

July 24, 2015 Highway Committee Meeting

Chairman Flease called the meeting of the Waupaca County Highway Committee to order at 9 a.m. in the Waupaca County Highway office. Open meeting statement was noted.

Members present – Chairman Flease, Supervisors Jonely, Aasen, Much, and McClone.

Also present Jill Lodewegen, Highway Office Specialist; and Dean Steingraber, Highway Commissioner as well as Tom Telfer, Waupaca County Highway Equipment Operator III.

MOTION McClone/Jonely to approve the minutes of the June 26, 2015 regular Committee Meeting. Carried without a negative vote.

MOTION Jonely/Much to approve the July 24, 2015 meeting agenda of the Highway Committee. Carried without a negative vote.

Mr. Steingraber asked the committee to accept the resignation of Tom Telfer effective July 29, 2015. **MOTION Jonely/McClone to accept the resignation of Tom Telfer effective July 29, 2015. Carried without a negative vote.**

The committee presented Tom Telfer with a plaque, certificate and resolution thanking him for his 41 years of service as of his retirement date of July 29, 2015. **MOTION Much/Jonely to approve a resolution thanking Tom Telfer for 41 years of service at the Waupaca County Highway Department. Carried without a negative vote.** Mr. Telfer then left the meeting.

The Committee members reviewed five (5) bill batches dated July 1, 9, 13, 16 and 23, 2015. **MOTION Jonely/Much to approve the bill batches as presented. Carried without a negative vote.**

Mr. Steingraber distributed and the Commissioner's Report which included:

- Calendar dates that involve the Committee
- Department projects

Mr. Steingraber reviewed the 2016 Special Project Budget with the committee and recommended that the committee approve. **MOTION Much/Aasen to approve the 2016 Special Project Budget with the addition of \$100,000 for spot improvements added to the CTH C project. Carried without a negative vote.**

Mr. Steingraber recommended that the committee approve the 2016 New Position Request of one Shop Foreman, one Equipment Operator and one Equipment Technician. **MOTION Aasen/Much to approve the 2016 New Position Request of one Shop Foreman, one Equipment Operator and one Equipment Technician. Carried without a negative vote.**

Mr. Steingraber recommended that the committee approve the 2016 Reclassification Request for the Equipment Technician positions and the Shop/Parts Receiving Foreman position. **MOTION Jonely/McClone to approve the 2016 Reclassification Request for the Equipment Technician positions and the Shop/Parts Receiving Foreman position. Carried without a negative vote.**

Mr. Steingraber recommended that the committee approve the Wisconsin Department of Transportation Traffic Maintenance Agreement for signing for \$3,790. **MOTION Much/Jonely to approve the Wisconsin Department of Transportation Traffic Maintenance Agreement for signing for \$3,790. Carried without a negative vote.**

The committee approved the resolution thanking Dan Erickson for his 10 years of service as of his retirement date of July 23, 2015. **MOTION Much/McClone to approve a resolution thanking Dan Erickson for 10 years of service at the Waupaca County Highway Department. Carried without a negative vote.**

Mr. Steingraber recommended that the committee approve the purchase of a truck liner from Badger Plastic & Supply for \$5,510. **MOTION Jonely/Aasen to approve the purchase of a truck liner from Badger Plastic & Supply for \$5,510. Carried without a negative vote.**

Mr. Steingraber recommended that the committee accept the bid of Diamond Mowers Inc for \$18,244 for the purchase of one side and one rear mounted mower. **MOTION McClone/Much to accept the bid of Diamond Mowers Inc for \$18,244 for the purchase of one side and one rear mounted mower. Carried without a negative vote.**

MOTION Jonely/McClone to adjourn at 12:05 p.m. Carried without a negative vote.

Respectfully submitted,

Jill Lodewegen
Highway Office Specialist