

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – May 18, 2017**

Chairman Flease called the meeting to order at 7:30 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, G., Supervisors Jonely, McClone, Much and Rohan.

Also present –Casey Beyersdorf, Highway Commissioner, Sue Popham, Highway Office Specialist and Diane Meulemans, Corporation Counsel

Audience – none

Review and Approve Agenda. Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the agenda as posted. The motion carried without a negative vote.

Minutes of the previous meeting – May 4, 2017 regular meeting. Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the bill batch dated May 4, 2017. Motion carried without a negative vote.

Committee met at the Highway office at 7:30 a.m.

Approve propane bids. Mr. Beyersdorf reviewed the propane bids received by four companies and discussed pricing. CHS Larsen Coop was the lowest bidder at .89 cents per gallon.

Motion: Supervisor Much moved and Supervisor McClone seconded the motion to approve the propane price from CHS Larsen Coop at \$.89 cents per gallon. Motion carried without a negative vote.

Mr. Beyersdorf gave an update on the Foreman overtime hours on behalf of committee's request. Mr. Beyersdorf stated that coming in a half hour early instead of an hour early is helping, however, we are on call 24/7 and situations do come up such as the storm that happened last night and winter weather. This upcoming summer there is much road construction to perform and we need to get the work done.

Mr. Beyersdorf gave an update on the Capital project 1169 status and stated we broke even by not having to pay a contracted salary to put together the truck and we are ahead with the knowledge of trouble shooting during a breakdown. Also, the truck is ready to generate revenue now versus August when the new truck would've been available to us.

Mr. Beyersdorf gave an update on the CTH K (CTH KK to Kriese Rd.) project stating that once reconstructed we need to decide if it should be classified as a Class B Highway. The Supervisors asked what the distance would be for different routes if not reclassified. Mr. Beyersdorf said he would get that information and this discussion would be tabled for the next meeting.

Mr. Beyersdorf stated that he has been in discussions with Gene Goode regarding municipalities adopting ordinances that allow the operation of ATV/UTV on town, village and city roadways. All Supervisors were in agreement that it would be a good idea to have a county ordinance. There were discussions on expense for posting trails, crossings, permits, etc.

Mr. Beyersdorf stated that Keith Boutwell withdrew his resignation and is still working as the Foreman in Helvetia. Bernie Ritchie gave his resignation. And there are still 5 LTE positions available for this summer. We are struggling to get applicants. Two of the Operator II positions were filled by Eric Barg and Bryce Mares. The other Operator II position is pending per the Human Resources Department.

Mr. Beyersdorf briefed the Committee on the progress made with Bray Architects regarding the new Highway Facility and the annexation of the county owned property on CTH A into the City of Waupaca. Mr. Beyersdorf noted that he would be in contact with property owners regarding the annexation of the current Right-of-way into the City of Waupaca.

Mr. Beyersdorf will ask Bray Architects to attend the June 1 Highway Committee Meeting to brief the members of the current status and possibly provide a preliminary layout of the site and building. Chairman Flease will discuss with County Board Chairman Koeppen to call the Special Building Committee to reconvene after that date to review the status of the building project.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Mr. Beyersdorf discussed the route for the scheduled Spring Road Tour that encompasses the 2017 projects and 2018 planning of projects. The Highway Committee left at 8:30 a.m. for the spring road tour.

Motion: Supervisor Flease moved and Supervisor Jonely seconded to adjourn at 2:00 p.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.