

**WAUPACA COUNTY HIGHWAY COMMITTEE  
MINUTES – November 10, 2016**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

**Roll Call:** Chairman Flease, Supervisors Jonely, McClone, and Rohan. Supervisor Much was excused.

**Also present** – Mark Korth, Equipment & Facility Superintendant, Casey Beyersdorf, Highway Commissioner, Diane Meulemans, Corporation Counsel, and Jill Lodewegen, Highway Office Specialist.

**Audience** – Kenneth Swanson and Tera Meyer from Strand Associates.

**Review and Approve Agenda. Motion:** Supervisor McClone moved and Supervisor Rohan seconded the motion to approve the agenda as printed. The motion carried without a negative vote.

**Minutes of the previous meeting – October 27 regular meeting. Motion:** Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

**Public Input** – None

Kenneth Swanson and Tera Meyer from Strand Associates gave an overview of the services that their company provides. They then left the meeting.

**Review and Approve payment vouchers. Motion:** Supervisor Jonely moved and Supervisor Rohan seconded the motion to approve the bill batch dated November 3, 2016. Motion was carried without a negative vote.

Mr. Beyersdorf indicated that he would be attending a public information meeting tonight that the Village of Big Falls was having regarding the 3-way stop that they would like to have.

Mrs. Meulemans gave the committee an update on Thiel Pit situation stating no additional progress had been made.

Mr. Korth requested permission to advertise for the previously approved 2017 budgeted equipment of (2) Cab & Chassis Equipment Packages, (2) Crew Cab & Chassis Trucks, (1) Pneumatic Tire Roller, (1) Single Drum Soil Compactor, (1) Tandem Vibratory Roller and (1) Superintendent Pickup **Motion:** Supervisor Rohan moved and Supervisor Jonely seconded the motion to advertise for (2) Cab & Chassis Equipment Packages, (2) Crew Cab & Chassis Trucks, (1) Pneumatic Tire Roller, (1) Single Drum Soil Compactor, (1) Tandem Vibratory Roller and (1) Superintendent Pickup. The motion carried without a negative vote.

Mr. Beyersdorf indicated that 8 RFP's were received and reviewed by the Special Building Committee. The committee decided to interview 5 of those who submitted on December 2.

Mr. Beyersdorf stated no additional information had been received on the CTH E bridge over Crystal River project.

Mr. Beyersdorf noted with the committee that interviews for the maintenance/driver position would be held on Monday November 14. He also informed them that he had discussed with Kris Carlin, Office Manager/Account and they had determined with Jill Lodewegen having won the election for Waupaca County Clerk, that they would

advertise for her position around mid December so that a replacement would hopefully be hired about the time Jill took office in January.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the committee an update on additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

**Motion:** Supervisor Rohan moved and Supervisor McClone seconded to adjourn at 10:50 a.m. The motion carried without a negative vote.

Jill Lodewegen, Highway Office Specialist