

**Waupaca County Finance and Human Resource Committee
Minutes – July 8, 2015**

Vice Chr. Barrington called the meeting to order at 9 a.m. and gave the opening meeting statement.

Roll Call: Chr. Federwitz--excused, Suprs. Barrington, Craig, Flease, G. Murphy, Penney, Neumann and Co. Bd. Chr. Koeppen, a quorum was established. Others present: Atty. John Thiel, Mary Robbins, Heidi Dombrowski, Brad Hardel, Clyde Tellock, Megan Feirtag, Penny Tank, Brent Wyland, Roger Holman, Diane Meulemans, Jesse Cuff and Mandy Welch.

Review and Approve Agenda. Motion: Supr. Flease moved and Supr. Neumann seconded the motion to approve the agenda. The motion carried without a negative vote.

Minutes of the previous meeting June 10, 2015. Motion: Supr. G. Murphy moved and Supr. Craig seconded the motion to approve the minutes of the previous meetings. The motion carried without a negative vote.

CLOSED SESSION: Supr. Craig moved to go into closed session pursuant to Wis. State Stats. S19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral advice with respect to litigation in which it is or is likely to become involved, Supr. Penney seconded the motion. Roll call vote: Suprs. Barrington--yes, Craig--yes, Flease--yes, G. Murphy--yes, Penney--yes, Neumann--yes and Co. Bd. Chr. Koeppen—yes. Unanimous.

Herein occurred closed session business.

MOTION TO RETURN TO OPEN SESSION: Supr. Craig moved and Supr. Penney seconded the motion to return to open session. Roll call vote: Suprs. Barrington--yes, Craig--yes, Flease--yes, G. Murphy--yes, Penney--yes, Neumann--yes and Co. Bd. Chr. Koeppen—yes. Unanimous

OPEN SESSION:

Committee took a brief recess until 10:00 a.m.

10:00 a.m. Vice Chr. Barrington called the meeting to order.

Action taken in Closed Session. Committee agreed on a settlement offer for 14CV179 and advised Atty. John Thiel of the decision to move forward as authorized.

Public Input. – None.

Finance Director's Report – Heidi Dombrowski. 2015 Budget– Financial Review as of 5/31/15 based on 50% was presented to the committee. Risk Management is a concern because property insurance will be increasing; we will need to bid out for this service soon. Interest on Delinquent Taxes is over but \$108,743 is not collected cash, but interest on foreclosed properties. We are over policy by \$5,692,872 year to date, which is very good.

Vouchers: Motion: Supr. Craig moved and Supr. Neumann seconded the motion to approve the monthly vouchers. The motion carried with Co. Bd. Chr. Koeppen abstaining from the vote.

Treasurer's Report- Clyde Tellock. Treasurer's Report was distributed and placed on file. Cash on hand of \$1,480,332.47. Reviewed: Investments, Tax Certificates, County Sales Tax, Interest on Delinquent Taxes, and Interest on Investments. They will be starting the second half of tax collections. Clyde informed the committee that Christel Stahl his Deputy is leaving her position this Friday; she will be heading to Georgia with her husband. It is an appointed position, he has someone that will be starting in two weeks; Susan Deruchowski comes from the Jail Corrections Department.

Information Systems – Director’s Report. Report was given by Brent Wyland. He reported that the fiber optic project is on schedule. They are working on problems in the Courtrooms with the new video/audio equipment. There have been some problems with Citrix in dispatch and in DHHS; Brent will look into these issues.

Motion to pay monthly bills: Supr. Craig moved and Supr. G. Murphy seconded the motion to pay the bills. The motion carried without a negative vote.

Human Resource Director Amanda Welch. Mandy presented her monthly report; recruitment & terminations, wage/benefit issues, labor relations; which is on file in the Clerk’s office. Mandy informed the committee that they had asked that the Workers Compensation carrier do an audit for safety issues, since we have had an increase in worker’s compensation claims.

Mandy informed the committee that Brian Margon from Wills Of Wisconsin, Inc. met with each department to assess safety concerns, worker compensation claims have increased substantially. He will be sending a full report.

Health Insurance Rates for 2016. We have 19 high cost claims that are over the stop loss. Insurance Report is on file. **Motion:** Co. Bd. Koeppen moved and Supr. G. Murphy seconded the motion to select Anthem Blue Priority, Option 3 as the 2016 Health Plan. The motion carried without a negative vote.

Motion: Supr. Fleese moved and Supr. Neumann seconded the motion to approve a 2016 5% premium rate increase. Budget items to consider for 2016: May need a program for ACA; WRS will have a .2% reduction; EAP will need to increase the amount charged to each department per employee.

Wages – Corrections Division. Motion: Supr. Murphy moved and Co. Bd. Chr. Koeppen seconded the motion to give six Sergeants and one Captain a step increase on July 1st, the Lt. position will stay the same. The motion carried without a negative vote.

County Clerk – Mary Robbins.

Per Diem & Mileage expense: Per Diem and Mileage total for the month of June \$12,675.00. **Motion:** Supr. Craig moved and Supr. Neumann seconded the motion to approve the per diem and mileage expenses. Motion carried without a negative vote.

Next meeting will be Wednesday, August 12, 2015.

Adjourn: Motion: Supr. Neumann moved and Supr. Craig seconded the motion to adjourn at 11:35 a.m. Motion carried, meeting adjourned.

Mary A. Robbins, County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.