

***Emergency Management Committee***  
**Meeting Minutes**  
**Monday October 10, 2016**

The Waupaca County Emergency Management Committee meeting was called to order by, Chairman Dick Koeppen, at 9:00 am.

Members Present: Chairman Dick Koeppen, William Jonely, DuWayne Federwitz , Gary Barrington , Robert Flease, and Gerald Murphy.

Others Present: Andrew Carlin. Eric Halverson

Absent: None

Opening meeting statement was read by Chairman Dick Koeppen

A motion was made by Supervisor Murphy and seconded by Supervisor Barrington to approve the minutes from the August 8, 2016 meeting. Motion carried.

A motion was made by Supervisor Flease and seconded by Supervisor Jonely to approve the agenda as presented. Motion carried.

. No public present

Andrew Carlin presented the report on the following items:

Report for August 8, 2016 to October 9, 2016.

- August EC Regional meeting held in Fond du Lac. WEM EPCRA representatives were introduced and future programs were discussed.
- September EC Regional meeting held in Manitowoc. WEM Administrator Brian Satula presented new programs and 2017 POW changes.
- Participate in WISCOM monthly tests.
- Set up Mobile Command Post at the Waupaca County Fair.
- Meeting with Central Wisconsin Electric Coop. Meet and Greet with their Administrators and disaster recovery staff.
- Attended the Fox Valley Area Health Care Coalition in Appleton. Upcoming exercise was discussed.
- Attended Waupaca County EMS Directors meeting. Communications Captain Rob Karski was introduced to the group. Dispatch of EMS services, MABAS cards, and EMS training was discussed.
- MGT-416 Continuity of Government for Rural Communities training was held in September. Excellent training, well attended.
- Public Health hosted the Long-term Care Facility workgroup. Emergency planning and work-place violence were discussed by Emergency Management.
- American Red Cross held several meeting. We are housing some surplus disaster response items at the SO.
- We observed a Decon exercise at ThedaCare Waupaca. We discussed several resource tools available to them for chemical decontamination.
- Held a joint exercise with DHHS on Emergency Operations Center/Department Operations Center activation and function.
- Attended an East Central EPCRA Planners Workshop in Oshkosh.
- Release of a new app for Hazmat Responders, AskRail. Aids in identifying cargo on railcars.
- Tour of Creative Converting in Clintonville. They are an EPCRA planning facility with Sulfuric Acid. Also discussed general emergency preparedness.
- Working with Public Health to develop ICS for a Mass Flu Clinic in Marion.

- Completing 2016 POW requirements and submitted 2017 POW application. Received completed Waupaca County Hazardous Materials Assessment document. This is a valuable tool for determining training and planning needs. There was some discussion with regards to the amount of rail traffic through the county.
- Hazmat response to Highway 54, Mukwa, for diesel fuel from a crash.
- Heavy rains in September caused issues around the State, but not much locally.

Next regular meeting of the Waupaca County Emergency Management Committee is scheduled for December 12, 2016 at 9:00 am in the conference room at the Waupaca County Law Enforcement Center (room 1129).

A motion was made by Supervisor Federwitz and seconded by Supervisor Jonely to adjourn. Motion carried.

Meeting adjourned at 9:52.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Eric Halverson", with a long horizontal flourish extending to the right.

Eric Halverson. Dep. Director

Emergency Management