

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
July 9, 2015

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 9:35 a.m.

MEMBERS PRESENT: Gerald Murphy, Carl Kietzmann, Karl Schulte, Ron Johnston, Gene Ruppert, Lisa Dowhen,
Janna Taylor

MEMBERS EXCUSED: Kim Ebert, Chad Hoerth, Dave Lowe, Bob Thompson

MEMBERS ABSENT:

OTHERS PRESENT: Dana Strohm, Shannon Kelly, Linda Bowman

PUBLIC COMMENT: None.

- I. **ADOPTION OF AGENDA:** *Motion by Carl Kietzmann, seconded by Gene Ruppert to approve the agenda. Motion carried.*
- I. **ADOPTION OF THE MINUTES of May 21, 2015:** *Motion made by Karl Schulte, seconded by Gene Ruppert to accept minutes from May 2015. Motion carried.*
- II. **85.21 GRANT PROPOSAL:** No updates. Committee members should be thinking about potentials since this grant is due the end of the year. Look at creating reserve funding used for capital purchase or maintenance on current vehicles utilized. 8521 is grant funding for vehicles for transportation, nutrition program and other program needs. Leftover funds can be carried over to the next year.
- III. **5310 GRANT PROPOSAL: Gene Ruppert:** Gene stated that they are now able to access information electronically thru the Black Cat system. The department is gathering community buy-in to get input. The grant is due the middle of August. Gene and Shannon talked about how they are reassessing and not just applying the grant funds. They are looking at a broader time range – such as 3 years at a time.
- IV. **5310 Lakeview bus – Gene Ruppert:** The bus is 13 years old and has seen its better days. Not necessarily dependable. They wanted to retire and resell the vehicle. They had interested parties look at it but no one wanted to buy it. They retired it and sold it on a public auction site in Wisconsin. The van went to Merrill and was sold for \$1215. The money went to a Waupaca County transportation fund for elderly and disabled.
- V. **5310 – Maintenance logs – Gene Ruppert:** The state laws require we show records of all 5310 vehicles being maintained. They have gotten all their records up to date and in the systems. The records report all repairs, asset listings, and coverage. 5310 was submitted in April and they haven't heard of anything else needed from them for the state. Our partners have been updating our vehicles quite well. Gene and our partners have done a great job bringing us into compliance.
- VI. **5304 GRANT PROPOSAL:** Shannon stated that the East Central Wisconsin Planning Commission has taken lead on the transportation needs assessment and needed information in order to justify a mobility manager position. They have been assessing and gathering information on what are the populations and transportation needs for Waupaca County. E.C.W. Planning Commission is assessing this for us and revising our grant application. They are looking at origin and destination information needed to provide for a large regional picture. This will show us where people are going to and coming from to access the needs for the county.
- VII. **ADJOURN:** *Motion was made to adjourn at 10:30 a.m. by Carl Kietzmann and seconded by Karl Schulte. Motion carried.*

NEXT MEETING – At the Waupaca County Courthouse, Lower Level Room 43, on September 10, 2015 at 10:30 a.m.

Respectfully Submitted By: Janna Taylor