

**Waupaca County Finance and Human Resource Committee
Minutes – September 23, 2015**

Chair Federwitz called the meeting to order at 9 a.m. and gave the opening meeting statement.

Roll Call: Chr. Federwitz, Suprs. Barrington, Craig, Flease, G. Murphy, Penney, Neumann and Co. Bd. Chr. Koeppen, a quorum was established. Others present: Heidi Dombrowski, Mary Robbins, Michael Mazemke, Diane Meulemans, Bob Reath, Brad Hardel, Roger Holman, Barry Tomaras, Al Kraeger, Brad Hardel, Andy Carlin, Chuck Price, Terrie Tews, Penny Tank, Joyce Boyer, Deb Fenske and Dave Thiel.

Review and Approve Agenda. Motion: Supr. Neumann moved and Co. Bd. Chr. Koeppen seconded the motion to approve the agenda. The motion carried without a negative vote.

Public Input. – Supr. Joyce Boyer asked if Lakeview Manor’s budget would be discussed at today’s meeting as part of the countywide budget and concerns about the usage of fund balance for 2016. Heidi said yes there would be some review.

Deb Fenske, 509 W. Fulton St., Waupaca, WI 54981. Ms. Fenske asked if she could obtain a detailed copy of the Lakeview Manor budget line item by line item. Finance Director said that she would mail Ms. Fenske a copy of what she could.

No other comments.

Waupaca County Economic Development Corporation – Executive Director Dave Thiel. Committee reviewed with Mr. Thiel the purpose and authorizing committees for the Revolving Loan Fund, bankruptcies and writing off bad loans. There are 5 total loans that are in arrears and a 6th loan will be written off. Corporation Counsel is reviewing these loans and will have an answer by the end of the year. Dave said the program was initiated to help stimulate the economy in communities. We have a total of 63 loans and only 11 that have defaulted over the years.

Waupaca County Economic Development Corporation is based on the 2010 Census Number (52,410) and has not been increased for several years, plus the \$24,000 for the Tourist contribution. Budget is a 0% increase. **Motion:** Supr. Penney moved and Supr. Flease seconded the motion to approve the WCEDC 2016 budget subject to further review. Motion carried without a negative vote.

Finance Director Heidi Dombrowski brought the committee up to date with the proposed 2016 Budget. Heidi proposed that a 1.25% cost of living increase could be given to all employees if the sales tax revenue would be increased by \$288,000.00. Committee reviewed the 2016 Proposed Operating, Special Purpose and Debt Service Budget Governmental Funds.

Motion 1: Supr. Flease moved and Co. Bd. Chr. Koeppen seconded the motion to transfer \$455,505 from the General Fund Unassigned Fund Balance and Assign it to the Capital Improvement Program Fund Balance in the General Fund. The motion carried without a negative vote.

Motion 2: Supr. Barrington moved and Supr. Flease seconded the motion to increase Transportation Services Fund Tax levy by \$500,000 for funding future Highway Construction Projects. The motion carried with Supr. Murphy and Supr. Craig voting no.

DHHS – Director Chuck Price informed the committee that the new positions he is asking for will actually be bringing in additional revenue and reduction of some contracted services.

Reviewed Lakeview Manor's current budget and the remodeling expenses are not included in the proposed 2016 budget. The 2016 proposed budget will be business as usual. The committee may look at this again next year.

Capital Improvement Projects were reviewed.

Adjourn: Motion: Supr. Fleese moved and Supr. Penney seconded the motion to adjourn the meeting. Motion carried, meeting adjourned at noon.

Mary A. Robbins, County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.