

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
March 12, 2015

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:30am.

MEMBERS PRESENT: Gerald Murphy, Karl Schulte, Gene Ruppert, Kim Ebert, Teri Moe, Lisa Dowhen, Janna Taylor

MEMBERS EXCUSED: Dave Lowe, Chad Hoertl, Ron Johnston, Carl Kietzmann, Robert Thompson

MEMBERS ABSENT:

OTHERS PRESENT: Shannon Kelly, Dana Strohm, Jessica Beckendorf, Linda Bowman

PUBLIC COMMENT: None.

- I. **ADOPTION OF AGENDA:** *Motion by Teri Moe, seconded by Gene Ruppert to approve the agenda. Motion carried.*
- I. **ADOPTION OF THE MINUTES of January 8, 2015:** *Motion made by Lisa Dowhen, seconded by Karl Schulte to accept minutes from January 2015. Motion carried.*
- II. **85.21 GRANT PROPOSAL:** The grant proposal and application has been completed and submitted in December 2014. Shannon stated that everything is moving along and we don't anticipate any changes or issues.
- III. **5310 GRANT PROPOSAL:** Waupaca County has received the grant and is in the process of procurement. Gene explained that New London has been awarded their vehicle/school bus. Notification will take place in the spring as to when the vehicle will be available and typically it arrives by mid-summer.
- IV. **5310 Lakeview bus – Gene Ruppert:** Gene mentioned Lakeview Manor has a 13 year old vehicle that has low mileage but needs maintenance. This vehicle is recommended for a backup but not as a main vehicle. They've already got repair estimates for it. Gene explained that this vehicle is not easy to get parts for but the insurance is paid on the vehicle. WCI does not have a use for it but the vehicle does have a wheelchair ramp. The vehicle could be resold as is. The Deputy Director can give permission to retire and resell the vehicle. Gene can keep Shannon and Chuck aware of what decisions need to be made.
- V. **5310 – Maintenance logs – Gene Ruppert:** Gene says that the state is requiring we provide a list/report showing that we've maintained all of our vehicles and are meeting the guidelines. They want to see our annual inspections and a required report. We are waiting for information from our partners.
- VI. **5304 GRANT PROPOSAL:** The grant application was approved for Wisconsin regional planning of \$25,000. Shannon mentioned that they are looking at the transportation needs to include a need for a Mobility Manager that would fall under the ADRC / Health and Human Services Department. They are working on assessments/addendums and getting back to the state. Shannon and Chuck have been working on determining what the transportation needs are for Waupaca County and what is currently available for transportation options.
- VII. **ADJOURN:** **Motion was made to adjourn at 11:23am by Karl and seconded by Teri. Motion carried.**

NEXT MEETING – At the Waupaca County Courthouse, Lower Level Room 43, on May 21, 2015 at 10:30 a.m.

Respectfully Submitted By: