

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – February 9, 2017**

Chairman Flease called the meeting to order at 1:00 p.m. and gave the open meeting statement.

Roll Call: Chairman Flease,G., Supervisors Jonely, Much and Rohan. McClone was excused.

Also present –Casey Beyersdorf, Highway Commissioner and Erin Helgeson, Highway Office Specialist.

Audience – 5 members

Review and Approve Agenda. Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – January 26, 2017 regular meeting. Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

Public Comment – Mark Schuster from Robert E. Lee wanted to say hello and to let the committee know he would answer any questions regarding the proposal. Kevin Meyer from Corre Engineering wanted to let the committee know he would answer any questions regarding the proposal.

Review and Approve payment vouchers. Motion: Supervisor Rohan moved and Supervisor Much seconded the motion to approve the bill batch dated January 26, 2017. Motion was carried without a negative vote.

Mr. Beyersdorf requested approval to hire Omni and Associates for CTH I (USH 45 – Kluth Road). Mr. Beyersdorf noted the bid opening was at 1pm Wednesday, February 8, 2017. He gave the committee an overview of each firm and stated all 6 firms could do the job, but recommended Omni and Associates. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the motion to hire Omni and Associates for CTH I (USH 45 – Kluth Road) for the amount of \$58,700 which included Geotextile Exploration. Motion carried without a negative vote.

Mr. Beyersdorf made the committee aware that WCHD has a signed contract with Steigerwaldt Land Services, Inc. for the CTH E Bridge Project.

Mr. Beyersdorf made the committee aware he will be attending the Public Property Committee meeting to decide how to proceed with selling the County Highway owned property in City of Marion (parcel# 32 01 13 7).

Mr. Beyersdorf updated the committee on Thiel Pit. Mr. Beyersdorf shared (2) emails from residents regarding the reclamation. Mr. Beyersdorf passed the emails along to Planning and Zoning Committee, Land and Water Conservation Committee and Corporation Counsel.

Mr. Beyersdorf gave an update to the committee on the New Highway Facility. He stated he will be meeting with Michael from Bray Architects every 2 weeks. He also noted that we need a signed contract from Bray Architects.

Mr. Beyersdorf gave an update on Engineering Equipment. There was discussion on the approval of the new Engineering equipment at the last meeting. He also mentioned there will be an agenda item for the next meeting to approve the request to put bids out.

Mr. Beyersdorf requested approval to have HR post for future LTEs. He stated there will be a need for (10) LTEs. **Motion:** Supervisor Much moved and Supervisor Rohan seconded to motion to have HR post for (10) future LTEs for summer. The motion carried without a negative vote.

Mr. Beyersdorf gave an update to the committee on Personnel. He stated the position for an Operator III is posted and the application deadline is Sunday, February 19, 2017. He also discussed approaching the Human Resources Committee with hiring an Operator I. That would bring the WCHD to 69 Full Time employees.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the committee an update on Project Activities, financial reports, and important dates before the next committee meeting.

Motion: Supervisor Rohan moved and Supervisor Jonely seconded to adjourn at 2:12 p.m. The motion carried without a negative vote.

Respectfully submitted,

Erin Helgeson, Highway Office Specialist

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.