

**Waupaca County Finance and Human Resource Committee
Minutes – June 10, 2015**

Chr. Federwitz called the meeting to order at 10:00 a.m. and gave the opening meeting statement.

Roll Call: Chr. Federwitz, Suprs. Barrington, Craig, Fleese--excused, G. Murphy, Penney, Neumann and Co. Bd. Chr. Koeppen, a quorum was established. Others present: Mary Robbins, Heidi Dombrowski, Christel Stahl, Diane Meulemans, Megan Feirtag, Robert Reath, Brent Wyland, Roger Holman, Jesse Cuff, Ryan Brown, Mike Mazemke, Jason Russell, Adam Wogsland, Todd Rasmussen, and Chuck Price.

Review and Approve Agenda. Motion: Supr. Craig moved and Co. Bd. Chair Koeppen seconded the motion to approve the agenda as amended with striking Agenda #4 Hwy. Commissioner. The motion carried without a negative vote.

Minutes of the previous meetings, May 13 and May 19, 2015. Motion: Supr. Barrington moved and Supr. Penney seconded the motion to approve the minutes of the previous meetings. The motion carried without a negative vote.

Public Input. – None.

Finance Director's Report – Heidi Dombrowski. 2015 Budget– Financial Review as of 5/31/15 based on 42% was presented to the committee. She would like to focus on a 5 Year Capital Improvement Plan and work with Department Heads on the plan. We currently have a 10 year plan, and I think that it gets to be too difficult to maintain, so that is why I would like to switch over to a 5 year plan.

2016 Budget Manual. Heidi distributed the 2016 budget manual to the committee and Clerk's office will mail the manual to all other county board members with the monthly packet. **Motion:** Supr. Craig moved and Supr. Neumann seconded the motion to approve the 2016 Budget Manual. The motion carried without a negative vote.

Vouchers: Motion: Supr. Craig moved and Supr. Penney seconded the motion to approve the monthly vouchers. The motion carried with Co. Bd. Chr. Koeppen abstaining from the vote.

Treasurer's Report- Deputy Treasurer Christel Stahl. Treasurer's Report was distributed and placed on file. Cash on hand of \$190,696.34. Reviewed: Investments, Tax Certificates, County Sales Tax, Interest on Delinquent Taxes, and Interest on Investments. She informed the committee that the county owns a subdivision in the City of Waupaca on Western Ave from Tax Deed foreclosure.

Information Systems – Director's Report-Robert Reath. I.S. Monthly report was given by Bob Reath The Fiber Optic project's kick off this week. MC&E met with Andy Carlin, Roger Holman and Leighton Trice, they are using the HazMat building for their staging area. They are onsite today and started drilling at 10 a.m. Nick Carlin will be attending Spillman training in Utah this month. I-Pads have been given to Supr. Craig and Supr. Neumann as test pilots for ease of use. Linda Drews spoke on the Web Redesign. They are hoping to have the kick off on June 17th to get started on the first phase of the project.

Motion to pay monthly bills: Supr. Craig moved and Supr. Penney seconded the motion to pay the bills. The motion carried without a negative vote.

Human Resource Director Amanda Welch. Mandy presented her monthly report; recruitment & terminations, wage/benefit issues, labor relations; which is on file in the Clerk's office. Mandy informed the committee that they had asked that the Workers Compensation carrier do an audit for safety issues, since we have had an increase in worker's compensation claims.

Supervisor training through FVTC for a six week-3 hr. series beginning in September.

Wages and Reclassifications:

Corrections Division. **Motion:** Supr. Neumann moved and Supr. G. Murphy seconded the motion to approve Correction Division wage increase from WC Grade 6 to WC Grade 7 effective July 1, 2015. The motion carried without a negative vote.

Correction Captain & Sergeants. **Motion:** Supr. Barrington moved and Supr. G. Murphy seconded the motion to refer this request back to the Human Resource Committee.

2015 COPS Grant – Sheriff's Dept. Cpt. Todd Rasmussen informed the committee that Sgt. Goode was working on a grant for two weeks now and then realized that this needs committee and county board approval to apply for the grant. This would be for two Patrol positions for 4 years, they will use spare vehicles, and it will cost to outfit them for firearms and for WRS and insurance. **Motion:** Supr. Craig moved and Supr. Neumann seconded the motion to approve applying for the grant, if the grant is not awarded the resolution is null and void and forward this to the full County Board. The motion carried without a negative vote.

County Clerk – Mary Robbins.

Per Diem & Mileage expense: Per Diem and Mileage total for the month of May \$15, 506.06. **Motion:** Supr. Craig moved and Supr. Neumann seconded the motion to approve the per diem and mileage expenses. Motion carried without a negative vote.

Next meeting will be Wednesday, July 8, 2015.

Adjourn: Motion: Supr. Neumann moved and Supr. Barrington seconded the motion to adjourn at 11:10 a.m. Motion carried, meeting adjourned.

Mary A. Robbins, County Clerk

These minutes will be posted to the website prior to approval from the committee and are considered to be in draft form until approved at the next scheduled meeting.