

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
March 10, 2016

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:35 a.m.

MEMBERS PRESENT: Gerald Murphy, Carl Kietzmann, Bob Thompson, Dave Lowe,
Janna Taylor

MEMBERS EXCUSED: Karl Schulte, Ron Johnston, Lisa Dowhen, Kim Ebert, Chad Hoerth

MEMBERS ABSENT:

OTHERS PRESENT: Chuck Price, Jesse Cuff, Nick Musson, Mary Beth Kuester

PUBLIC COMMENT: Mary Beth Kuester stated she had been in contact with Leah Klein in regard to the Clintonville meal site and the fact that the attendance numbers are down. This could be because some of the County's funding has been cut and only one way rides are being given due to the limited funding verses the roundtrip ride. Mary Beth wants to look into possible transportation options. It's important for the elderly community to socialize. As the population increases so will the need for this. Nick Musson suggested that a survey be given to people that are receiving "Meals on Wheels" in order to look at the reasons why they don't come to the meal site. Carl Kietzmann mentioned that if you are paying the roundtrip in Clintonville you would have to do so in every other city. In Waupaca, the county pays for 1/2 of the ride and the rider pays the other way - same as Clintonville. Chuck Price mentioned that the "Meals on Wheels" attendance has increased but the meal site numbers are down. This is similar in other cities as well.

- I. **ADOPTION OF AGENDA:** *Motion by Dave Lowe, seconded by Bob Thompson to approve the agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of January 14, 2016:** *Motion made by Carl Kietzmann, seconded by Dave Lowe to accept minutes from January 14, 2016. Motion carried.*
- III. **MEMBERSHIP: Open Discussion** – The purpose of this agenda item is to begin discussion about Committee Membership and attempt to identify any communities or populations of Waupaca County citizens that may be missing from the group. If we are looking at transportation needs of the entire county we would like to include all communities, transportation entities and any special populations of individuals. Are we serving the demands for transportation? Are there other groups that are underserved? Veterans or other arenas or areas not addressed?

- IV. COMMITTEE MEMBER UPDATE:** Nick Musson stated this item should be added to the agenda so that members can share what they've been working on and what their responsibility is to the committee. We hope this agenda item will continue and that Committee Member responsibilities may include additional outreach and research on transportation needs, gaps, and services in Waupaca County. Nick has been working on "Cycling without Age" in Osh Kosh. It's a program dedicated to the elderly and disabled. It originated in Copenhagen. The idea is that it offers rides via rickshaws to those that aren't able to ride by themselves. Lutheran Homes of Osh Kosh started this in this country. They utilize electronic assist rickshaws that seat a driver and a volunteer in order to get the rider to engage socially. Nick sees this as an option everywhere. Like a breath of fresh air for the elderly. They could go to cafes ect. and local businesses could get involved. It's a different approach to getting the elderly out and socializing. Nick hopes to have a formal presentation on this.
- V. VETERANS' COMMUNITY TRANSPORTATION NEEDS ASSESSMENT: Jesse Cuff:** Jesse and representatives mentioned the "Vets needing Vets" program. This is a local program of 12 members that started 6 months ago. They are visiting nursing homes in the county to talk to vets and provide rides and transportation with their own vehicles and drivers. They aren't able to accommodate a wheelchair. This program helps vets get in touch with vets and listen to what needs they may have. Jesse also talked about the Transportation needs assessment summit that he worked on with Nick Musson that was hosted by King. This took place on January 20th from 10am – 12pm. There were approximately 30 attendees. The summit talked about Nick's study in the area, the veteran's statistics, the level of need in the region, state and federal statistics, the veteran demographic, and their needs. This study helps in identifying gaps. What can we put in place to meet the needs?
- VI. 5310 GRANT: Nick Musson:** Nick mentioned that the application release date will be in June for this grant. Then we could apply for a vehicle purchase. Nick and Leah Klein will be working together on the pre-application. We need to think about who would be interested in applying for this.
- Waupaca County DHHS will continue to coordinate the 5310 Grant for Waupaca County transportation providers.
 - The 5310 Grant proposal will consist of potential Lessees of 5310 vehicles submitting vehicle requests in the form of a detailed request packet (currently in development and may vary from year to year based on the actual 5310 Grant requirements that given year).
 - All vehicle request packets received will be collated by the 5310 Grant Coordinator (Leah Klein) and presented to the Transportation Coordinating Committee for review and approval of the final vehicles to be requested.
 - Unknown pieces – Ensuring objectivity when choosing which vehicles will be included in the final 5310 Grant for Waupaca County – what safeguards do we want in place to ensure objectivity? – Creating a waiting list of vehicles that are not chosen for final submissions and integrating new requests the following 5310 Grant cycle.
- VII. 5304 GRANT: Nick Musson:** The 5304 grant is for planning and looking at hiring a Mobility Manager. This is a 7 county study with the goal of identifying transportation gaps, needs, and demands for the region. Nick hopes this study will enable us to map all 7 counties and their destinations. Nick will be meeting the next few months and focusing on how to go from recommendation to implementation.

VIII. 85.21 Grant: Janna Taylor: The 85.21 Grant is for persons who are 60+ years of age and/or have current disability determination through Social Security Administration and are not on Medical Assistance/Medicaid are eligible for subsidized rides through our Waupaca County Volunteer Driver program. Volunteer Drivers are paid round-trip mileage. The rider is responsible for one-way mileage for the ride and 85.21 Grant funds are used to pay the remainder. Riders are invoiced monthly for their trip costs. Current mileage reimbursement rate is .54 cents per mile – IRS rate 2016. Based on availability our driver pool has been utilized to provide transportation to other populations of individuals including those with mental illness, those with disabilities currently receiving Long-Term Care services, Veterans, and transportation for families who may need assistance. Those trips are 100% funded by the other programs those individuals are enrolled in. Elderly and disabled transportation needs take precedence. On a quarterly basis Leah submits “Ridership Reports” to Wisconsin Department of Transportation. Those data categories and numbers are reflected on the report given to you today. We want to give the Committee a snap shot of the “numbers” behind the 85.21 Grant Transportation program. Various types of data can be pulled from our current documentation and electronic transportation database. These data categories were selected by Leah as she thought they may be of interest to the Committee. Going forward we would like to present data similar to what you see before you so the Committee can examine trends in the 85.21 Transportations program, possibly identify gaps and acknowledge the great resource we already have through the 85.21 Grant.

IX. ADJOURN: *Motion was made to adjourn at 12:03 p.m. by Bob Thompson and seconded by Carl Kietzmann. Motion carried.*

NEXT MEETING – At the Waupaca County Courthouse, Lower Level Room 43, on May 12, 2016 at 10:30 a.m.
Respectfully Submitted By: Janna Taylor