

**WAUPACA COUNTY FINANCE & HUMAN RESOURCE
COMMITTEE MINUTES – August 22, 2017**

Chair Federwitz called the meeting to order at 9 a.m. and gave the open meeting statement with the following members present: Vice Chair Barrington, Suprs. Craig, Fleese, G. Murphy, Neumann, Penney, and Co. Bd. Chr. Koeppen. Others present: Jill Lodewegen, Brent Wyland, Amanda Welch, Casey Beyersdorf, Kris Carlin, Heidi Dombrowski, Sheri Wieters, Brian Haase, Mark Sether, John Francis, Ron Hansen, Diane Meulemans, Terrie Tews, Penny Tank, Chuck Price, and Ryan Brown.

REVIEW AND APPROVE AGENDA - MOTION: Supr. Craig moved and Co. Bd. Chr. Koeppen seconded the motion to approve agenda. The motion carried without a negative vote.

MINUTES OF PREVIOUS MEETINGS – MOTION: Supr. Penney moved and Supr. Neumann seconded the motion to approve the minutes of the August 9, 2017 meeting. The motion carried without a negative vote.

PUBLIC COMMENT: None presented

2018 Budget Discussion – Finance Director Heidi Dombrowski

Heidi discussed with the committee the need for updated Financial Management Plan and Debt Management Policy as well as the creation of a Capital Improvement Plan Policy. These plans would be reviewed and updated each year.

She then went over the 2018-2023 Capital Improvement Plan and asked the committee to review for the next meeting. She presented options and projections for debt financing. Both reports were placed on file with these minutes.

After direction from the committee, Heidi noted she will work on updating and creating these plans and policies and bring back to the committee for approval.

MOTION: Supr. Craig moved and Co. Bd. Chr. Koeppen seconded the motion to adjourn at 10:12 a.m.

Jill Lodewegen
Waupaca County Clerk