

***Emergency Management Committee***  
**Meeting Minutes**  
**Monday August 10, 2015**

The Waupaca County Emergency Management Committee was called to order by, Chairman Dick Koeppen, at 9:00 am.

Members Present: Chairman Dick Koeppen, William Jonely, DuWayne Federwitz, Robert Flease, Gary Barrington and Gerald Murphy

Others Present: Andrew Carlin, Eric Halverson

Absent: None

Opening meeting statement was read by Chairman Dick Koeppen

A motion was made by Supervisor Barrington and seconded by Supervisor Jonely to approve the minutes from the April 13, 2014 meeting. Motion carried.

A motion was made by Supervisor Murphy and seconded by Supervisor Federwitz to approve the amended agenda. Motion carried.

. No public present

Andrew Carlin presented the proposed 2016 Emergency Management Budget. He explained the breakdown by different grant funding sources that the department receives. The minor increases are from insurance changes and wages. A motion was made by Supervisor Federwitz and seconded by Supervisor Flease to pass the budget on to the finance committee. Motion carried.

Andrew Carlin and Eric Halverson presented the report on the following items:

- **Presentation to the Winchester Academy, June 8<sup>th</sup>.  
“Emergency Preparedness before Emergency Management”**
- **LEPC meeting. Presentation from TransCanada/ANR Pipeline**
- **Reviewed ERP (esfs 9-15) with LEPC, minor correction were made**
- **Attended Public Health meeting, presentation from Steve Johnson, Brown Co. Apartment fires and emergency sheltering needs**
- **Kelly Zagrzebski, WPS, annual updates for the power company**
- **Participated in a functional exercise with Koch Refinery in St. Point (simulated pipeline leak) with Portage County**
- **Hazmat functional exercise with Portage County**
- **New CodeRED mobile launch is available**
- **Tornado (EF1) in the Town of DuPont July 6<sup>th</sup>. Damage to 2 residents**
- **Iola Old Car Show, Took Mobile Command Post, worked with WEM for communications support**
- **Toured new facility with Hazmat officers and facility manager – Waupaca Hockey**
- **Received ”new, used” Hazmat Command Unit from Gold Cross as a donation**

A motion was made by Supervisor Flease and seconded by Supervisor Barrington to accept the report as presented. Motion carried.

Chairman Koeppen asked that the presentation from ANR Pipeline be shown to the committee in October if possible

Next regular meeting of the Waupaca County Emergency Management Committee is scheduled for October 12, 2015 at 9:00 am in the conference room at the Waupaca County Law Enforcement Center (room 1129).

- A motion was made by Supervisor Fleese and seconded by Supervisor Murphy to adjourn. Motion carried.
- 
- Meeting adjourned at 9:46.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Eric Halverson", with a long horizontal flourish extending to the right.

Eric Halverson, Dep. Director  
Emergency Management