

March 31, 2016 Highway Committee Meeting

Chairman Flease called the meeting of the Waupaca County Highway Committee to order at 9 a.m. at the Waupaca County Highway Office. Open meeting statement was noted.

Members present –Chairman Flease, Supervisors Jonely, Much and McClone. Supervisor Aasen was excused. Supervisor McClone was in attendance prior to the meeting but left due to a bid opening at Parks & Rec., whom he is the chair for. He returned at 9:25 a.m.

Also present –Kris Carlin, Accountant/Office Manager, Mark Korth, Equipment & Facility Superintendent, Lance Penney, Field Operations Manager, Casey Beyersdorf, Commissioner and Jill Lodewegen, Highway Office Specialist

Public present – Dave Johnson, County Board Supervisor

MOTION Jonely/Much to approve the March 31, 2016 agenda of the Highway Committee. Carried without a negative vote.

MOTION Much/Jonely to approve the minutes of the March 18, 2016 regular Committee Meeting. Carried without a negative vote.

The Committee members reviewed one (1) bill batch dated March 24, 2016. **MOTION Jonely/Much to approve the bill batch as presented. Carried without a negative vote.**

Public Comment: No public comment.

Mr. Penney recapped previous discussions regarding the CTH A property and noted that Mr. Jenner was called and invited to the meeting but was not present. It was determined that a letter would be written to Mr. Jenner regarding the possible exchange of property so that the committee would know his intention and could move forward with any future plans/discussion for that property.

Mr. Penney recommended that the committee approve the signing of the revised state-municipal project agreement between Waupaca County and the Wisconsin Department of Transportation (WDOT) for the CTH E Bridge over Crystal River project. He noted that the revision related to the addition to item 4 section k noting that the long term maintenance of the concrete surface and staining treatment was the responsibility of the municipality. He also noted that the City of Waupaca was aware of and in agreement to this since this is an 80% federal funded bridge (\$634,880) and 20% municipal funded bridge (\$158,720) with the County and City sharing in that cost. **MOTION McClone/Jonely to sign the revised state-municipal project agreement between Waupaca County and the WDOT for the CTH E Bridge over Crystal River project. Carried without a negative vote.**

Mr. Penney presented a 50/50 bridge/culvert petition for the Town of Waupaca for Veysey Lake Road for \$8,900 cost share. **MOTION Much/McClone to accept the 50/50 bridge/culvert petition for the Town of Waupaca for Veysey Lake Road for \$8,900 cost share. Carried without a negative vote.**

Mr. Penney noted that no new information had come in regarding the CTH K no parking signs. He was waiting for more information from the Town of Dayton and Sheriff's Department.

Mr. Penney and Mrs. Carlin recommended that the committee approve the 2016/2017 winter season sand/salt price at \$24 for service agreement accounts and \$26.40 for non-service agreement accounts. 2015/2016 prices were \$22 and \$24.20 respectively. **MOTION Much/Jonely to set the 2016/2017 winter season sand/salt price at \$24 for service agreement accounts and \$26.40 for non-service agreement accounts. Carried without a negative vote.**

Mr. Penney and Mrs. Carlin recommended that the committee approve the 2016 hot mix material pricing at \$41 a ton loaded on truck. 2015 pricing was \$45. They also recommended that the 2016 patch mix material price be approved at \$74 a ton for service agreement accounts and \$81.40 a ton for non service agreement accounts. 2015 pricing was \$72 and \$79.20 respectively. **MOTION McClone/Much to set the 2016 hot mix material pricing at \$41 a ton loaded on truck the 2016 patch mix material price be approved at \$74 a ton for service agreement accounts and \$81.40 a ton for non service agreement accounts. Carried without a negative vote.**

Mr. Korth and Mrs. Carlin recommended that the committee approve the 2016 fuel handling rates at 24 cents for schools, 10 cents for other county departments and 40 cents for highway. The 2015 fuel handling rates were 24/20/40 cents respectively. **MOTION Jonely/Much to approve the 2016 fuel handling rates at 24 cents for schools, 10 cents for other county departments and 40 cents for highway. Carried without a negative vote.**

Mr. Penney reviewed with the committee and recommended that the committee accept the bid for Asphalt Mixture Materials and Surface Treatments from Henry G Meigs LLC. **MOTION McClone/Much to accept the bid for Asphalt Mixture Materials and Surface Treatments from Henry G Meigs LLC. Carried without a negative vote. ***

Mr. Penney recommended that the committee approve the 2016 Engineering Consulting list which was presented to the committee for review by Lisa Coombs, Engineering Specialist. **MOTION Muck/McClone to approve the 2016 Engineering Consulting list. Carried without a negative vote.**

Mr. Beyersdorf requested that the committee approve a two week bridge inspection training for Assistant Field Operations Manager Greg Flohr which with room and meals is estimated at approximately \$3,000, with the course cost of \$2,025. It was discussed that this training, along with Mr. Flohr's anticipated PE qualifications in the Spring of 2017, will allow him to become the bridge inspection program manager for Waupaca County, a position that Mr. Steingraber filled while he was the commissioner here at Waupaca County. Mr. Beyersdorf noted that he

would confirm that Mr. Flohr would be eligible for the program manager position with the Wisconsin Department of Transportation. But regardless, the training would be a benefit for the County. **MOTION McClone/Jonely to approve a two week bridge inspection training for Assistant Field Operations Manager Greg Flohr. Carried without a negative vote.**

Mr. Penney noted that since he had talked to Mr. Kempf regarding the culvert on CTH X between Baggs Hill Road and Hatton Road, he had not heard back from him. He anticipates that he will be back in the area soon.

Mr. Penney noted that after last meeting when the committee brought him up to date regarding the three way stop resolution that was passed and then rescinded in the Village of Big Falls, he had talked again to the Trustee that had asked him about it. Additional signs noting the reduction of speed in the area, and an additional stop sign are being looked into as well as increased law enforcement patrol in the area. Supervisor Much noted that a portable speed sign that flashed your speed may also help. Mr. Penney said he would look into that.

Mr. Penney noted that at this time, the Seasonal Weight restrictions are being looked at each week and would be reviewed again on Monday April 4.

Mr. Korth noted with the committee 4 items that would be put on Wisconsin Surplus Online Auction which included a 1987 low boy trailer, a 2010 F250 diesel truck, a 1983 truck and a 1990 Ford truck. Book value for all four vehicles is currently \$27,152.

Mr. Beyersdorf recommended that the committee approve and sign a proclamation for Work Zone Safety week, which is April 11-15, 2016, as well as noting with them that a press release will also be sent out. **MOTION Much/McClone to approve and sign a proclamation for Work Zone Safety week, which is April 11-15, 2016. Carried without a negative vote.**

Mr. Penney and Mr. Beyersdorf distributed the Commissioner's Report and gave the committee an update on any additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

MOTION Much/McClone to adjourn at 11:10 a.m.

Jill Lodewegen, Highway Office Specialist

**Detailed bid information can be found at http://www.co.waupaca.wi.us/departments/highway_department and click on "bid information" in the left blue tool bar, and then on "closed bid tabs".*