

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – AUGUST 4, 2016**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, Supervisors Jonely, McClone, Much and Rohan.

Also present – Lisa Coombs, Engineering Specialist; Diane Meulemans, Corporation Counsel; Mark Korth, Equipment and Facility Superintendent; Lance Penney, Field Operations Manager/Deputy Highway Commissioner; and Jill Lodewegen, Highway Office Specialist.

Chairman Flease explained that Commissioner Beyersdorf had been sent to Ashland County for Guard Duty.

Audience – 10 members of the public

Review and Approve Agenda. Motion: Supervisor McClone moved and Supervisor Rohan seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – July 21 regular meeting. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

Public Input – Dale Kluth, Sheri Wendorf, Mary Kautz, Dennis Lichtenberg, Bob Hoffmann and Gerald Schroeder all from Clintonville spoke regarding the proposed width of pavement on CTH I from USH 45 to the east.

Review and Approve payment voucher. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated July 28, 2016. Motion was carried without a negative vote.

Lisa Coombs reviewed three design bids for the CTH J road realignment at Hitterdahl Church/Thoe Road. **Motion:** Supervisor McClone moved and Supervisor Rohan seconded the motion to accept the bid from OMNNI for \$19,700 for the design of CTH J realignment at Hitterdahl Church/Thoe Road. The motion carried without a negative vote.

The committee discussed the CTH I motion back in September of 2015 noting that new information provided would prevent them from building a 26 foot width on the current road bed. **Motion:** Supervisor McClone moved and Supervisor Rohan seconded that the motion carried at the September 18, 2015 meeting to approve building CTH I from USH 45 to Kluth Rd to a width of 26 feet, the segment from Kluth Rd to the bridge over the Embarrass River to a width of 24 feet in addition to necessary culverts in the 2016 budget year be rescinded. A roll call vote was called: McClone aye, Much aye, Rohan aye, Jonely aye, and Flease aye. Motioned carried.

A discussion took place regarding options for CTH I between USH 45 and Shawano County Line. The options that the committee was presented on July 21, 2016 were reviewed and discussed. **Motion:** Supervisor McClone moved and Supervisor Jonely seconded that the east section of CTH I from Paape Road to Shawano County Line (3.69 miles) would be reclaimed, shaped and paved with a binder mat, shouldered and striped in 2017 for an estimated cost of \$600,000, along with the completion of the 2016 reconstruction section of the two intersections from CTH

Y to Paape Road (0.71 miles) with 2017 estimated cost to add remaining gravel, and pave the binder mat, shoulder and stripe at \$110,000. The west section of CTH I from USH 45 to Kluth Road (2.81 miles) would be designed for reconstruction in 2017, right of way bought in 2018 and construction done in 2019 with an estimated total cost of \$1,630,000. This motion is pending sufficient bonding to sustain that budget beyond the 2017 bonding package. The motion carried without a negative vote.

8 members of the audience left the meeting.

Mr. Penney reviewed the 2017 design, right of way and construction projects and discussed the overview for pending 2018 project. **Motion:** Supervisor Much moved and Supervisor Rohan seconded the 2017 working plan for design, right of way and construction projects that was presented. The motion carried without a negative vote.

Mr. Penney reviewed the 2017 technology request with the committee for a total cost of \$1,500. **Motion:** Supervisor Much moved and Supervisor Jonely seconded the 2017 technology request of \$1,500. The motion carried without a negative vote.

Mr. Penney and Mr. Korth reviewed the 2017 equipment/capital purchases with the committee. **Motion:** Supervisor Jonely moved and Supervisor McClone seconded the 2017 equipment/capital purchases for \$1,267,000. The motion carried without a negative vote.

Mr. Penney reviewed the 2017 transportation service fund budget with the committee. **Motion:** Supervisor Much moved and Supervisor Jonely seconded to approve the 2017 transportation service fund budget of \$7,568,332 to be submitted to County Board for approval. The motion carried without a negative vote.

Mr. Penney reviewed the 2017 administrative cost budget with the committee. **Motion:** Supervisor Much moved and Supervisor Rohan seconded to approve the 2017 administrative cost budget of \$592,424 to be submitted to County Board for approval. The motion carried without a negative vote.

Ms. Meulemans gave the committee an update on the Board of Adjustment deliberation hearing on Town of Little Wolf administrative appeal noting that the decision was upheld and the Town of Little Wolf has 30 days to appeal.

Ms. Lodewegen discussed with the committee the service agreement cost per mile. **Motion:** Supervisor Jonely moved and Supervisor McClone seconded to keep the service agreement cost at \$1,000 per mile for 3 and 5 year contracts and \$1,200 for 1 year contracts. The motion carried without a negative vote.

Ms. Lodewegen reviewed with the committee the 6 townships that had service contracts that would be expiring and gave an overview regarding any shortfalls in contracts for 2015 and current 2016 spending thru June. **Motion:** Supervisor Rohan moved and Supervisor Much seconded to extend service agreements options to the 6 townships that will expire on December 31, 2016. The motion carried without a negative vote.

Ms. Lodewegen noted that with Mr. Beyersdorf gone on guard duty, final staffing and handouts for the Waupaca County Fair would be reviewed by him upon his return if that took place in enough time to coordinate. If not, Ms. Lodewegen would review with Mr. Penney and arrange.

No additional information was noted regarding the new highway facility.

Mr. Penney reviewed the Commissioner's Report and gave the committee an update on additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

Motion: Supervisor Much moved and Supervisor Rohan seconded to adjourn at 11:25 a.m. The motioned carried without a negative vote.

Jill Lodewegen, Highway Office Specialist

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.