

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – January 12, 2017**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, Supervisors Jonely, McClone, Much and Rohan.

Also present –Casey Beyersdorf, Highway Commissioner, Kyle Fischer, Engineering Specialist and Kris Carlin, Accountant Office Manager.

Audience – 2 members

Review and Approve Agenda. Motion: Supervisor Rohan moved and Supervisor Much seconded the motion to approve the agenda as printed. The motion carried without a negative vote.

Minutes of the previous meeting – December 29 regular meeting. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

Public Comment – None

Review and Approve payment vouchers. Motion: Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the bill batch dated December 30, 2016. Motion was carried without a negative vote.

Mr. Beyersdorf discussed the 2017 Spring Weight Limits and requested permission to implement them when the weather dictates. **Motion:** Supervisor McClone moved and Supervisor Much seconded that Mr. Beyersdorf could implement the seasonal weight limits when it becomes necessary. Motion carried without a negative vote.

Mr. Beyersdorf discussed the status of the CTH XX Embarrass River Bridge and noted there are currently discussions between between Waupaca and Outagamie Counties as to how best to proceed with transfer of ownership of that structure. A draft of the proposed bridge transfer should be forthcoming from Outagamie County.

Mr. Beyersdorf presented the 2017 Engineering Consultant list and recommended approval of that list for 2017 projects. **Motion:** Supervisor Much moved and Supervisor Jonely seconded to approve the proposed list of engineering consultants as presented. Motion carried without a negative vote.

Mr. Beyersdorf requested approval to send out Request for Proposals for CTH I Design Project (US 45 – Kluth Rd). Mr. Beyersdorf said the design will be similar to the CTH I (CTH Y and Paape Road) project. Total pavement width to be 30' which includes the 4' paved shoulders. **Motion:** Supervisor Jonely moved and Supervisor Much seconded the Requests for Proposals to be sent to the seven (7) engineering consultants approved previously. Motion carried without a negative vote.

Mr. Beyersdorf briefed the committee on the Thiel Pit updates. He noted a public informational hearing will be held January 25, 2017 at the Courthouse. Also noted was the quality of sand needs to be courser. The highway department will look at changing the screens.

Members of the audience left.

Mr. Beyersdorf gave an update on the new Highway Facility project. He noted a finalized contract will be completed soon to be reviewed and signed with Bray Architects. The committee was made aware of a “soft kick off” meeting/teleconference with Bray Architects and Casey on Friday, January 13 at 1:00. The next meeting with Bray is scheduled for February 1. Because of our department beginning to store materials on the site, placing a temporary driveway and other preliminary work on the site, it was agreed to not lease the property to Mr. Thomas Jenner for farming for 2017.

Mr. Beyersdorf reviewed the Commissioner’s Report and gave the committee an update on additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

Motion: Supervisor McClone moved and Supervisor Much seconded to adjourn at 10:40 a.m. The motion carried without a negative vote.

Respectfully submitted,

Kris Carlin, Accountant Office Manager

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.