

***Emergency Management Committee***  
**Meeting Minutes**  
**Tuesday, December 12, 2017**

The Waupaca County Emergency Management Committee meeting was called to order by, Chairman Dick Koeppen, at 9:00 am.

Members Present: Chairman Dick Koeppen, Gary Barrington, William Jonely, DuWayne Federwitz, Robert Flease and Gerald Murphy.

Others Present: Andrew Carlin. Eric Halverson, Ryan Brown

Absent: NONE

Opening meeting statement was read by Chairman Dick Koeppen

A motion was made by Supervisor Flease and seconded by Supervisor Murphy to approve the agenda as presented. Motion carried.

A motion was made by Supervisor Jonely and seconded by Supervisor Federwitz to approve the minutes from the October 9, 2017 meeting. Motion carried.

No public present

Ryan Brown gave an update on the broadband project with Waupaca Online.

The agreements for tower space use with the City of Waupaca for the broadband project were reviewed. A motion by Barrington and a second by Federwitz to recommend approval of the agreement to the County Board. Motion Carried.

**Report for October 9, 2017 to December 12, 2017.**

- Attended the Wisconsin Emergency Management Association (WEMA) conference and All County and Tribal Directors Meeting in Green Lake.
- Reprogram radios for LAW2 upgrade.
- Completed maintenance on hazmat trailer
- Attended FVAHCC meeting in Appleton. Planning for a large exercise in 2018.
- Wisconsin Disaster Fund reps met with Towns and Cities affected by June storms.
- Waupaca County hosted a Communications Leader (COM-L) class. Our dispatch center was represented.
- UPS upgrade/maintenance projects were performed on several tower sites.
- Toured Presto Products in Weyauwega as part of EPCRA planning requirements.
- Attended EC Region meeting in Fond du Lac. Planned for upcoming WebEOC exercise.
- Attended Weyauwega/Fremont School safety team meeting. Discussed remodeling project safety concerns and improvements to the campus.
- Attended radio interoperability meeting in Outagamie County,
- Met with Clintonville Admin, Police Fire, DPW to discuss emergency planning needs.
- Attended American Red Cross meeting.
- Participated in MABAS drills and annual MABAS card update review.
- Joined regional WHOPRS training webinar and continue to work with WEM and the developer on software upgrade testing and debugging.
- Hosted a post incident debriefing on Hwy 22 truck crash. Attendees included WPSO, WPPD, Hazmat, Highway, ThedaCare, dispatch, Gold Cross, Waupaca Fire, and

facilitated by WEM.

- Participated in a regional exercise using WebEOC. This was a simulated tornado event and how WebEOC will be used for reporting to the State and other counties.
- Attended the Waupaca County Long Term Care Facility workgroup at Bethany. We will be helping to coordinate several exercises in 2018 to meet CMS requirements.
- Attended hazmat meeting. Review of policy and procedures, equipment inventory and election of officers.

Next meeting of the Waupaca County Emergency Management Committee is scheduled for February 12, 2018 at 9:00am in the conference room at the Waupaca County Law Enforcement Center (room 1115).

A motion was made by Supervisor Flease and seconded by Supervisor Jonely to adjourn. Motion carried.

Meeting adjourned at 9:45.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Eric Halverson", with a long horizontal flourish extending to the right.

Eric Halverson. Dep. Director

Emergency Management