

**WAUPACA COUNTY JOINT MEETING  
EXECUTIVE COMMITTEE,  
AND  
FINANCE/HUMAN RESOURCES  
Minutes – July 11, 2017**

Committee met in room 1068 of the Waupaca County Courthouse at 11:00 a.m.

County Board Chair Dick Koeppen called the meeting to order and gave the open meeting statement. Roll Call: County Board Chair Dick Koeppen, Federwitz, Johnson, Kietzmann, Kussmann, McClone, G. Murphy, Penney, Sorensen, Barrington, Jonely, and Craig. Supr. T. Murphy, Fleese, and Neumann were excused. Others Present: Mandy Welch, Diane Meulemans, Heidi Dombrowski, Maureen Molony (by phone), Jill Lodewegen, Sheri Wieters, Terrie Tews, Brent Wyland, Ron Hansen, Jesse Cuff, Brad Hardel, Casey Beyersdorf, Andy Carlin, Ryan Brown, Brian Haase, John Francis, Penny Tank, Dave Theil, Mark Sether and Mike Mazemke.

It was noticed that the meeting may inadvertently cause a quorum of the Waupaca County Board of Supervisors and other county committees. No action will be taken by the County Board of Supervisors or other Committees not listed above at this meeting.

**OPEN SESSION**

Chair Koeppen gave the open meeting statement.

**Review and Approve Agenda. Motion:** Supr. McClone moved and Supr. G. Murphy seconded the motion to approve the agenda. Motion was carried without a negative vote.

**Review and Approve the Minutes. Motion:** Supr. Kussmann moved and Supr. Federwitz seconded the motion to approve minutes of the May 25, 2017 meeting. Motion was carried without a negative vote.

There was no public comment.

**Waupaca County Industries Update:** Chuck Price, Director of Waupaca County Health and Human Services (DHHS) gave an update on Waupaca County Industries. Community Care, Inc. along with DHHS met with members, family and guardians on June 22 to give them an update and tentative timeline. Mr. Price felt the process went well and all questions were address.

Also on July 13 a provider meeting will be held at the courthouse for anyone that may be interested in what Community Care, Inc Request for Proposals (RFP) will entail. The RFP is to identify and select a new provider(s) and answer any questions they may have before submitting bids. He felt that the RFP would be released within 30 days from this meeting and they would hope to name a new provider(s) in September.

Mr. Price has also been working with other county departments/staff to find a value of the business which would include the building, assets (to included vehicles) etc. As well as working with the Human Resource Department regarding the 12 county staff members which includes 9 full time employees.

**Broadband Update:** Andy Carlin and Ryan Brown gave the background on how the broadband project was developed. They indicated that currently 17 towns and 5 cities and villages had showed support for the project through resolutions. They are working with Waupaca Online to expand in areas where service does not exist or where current providers don't plan to exist. The City of Waupaca has applied for grant funding with hopes to expand into additional areas, but currently test areas that will be done regardless of the grant are in the Fremont and Marion. Current public safety towers can be used for those areas.

**Facility and Space Needs Study:** Ron Hansen informed the committee that Dimension IV out of Madison had been selected to for our facility and space needs study. Three firms had been interviewed by the selection committee. He provided a handout to the committee which included notes from the June 27 meeting with department heads and the planning worksheet for the project. Those reports are on file with these minutes. The anticipated start was July 10 and late September completion date, but with the early June 27 start date, they anticipate moving up the completion date to early September. Surveys will go out to employees and department heads as well as possibly a public survey on our website. A facilities work group will be developed. Convergent Technologies Design Group, who is the company that works with Dimension IV for has been in contact with Brent Wyland of our Information Systems Department and will be meeting with him, Clerk of Courts Terrie Tews and Mr. Hansen regarding technologies. An onsite visit is planned for July 25.

**2018 Budget:** Heidi Dombrowski told the committee she was finalizing the budget using the newest numbers coming from the Special Highway Committee for cost for a new facility. She continues to project using both bonding for the facility and highway road projects, as well just bonding for the facility and paying for the highway road projects with fund balance. Concerns of the estimated cost of the new facility were noted however a full discussion on the subject was not allowed because it was not an agenda item. Members who did not sit on the special building committee were encouraged to attend those meetings. Also noted was that a detailed update would be given to the Executive Committee and County Board from the Special Highway Committee.

Chair Koeppen asked the following non committee members to stay for the closed session: Heidi Dombrowski, Sheri Wieters, Dave Theil, Brad Hardel, Ron Hansen, Diane Meulemans, Amanda Welch and Jill Lodewegen.

**Motion Supr. Federwitz moved and Supr. Johnson seconded to go into Closed Session at 11:35 a.m. per WI State Stats. Sec. 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to wit: negotiating the sale and/or lease of Lakeview Manor and its assets. Roll call vote.** Federwitz-yes, Kussmann-yes, Koeppen-yes, Sorensen-yes, McClone-yes, G. Murphy-yes, Penney-yes, Johnson-yes, Craig-yes, Kietzmann-yes, Jonely-yes, and Barrington-yes.

Jill Lodewegen  
Waupaca County Clerk