

**WAUPACA COUNTY HIGHWAY COMMITTEE  
MINUTES – APRIL 28, 2016**

Chairman Flease called the meeting to order at 9:00 a.m. and gave the open meeting statement.

**Roll Call:** Chairman Flease, Supervisors Jonely, McClone and Rohan. Supervisor Much was excused.

**Also present** – Diane Meulemans, Corporation Counsel, Steve Lawrence, Foreman, Lance Penney, Field Operations Manager, Casey Beyersdorf, Commissioner and Jill Lodewegen, Highway Office Specialist

**Review and Approve Agenda. Motion:** Supervisor McClone moved and Supervisor Jonely seconded the motion to approve the agenda. The motion carried without a negative vote.

**Minutes of the previous meeting – April 14, 2016. Motion:** Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the minutes of the previous meeting. The motion carried without a negative vote.

**Review and Approve payment voucher. Motion** Supervisor Jonely moved and Supervisor McClone seconded the motion to approve the bill batch dated April 21, 2016. Motion was carried without a negative vote.

**Public Input** – None

Mr. Beyersdorf welcomed Mr. Rohan to the committee. It was noted that another committee that Mr. Rohan sits on will, at times conflict with highway committee meeting.

Mr. Beyersdorf reported that a letter was created by Corporation Counsel to Mr. Jenner regarding the possible exchange of property with an offer of \$75,000 and a deadline of May 27, 2016 as directed at the April 14 meeting.

Mr. Beyersdorf noted with the committee that Waupaca County Highway had received an owners notice of intent to terminate lease from Bear Lake Shores Farm. Details of the termination were being discussed so that Corporation Counsel could confirm those details by letter upon committee agreement. **Motion:** Supervisor McClone moved and Supervisor Rohan seconded to accept termination of lease from Bear Lake Shores Farm and for Corporation Counsel to address details in a letter. The motioned carried without a negative vote.

A discussion took place regarding a temporary bridge program manager. The matter requires review and possible action by the Human Resources Committee. No motion was made. The matter will need further review by the Highway Committee at a later date

9:55 a.m. Ms. Meulemans left the meeting. 10:10 a.m. Mr. Lawrence left the meeting.

Mr. Beyersdorf discussed with the committee the Wisconsin Department of Transportation state-wide Area Wide Service Provider Funds program. He recommended that we do not get involved in the program due to work we currently have as well as locations of services.

Mr. Beyersdorf recommended that the committee sign the Wisconsin Department of Transportation (WDOT) Discretionary Maintenance Agreement (DMA) for concrete pavement repairs for \$75,000. **Motion:** Supervisor Jonely moved and Supervisor Rohan seconded that we sign the \$75,000 WDOT DMA for concrete pavement repairs in the amount of \$75,000. The motioned carried without a negative vote.

Mr. Beyersdorf requested permission to advertise for propane heating fuel for the Helvetia shop and carbide insert blades. **Motion:** Supervisor Rohan moved and Supervisor Jonely seconded to advertise for propane heating fuel and carbide insert blades. The motioned carried without a negative vote.

Mr. Beyersdorf requested that the committee go on their Spring Road Tour Thursday May 5, 2016. All members present noted that the date would work.

Mr. Beyersdorf noted with the committee the Summer Road School on June 6-8 and requested that they let Ms. Lodewegen know their intentions by Thursday May 5, 2016. He noted that he would be unable to attend do to his two week guard training that is during that time.

Mr. Beyersdorf asked the committee if they would like him to reserve space at the Waupaca County Fair again this year. The committee agreed that we should continue having a booth.

Mr. Beyersdorf distributed the Commissioner's Report and gave the committee an update on any additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

**Motion:** Supervisor McClone moved and Supervisor Rohan seconded to adjourn at 11:30 a.m. The motioned carried without a negative vote.

Jill Lodewegen, Highway Office Specialist

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.