring for 2016.

Mr. Beyersdorf gave an update on the CTH K (CTH KK to Kriese Rd.) project and showed the Supervisors, per their request, what the distance would be for different routes if not reclassified. The two options consisted of Kriese to CTH B to STH 22 to a point on STH 54 for a total of 10.9 miles or Kriese to CTH K to CTH KK to the same point on STH 54 for a total of 7 miles. The Supervisors decided to not reclassify CTH K to a Class B at this time and to just monitor and maintain it. Mr. Beyersdorf stated that a double layer will go on K this fall if all projected budgets fall into place.

Mr. Beyersdorf asked the committee to review the holiday pay during ten hour days as some employees were questioning the policy of only getting paid eight hours. The committee all agreed that the current policy of getting eight hours pay for the holiday would not be changed and was acceptable.

Mr. Beyersdorf stated that the third Equipment Operator II position has been accepted and filled by Jerry Schmidt. He will start on June 12th. Still struggling to get applicants for the summer seasonal positions. Five out of the ten positions have been filled and they will get seasonal safety training on June 8th.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Motion: Supervisor Rohan moved and Supervisor Much seconded to adjourn at 11:35 p.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.