

**WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – JULY 7, 2016**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

Roll Call: Chairman Flease, Supervisors Jonely, McClone, Much and Rohan.

Also present – Diane Meulemans, Corporation Counsel; Kris Carlin, Accountant/Office Manager; Mark Korth, Equipment and Facility Superintendant; Lance Penney, Field Operations Manager/Deputy Highway Commissioner; Casey Beyersdorf, Commissioner; Andy Phillips, Attorney; Norman Barrientos, Barrientos Design, and Lisa Coombs, Engineering Specialist.

Audience – 23 members of the public

Review and Approve Agenda. Motion: Supervisor McClone moved and Supervisor Jonely seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting – June 23 regular meeting. Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to approve the minutes of the previous meetings. The motion carried without a negative vote.

Public Input – Mary Kautz, Alan Wichmann, DuWayne Federwitz, Dennis Lichtenberg, Robert Hoffmann spoke regarding the proposed width of pavement on CTH I from USH 45 to the east.

Motion to go into CLOSED SESSION – Motion: Supervisor McClone moved and Supervisor Jonely seconded the motion to go into closed session pursuant to WI State Statutes 19.85 (1) (e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to wit: Thiel Pit Non-Metallic Mine Operations and Lease at 9:40 a.m.- Roll call vote: Chairman Flease – yes, Supervisor Jonely – yes, Supervisor McClone – yes, Supervisor Much – yes, and Supervisor Rohan – yes.

CLOSED SESSION: Thiel Pit Non-Metallic Mine Operations and Lease

Motion to return to OPEN SESSION – Motion: Supervisor Much moved and Supervisor Rohan seconded the motion to go back into open session at 10:15 a.m. Roll call vote: Chairman Flease – yes, Supervisor Jonely – yes, Supervisor McClone – yes, Supervisor Much – yes, and Supervisor Rohan – yes.

About 9 members of the audience returned.

Review and Approve payment voucher. Motion: Supervisor Jonely moved and Supervisor Much seconded the motion to approve the bill batch dated June 30, 2016. Motion was carried without a negative vote.

A discussion took place regarding the 2017 Design, Right-of-Way and Construction projects.

Members of the audience asked if there was going to be any more discussion about CTH I – USH 45 to Kluth Road, and Mr. Beyersdorf said no. The remaining members of the audience left.

A discussion took place regarding 2017 personnel changes.

A discussion took place regarding the 2017 technology request.

Mark Korth, Equipment and Facility Superintendent discussed with the committee the 2017 equipment purchase request and also presented a 6-year equipment purchase plan.

A discussion took place regarding the City of New London's request to have a joint meeting with the Highway Committee regarding the CTH D construction project. Mr. Beyersdorf, Ms. Coombs, and any interested committee members will attend the August 1st New London Public Works meeting at 5 p.m. Mrs. Lodewegen, Highway Office Specialist will be asked to print a meeting notice in case more than 2 WCHC members attend.

A discussion took place regarding updates on the projects currently being worked on (CTH C paving, CTH I reconstruction, and CTH W reconstruction).

A discussion took place regarding the Village of Big Falls request to install crosswalks across CTH E.

A discussion took place regarding the new Waupaca County Highway Department facility update. Norman Barrientos indicated that he thinks we are moving in the right direction and suggested that we first need to determine what the future Highway Department will look like (construction or maintenance) and whether any other departments would be interested in having storage facilities on the property. Once we do that, he recommended that we send out a Request for Proposal (RFP) for a preliminary plan/schematic which would take about 6 months, but allow a budget to be developed, and may help to firm up the scope.

A discussion took place regarding sending interested employees to Leadership Waupaca County. **Motion:** Supervisor Much moved and Supervisor McClone seconded a motion to send all 3 interested employees (Kurt Schwan, Paul Bellile, and Jill Lodewegen) to Leadership Waupaca County. The motioned carried without a negative vote.

A discussion took place regarding the seasonal weight limit citation update.

A discussion took place regarding the deer crossing stencil proposal that Mr. Beyersdorf received.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the committee an update on additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

Motion: Supervisor Much moved and Supervisor Jonely seconded to adjourn at 12:04 p.m. The motioned carried without a negative vote.

Lisa Coombs, Engineering Specialist

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.