

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – May 4, 2017**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, G., Supervisors Jonely, McClone, Much and Rohan.

Also present –Casey Beyersdorf, Highway Commissioner, Kris Carlin, Accountant Office Manager and Sue Popham, Highway Office Specialist.

Audience – none

Review and Approve Agenda. Motion: Supervisor McClone moved and Supervisor Rohan seconded the motion to approve the agenda as posted. The motion carried without a negative vote.

Minutes of the previous meeting – April 20, 2017 regular meeting. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Much moved and Supervisor McClone seconded the motion to approve the bill batch dated April 20, 2017. Motion carried without a negative vote.

Mr. Beyersdorf discussed the proposed route for the scheduled Spring Road Tour that encompasses the 2017 projects and 2018 planning of projects. Committee will meet at the Highway office at 7:30 am, conduct any necessary business and leave shortly thereafter.

Mr. Beyersdorf briefed the Committee on the status of the 2017 Spring Weight Limits. The citations issued have not gone to court yet and therefore no money has or has not been paid. After receiving any payments, the Clerk of Courts along with Corporation Council will see about bringing some of the court citation money to the Highway Department.

Mr. Beyersdorf updated the Committee on the status of Thiel Pit. Faulks Brothers is currently stripping the North half of the pit and American Asphalt plans to stay there. Mr. Beyersdorf and Mr. Burch will be meeting May 5th to look at road conditions and review the road maintenance agreement. American Asphalt needs 4 days notice to have the pit ready prior to beginning paving.

Mr. Beyersdorf briefed the Committee on the progress made with Bray Architects regarding the new Highway Facility and the annexation of the county owned property on CTH A into the City of Waupaca. Mr. Beyersdorf noted that he would be in contact with property owners regarding the annexation of the current Right-of-way into

the City of Waupaca. Mr. Beyersdorf noted that annexation needs to be completed before further discussion continues as to what will be done with the current Highway facility.

Mr. Beyersdorf will ask Bray Architects to attend the June 1 Highway Committee Meeting to brief the members of the current status and possibly provide a preliminary layout of the site and building. Chairman Fleese will discuss with County Board Chairman Koeppen to call the Special Building Committee to reconvene after that date to review the status of the building project.

Review and Approve asphalt prices. Mr. Beyersdorf reviewed the asphalt bids received by three companies and discussed pricing.

Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the asphalt prices at \$41.50/ton. Motion carried without a negative vote.

Rescind Motion: Supervisor Rohan moved and Supervisor Much seconded the motion to rescind the prior motion made during the April 20th meeting to approve Omni Associates Plan Alternative #1 with a 40 mph curve as the preferred design. Motion carried without a negative vote.

Review and Approve the configuration of CTH J and Thoe Road. Mr. Beyersdorf showed the committee the first approved design with a 40 mph curvature that was rescinded and then showed them a revised design by Omni Associates Plan Alternative #4 with a 35 mph curve that allowed less invasion of personal property, more parking for the church and a better alternative to the Thoe Road intersection.

Motion: Supervisor Rohan moved and Supervisor Much seconded the motion to approve Omni Associates Plan Alternative #4 with a 35 mph curve as the preferred design. Motion carried without a negative vote.

Review and approve to apply for bridge funding through the STP Local Bridge Program: Mr. Beyersdorf said that he met with Lynn Seager regarding the Statewide bridge funding that is available. Mr. Beyersdorf wants to submit applications to apply for funding which would include construction and design of the BB Bridge (#B-68-18) and the B Bridge (#B-68-15). Mr. Beyersdorf will meet with Sandy StanKevich next week to review his applications if approved by the committee.

Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve Application #B-68-18 for the BB Bridge and Application #B-68-15 for the B Bridge. Motion carried without a negative vote.

Mr. Beyersdorf stated that Keith Boutwell gave his resignation and that a construction foremen will be needed in Helvetia. Human Resources Committee and Mr. Beyersdorf will post the position within one week.

Mr. Beyersdorf stated interviews for the 6 LTE positions that are available for this summer were conducted and another job posting was put out since there were only 2 applicants – of which both were hired. Interviews for the Operator II position are currently ongoing with the hopes to fill soon after interviewing the applicants. At this time he will be looking for employees that have a background working with concrete and/or bridge experience.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports, and important dates before the next Committee meeting.

Motion: Supervisor McClone moved and Supervisor Jonely seconded to adjourn at 10:48 a.m. Motion carried without a negative vote.

Respectfully submitted,

Sue Popham, Highway Office Specialist

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.