

February 19, 2016 Highway Committee Meeting

Chairman Flease called the meeting of the Waupaca County Highway Committee to order at 9 a.m. at the Waupaca County Highway Office. Open meeting statement was noted.

Members present –Chairman Flease, Supervisors Jonely and Much. Supervisor McClone and Aasen were excused.

Also present – Diane Meulemans, Corporation Counsel, Kris Carlin, Accountant/Office Manager, Mark Korth, Equipment and Facility Superintendent, Lance Penney, Interim Highway Commissioner, and Jill Lodewegen, Highway Office Specialist

Public present – Earl and Deann Behnke, Gerald and Janice Schroeder, June and Dale Kluth and Mary-Beth Kratz all from Clintonville.

**MOTION Jonely/Much to approve the February 19, 2016 agenda of the Highway Committee with moving item number 6 to first order of business. Carried without a negative vote.**

**MOTION Much/Jonely to approve the minutes of the February 5, 2016 regular Committee Meeting. Carried without a negative vote.**

The Committee members reviewed two (2) bill batches dated February 10 and 12, 2016.

**MOTION Jonely/Much to approve the bill batches as presented. Carried without a negative vote.**

Public Comment: Concerns were brought forward regarding possible change in the scope of the plans for the CTH I project. Members of the public who addressed the committee noted that they had heard that the width of the project, which they had addressed the committee previously on, was going to be changed. Mr. Penney noted that they were considering a change; by reducing the width from 26 to 24.5 that would avoid about \$250,000 in estimated cost and to avoid digging further into yards, as well as matching in with the existing bridge structure. It was noted that after this meeting, the approved minutes from the February 5 meeting would be posted which notes the committees intent to get all the information and then contact the landowners on the project. The members of the public noted that they still felt that 26 foot was needed as was previously committed to by the committee. Mr. Jonely stated that no decision has yet to be made and that the committee understood the position of those members of the public in attendance. All public than left the meeting at 9:45 a.m.

Mr. Penney reported to the committee that he was continuing to meet with Heidi Dombrowski, Finance Director regarding the 2016 project budget and projects with estimates for 2017.

Mr. Korth and Mrs. Carlin gave an update on the balance of the PBM account after the 2015 season. They noted that it was currently at \$49,856. As per committee previous action, once the

balance of this account is above \$50,000, those monies above the minimum fund level could be allocated to buy equipment to complete PBM work.

Mr. Korth reviewed the bids for the miscellaneous material bids with the committee and recommended that the committee accept all bids with the intent that the department will select on a per project basis what will be the most advantageous to the County. **MOTION Jonely/Much to accept all bids with the intent that the department will select per project what will be the most advantageous to the County. Carried without a negative vote.**

Mrs. Carlin reviewed the 2015 actual cost for incident to labor with the committee and, based off that, recommended that the committee approve the 2016 cost incident to labor rate at 66.41%, a decrease from 80.68% for 2015. **MOTION Much/Jonely to approve the 2016 cost incident to labor rate at 66.41% Carried without a negative vote.**

Mrs. Carlin reviewed the 2015 actual cost for small tools with the committee and, based off that, recommended that the committee approve the 2016 small tools rate at 2.5%, an increase from 1.1% for 2015. **MOTION Much/Jonely to approve the 2016 small tools rate at 2.5%. Carried without a negative vote.**

Mr. Korth left the meeting at 10:10 a.m.

Mr. Penney noted that there was nothing new to update regarding Thiel's pit reclamation plan and mine operations. He noted that he, Ms. Meulemans and the attorney hired to work on the project would be meeting to discuss Mr. Penney's estimated materials use calculations for the future. Mr. Fleese asked Ms. Meulemans if she could give an update on the permit process. Ms. Meulemans stated that although Planning and Zoning Committee upheld the Zoning Administrator's decision that the Waupaca County Highway Department was exempt from having to apply for a new conditional use permit under the new Non-Metallic Mining Ordinance, the Town of Little Wolf has appealed that decision to the Board of Adjustment.

Mr. Penney noted that he had discussed the committees offer to a trade of lands on CTH A with the additional offer of \$50,000 to Mr. Jenner for property he owns on CTH A due to it already having sewer and water. He invited Mr. Jenner to attend a meeting to discuss with the committee the offer. As of this date, Mr. Jenner had not gotten back to him.

Mr. Penney recommended that the committee accept the service agreements for the Town of St. Lawrence for 3 years for \$37,360 a year. **MOTION Jonely/Much to approve service agreements for the Town of St. Lawrence for 3 years for \$37,360 a year. Carried without a negative vote.**

Mr. Penney requested permission to advertise for Asphaltic Mixture Materials and Surface Treatments bids. **MOTION Jonely/Much to advertise for Asphaltic Mixture Materials and Surface Treatments bids. Carried without a negative vote.**

Mr. Penney asked the committee to accept the resignation of Tim Drath effective February 27, 2016. **MOTION Jonely/Much to accept the resignation of Tim Drath effective February 27, 2016. Carried without a negative vote.**

Mrs. Lodewegen discussed that the Implement of Husbandry permits that were issued thru the department with the committee noting that they would start to expire soon. The committee requested that she should send out letters to the permit holders letting them know what the process would be to renew those permits if needed.

Mr. Penney noted that there were no additional updates on the dead deer pickup. The DNR has extended the contract thru February with the current contractor.

Mr. Penney distributed the Commissioner's Report and gave the committee an update on any additional department projects as well as noting calendar dates that the committee may want to be involved with and financial reports.

**MOTION Much/Jonely** to adjourn at 11:05 a.m.

Jill Lodewegen, Highway Office Specialist