

December 11, 2015 Highway Committee Meeting

Chairman Flease called the meeting of the Waupaca County Highway Committee to order at 9 a.m. at the Waupaca County Highway Office. Open meeting statement was noted.

Members present –Chairman Flease, Supervisors McClone and Much. Supervisor Jonely and Aasen where excused.

Also present – Jeff Maiman , Brent Wyland, Waupaca County Network Administrator, Lance Penney, Field Operations Manager/Deputy Highway Commissioner, Dean Steingraber, Highway Commissioner and Jill Lodewegen, Highway Office Specialist

**MOTION McClone/Much to approve the minutes of the November 30, 2015 regular Committee Meeting. Carried without a negative vote.**

**MOTION Much/McClone to approve the December 11, 2015 meeting agenda of the Highway Committee. Carried without a negative vote.**

Public comment: Brent Wyland, Waupaca County Network Administrator discussed with the committee the Information Systems (IS) Departments desire to continue to work closely with the Highway Department when a new commissioner is named. He stated that he had previously discussed with Mr. Steingraber and wanted pass on to the Highway Committee as well as Mr. Penney who will be serving at the Interim Highway Commissioner, the IS Department desire to be informed about road and bridge projects that may be near a facility that they are looking to add fiber optic to. If done during a project, there would be significant savings for the County. Mr. Steingraber also noted that the Highway department could look into adding additional conduits when a company is requesting a permit to cut in lines in an area that may benefit the County. Mr. Wyland then left the meeting.

The Committee members reviewed two (2) bill batches dated November 25 and December 3, 2015. **MOTION McClone/Much to approve the bill batches as presented. Carried without a negative vote.**

Mr. Jeff Maiman discussed property he purchased on CTH Q in the Town of Farmington. Mr. Maiman asked for the appointment with the committee so that he could hand out maps of the location and a letter outlining what his intent for the property is. He asked to discuss with the committee so they would be informed of the situation to the fullest extent. At this time he has not put in for a permit for access of CTH Q, which would be an exception to the Highway Access Ordinance. Mr. Maiman then left the meeting.

Mr. Steingraber presented a resolution approving bicycle accommodations for the CTH J bridge over the Little Wolf River which is funded by Federal and County Funds. He stated that he would recommend that the committee approve the resolution contingent upon Waupaca County Corporation Counsel review of the document. **MOTION McClone/Much to approve the resolution approving bicycle accommodations for the CTH J bridge over the Little Wolf River which is funded by Federal and County Funds upon Waupaca County Corporation Counsel review. Carried without a negative vote.**

Mr. Steingraber discussed the presentation by Jeff Maiman regarding his property on CTH Q and the possibility of Mr. Maiman requesting access to that property off of CTH Q, which would be breaking our access ordinance. **MOTION Much/Please to table decision until Zoning and Corporation Counsel conclude there finding. Carried without a negative vote.**

Mr. Steingraber presented a 60/40 brush cutting petition for the Town of Caledonia for Greenwood, Weiland, Marsh, Seefeldt, Ernst and Bean City Roads and a 60/40 brush cutting petition for the Town of Helvetia for Moen Road, with the recommendation that the committee approve with time and weather permitting. **MOTION Much/McClone to approve the Town of Caledonia and Town of Helvetia 60/40 brush cutting petition with time and weather permitting. Carried without a negative vote.**

Mr. Steingraber presented the Human Resource's revised Highway Commissioner job description. **MOTION Much/McClone to approve the revised Highway Commissioner job description and ask the Human Recourses department to advertise for the Highway Commissioner position ASAP with an application deadline of January 22, 2015. Carried without a negative vote.**

Chairman Flease reported that the Finance and Human Recourse committee has accepted the Highway Committee's recommendation to name Mr. Lance Penney as Interim Highway Commissioner however he noted that the Finance and Human Recourse committee said that the Highway Committee did not have the authority to determine what the wage should be for that position. At this time a verbal agreement has been made and Mr. Penney is awaiting a written confirmation of the agreement.

Mr. Mark Korth, Equipment and Facility Superintendant, joined the meeting to report on three of the four bid openings from Thursday December 10, 2015. Mr. Korth recommended that the committee accept the Bid of Fabick Cat for a self propelled road widener w/rear mounted broom option for \$244,905 and w/out the automatic grade and slope control option for \$12,100. **MOTION McClone/Much to accept the bid of Fabrick Cat for the self propelled road widener w/ rear mounted broom option for \$244,905. Carried without a negative vote.**

Mr. Korth recommended that the committee accept the Bid of L&S Truck for a Cab Chassis Truck w/ Dump Box for \$50,584. **MOTION Much/McClone to accept the bid of L&S Truck for a Cab Chassis Truck w/ Dump Box for \$50,584. Carried without a negative vote.**

Mr. Korth recommended that the committee accept the Bid of Clintonville Motors for a Ford F250 4-Door Crew Cab Truck for \$31,474. **MOTION Much/McClone to accept the bid of Clintonville Motors for a Ford F250 4-Door Crew Cab Truck for \$31,474. Carried without a negative vote.**

Mr. Steingraber distributed the Commissioner's Report which included:

- Calendar dates that involve the Committee
- Department projects
- Financial reports

The committee noted that they would tentatively set the next committee meeting at Wednesday December 23, 2015. If on Thursday December 17 it is determined that a meeting is not needed, Ms. Lodewegen will contact the committee and we will resume the normal schedule starting Friday January 8, 2016.

**MOTION Much/McClone** to adjourn at 11:45 a.m.

Jill Lodewegen, Highway Office Specialist