

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – APRIL 14, 2016**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, Supervisors Jonely, Much and McClone. Supervisor Aasen was excused.

Also present –Lisa Coombs, Engineering Specialist, Lance Penney, Field Operations Manager, Casey Beyersdorf, Commissioner and Jill Lodewegen, Highway Office Specialist

Review and Approve Agenda. Motion: Supervisor McClone moved and Supervisor Jonely seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – March 31, 2016. Motion: Supervisor Much moved and Supervisor McClone seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

Review and Approve payment voucher. Motion Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated April 7, 2016. Motion was carried without a negative vote.

Public Input – None

Mr. Beyersdorf discussed the meeting he and Mr. Penney’s had on April 12 with Mr. Jenner regarding CTH A property, noting that Mr. Jenner did not give an indication of his willingness to exchange property with the additional \$50,000 offer. It was determined that a letter created by Corporation Counsel would be written to Mr. Jenner regarding the possible exchange of property with a final offer of \$75,000 with a stipulation that a response was required in 30 days. **Motion:** Supervisor Much moved and Supervisor McClone seconded to have a letter drafted for exchange of property with the addition of \$75,000 and a 30 day time limit to Mr. Jenner regarding the CTH A property for the future Highway building site. The motion carried without a negative vote.

Ms. Coombs discussed the City of Manawa’s request to erect an 8’ X 10’ welcome sign within highway right of way at the intersection of CTH B, Beech and Butternut in the City. Ms. Coombs noted that the location did not impede the vision corner and that she would recommend that the committee breaks its ordinance to allow the sign pending zoning approval. **Motion:** Supervisor Jonely moved and Supervisor Much seconded to allow the City of Manawa to erect an 8’ X 10’ welcome sign within highway right of way at the intersection of CTH B, Beech and Butternut pending zoning approval. The motion carried without a negative vote.

Ms. Coombs discussed the CTH K, Royalton Street speed of 45 MPH which currently begins at the intersection of Tower Road. She recommended that the committee extend the speed of 35 MPH on CTH K, Royalton Street, which currently ends at Matheson Street, east .76 miles to a point 0.32 mile east of Tower Road due to current commercial accesses and sides rods, accidents and WDOT traffic counts. **Motion:** Chair Flease moved and Supervisor Much seconded to reduce the speed to 35 MPH on CTH K, Royalton Street, at Matheson Street, east .76 miles to a point 0.32 mile east of Tower Road. The motioned carried without a negative vote.

Mr. Beyersdorf noted with the committee that a culvert on CTH K (Kriese Road to CTH KK) was failing and needed to be replaced. The committee had discussion regarding replacing all culverts on the project for future project or just failed on. Due to budget constraints, it was determined to just fix the one that was failing.

Mr. Beyersdorf and Mr. Penney discussed with the committee options for a temporary bridge program manager. Mr. Flease had reached out to Dean Steingraber the former bridge program manager for Waupaca County who is now with Outagamie County. Mr. Steingraber is in agreement to be hired to train Waupaca County staff and serve as the bridge program manager until a new one was appointed. Mr. Penney noted that Thomas Hardinger from the Wisconsin Department of Transportation had gone through the requirements with him. He recommended that Mr. Steve Lawrence, Bridge Foreman, be trained with Mr. Steingraber along with Mr. Greg Flohr because Mr. Lawrence qualifications would allow him to become the manager quicker than Mr. Flohr. Then the Department could work at getting Mr. Flohr the training required. The committee agreed to bring Mr. Lawrence in for the next meeting to discuss.

Mr. Beyersdorf presented a 50/50 bridge/culvert petition for the Town of Union for Cleveland Lane for \$3,980 cost share and for the Town of Helvetia for Miller Road and East Bestul Road for \$5,050 and \$3,425 respectfully. **Motion:** Supervisor Jonely moved and Supervisor McClone Seconded to approve the 50/50 bridge/culvert petitions for the Town of Union for Cleveland Lane for \$3,980 cost share and for the Town of Helvetia for Miller Road and East Bestul Road for \$5,050 and \$3,425 respectfully. The motioned carried without a negative vote.

Mr. Beyersdorf noted that no new information had come in regarding the CTH K no parking signs. He was waiting for more information from the Town of Dayton and Sheriff's Department.

Mr. Beyersdorf noted that Mr. Penney had still not heard from Mr. Kempf regarding the culvert on CTH X between Baggs Hill Road and Hatton Road.

Mr. Beyersdorf noted that the seasonal weight limits would be removed as of Monday April 18.

Mr. Beyersdorf noted that he was informed by the Human Resource department that a county wide safety program was being set up. He noted with the committee that he would update the training materials that the Highway Department currently used with coordination of Jackie Hoffman, Human Resources. He also noted that he was informed that Highway may be able to use some of that training budget for their required trainings.

Mr. Beyersdorf noted with the committee the Summer Road School on June 6-8 and handed information regarding it.

Mr. Penney and Mr. Beyersdorf distributed the Commissioner's Report and gave the committee an update on any additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

MOTION Much/McClone to adjourn at 11:15 a.m.

Jill Lodewegen, Highway Office Specialist

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.