

**WAUPACA COUNTY HIGHWAY COMMITTEE  
MINUTES – SEPTEMBER 29, 2016**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

**Roll Call:** Chairman Flease, Supervisors Jonely, McClone, Much and Rohan.

**Also present** –Diane Meulemans, Corporation Counsel; Casey Beyersdorf, Highway Commissioner; and Jill Lodewegen, Highway Office Specialist.

**Audience** – 1 member of the public

**Review and Approve Agenda. Motion:** Supervisor McClone moved and Supervisor Much seconded the motion to approve the agenda as printed. The motion carried without a negative vote.

**Minutes of the previous meeting – September 15 regular meeting. Motion:** Supervisor Jonely moved and Supervisor Rohan seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

**Public Input** – Mr. Steven Gall of Waupaca, also the Town Chair of Lind commented on the possibility of the committee still considering to swap property with another land owner for the proposed new highway facility site on CTH A.

**Review and Approve payment voucher. Motion:** Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated September 22, 2016. Motion was carried without a negative vote.

Agenda number 2, John Durie Village of Big Falls President, three way stop request at CTH C/G/E was tabled for a future meeting due to Mr. Durie not being able to attend today.

Ms. Meulemans gave the committee an update on Thiel Pit reclamation documents.

Mr. Beyersdorf and Ms. Meulemans reviewed with the committee the Request for Proposal (RFP) for Architectural & Engineering Services for the Waupaca County Highway Department Facility . The committee also discussed the request of Mr. Gall to give Mr. Jenner one more opportunity to consider the previous offer to exchange properties. They discussed how that would affect the RFP that had been released already. **Motion:** Supervisor McClone moved to pull the current RFP on Monday, October 3 if Mr. Jenner agreed by end of day today, September 29, 2016 to the last offer that was made for the swap with final paperwork being signed no later than Thursday October 6, 2016. That motion died due to a lack of a second.

Mr. Beyersdorf reviewed with the committee the tentative 5 year plan for county road projects.

Mr. Beyersdorf presented the only 2017 budget request received for 50/50 bridge/culvert petition for the Town of Dayton for Emmons Creek Road for \$180,000 cost share. **Motion:** Supervisor McClone moved and Supervisor Much seconded the 50/50 bridge/culvert petition for the Town of Dayton for Emmons Creek Road for \$180,000 cost share. Motion was carried without a negative vote.

Mr. Beyersdorf recommended that the committee approve the 1 year service agreement with the Town of Dayton for \$90,012.00 a year. **Motion** Supervisor Jonely moved and Supervisor Much seconded the motion to approve the 1 year service agreement with the Town of Dayton for \$90,012.00 a year. The motion carried without a negative vote.

Mr. Beyersdorf presented a 60/40 brush cutting petition for the Town of Caledonia for Pines and Pine Valley Roads with the recommendation that the committee approve with time and weather permitting. **Motion:** Supervisor McClone moved and Supervisor Much seconded to approve the Town of Caledonia 60/40 brush cutting petition with time and weather permitting. The motion carried without a negative vote.

Mr. Beyersdorf noted with the committee the Fall Municipal Informational Meetings to be held October 5 at the Waupaca Shop and October 6 at the Larrabee shop.

No conversation took place for agenda item number 10 because Mr. Peterson from Aring Equipment Company Inc was not present.

Mr. Beyersdorf gave the committee an update on open recruitments and two new employees who would be starting on Monday October 3, 2016. He also presented them with a certificate and resolution thanking Mr. Gaylen Boutwell for his 33 years of service as of his retirement date of October 3, 2016. **Motion:** Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the resolution thanking Mr. Gaylen Boutwell for his 33 years of service. The motion carried without a negative vote.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the committee an update on additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

It was also noted with the committee that the next meeting, October 13, would start at 8 a.m. rather than 9 a.m.

**Motion:** Supervisor McClone moved and Supervisor Much seconded to adjourn at 11:23 a.m. The motioned carried without a negative vote.

Jill Lodewegen, Highway Office Specialist