

**Waupaca County Finance and Human Resource Committee
Minutes – October 7, 2015**

Chair Federwitz called the meeting to order at 9 a.m. and gave the opening meeting statement.

Roll Call: Chr. Federwitz, Suprs. Barrington, Craig, Flease, G. Murphy, Penney, Neumann and Co. Bd. Chr. Koeppen, a quorum was established. Others present: Heidi Dombrowski, Mary Robbins, Roger Holman, Bob Reath, Joyce Boyer, Heidi Dombrowski, Dean Steingraber and Diane Meulemans.

Review and Approve Agenda. Motion: Supr. Craig moved and Supr. Barrington seconded the motion to approve the agenda. The motion carried without a negative vote.

Public Input. – Supr. Joyce Boyer was concerned with the Lakeview Manor Budget and wondered how a 1.4 million dollar budget was not going to be looked at during these budget meetings. She claimed she had not received an answer to her inquiries previously. Supr. Craig stated that the Management Team reviews the budgets, the Committee of Jurisdiction reviews the budget and then the final numbers are put together with the Finance Director for review of the bottom line budget numbers and presented to the Finance/HR Committee and all departments are subject to review at the call of this committee. Supr. Boyer thanked Supr. Craig.

Insurance Claim: Jason and Kelly Parker, City of New London, incident on March 16, 2013. The City Police reports were reviewed by the committee; we did not have an officer at the incident. The City of New London had hired a Waupaca County Reserve Deputy to work the crowd control. The reports are on file. **Motion:** Supr. Flease moved and Supr. Neumann seconded the motion to deny the claim. The motion was carried without a negative vote.

Finance Director Heidi Dombrowski brought the committee up to date with the proposed 2016 Budget.

Human Resource Director Amanda Welch reviewed reclassifications in salary increases for 2016. An annual one-time stipend of \$525 be paid to employees who are at a wage rate that exceeds the maximum rate on the County's designated wage/salary schedules and a pro-rate stipend of \$125 for those employees coming onto the wage schedule who will not receive a full 1.25% annual base wage increase. These stipends will be paid in January 2016; and an annual compensation increase of 1.25% effective 1/1/2016 for wage/salaries of employees paid in accordance with the Lakeview Manor, Department Head and Waupaca County Employee wage schedules, along with the designated Elected Officials (*Sheriff, County Clerk, Treasurer, Register of Deeds, Clerk of Circuit Court and Coroner*). In addition an annual one-time stipend of \$525 paid to employees who are at a wage rate that exceeds the maximum rate on the County's designated wage/salary schedules and a pro-rated stipend of \$125 for those employees coming onto the wage schedule who will not receive a full 1.25% annual base wage increase. These stipends will be paid in January 2016. A resolution will be presented at the next Finance/HR Committee meeting.

Heidi reviewed Expenditures by Object and Expenditures by Primary Government, Debt Service Fund and Capital Improvement Fund; Economic Development, Special Revenue Fund; Environmental Program and reviewed the Special Revenue Fund. Roger Holman said that they should bring the ATC Committee back for a meeting to review the grant project status.

Reviewed Operating Budget by Program. Sheriff Administration was reviewed and committee asked that the Sheriff be asked to come to the next meeting to bring them up to date on the overtime situation, either on Oct. 14th or November 4th.

Adjourn: Motion: Supr. Craig moved and Supr. Flease seconded the motion to adjourn the meeting. Motion carried, meeting adjourned at 11:10 a.m.

Mary A. Robbins, County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.