

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
January 8, 2015
*****Revised*****

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, Lower Level Room 43 at 10:30.

MEMBERS PRESENT: Gerald Murphy, Karl Schulte, Dave Lowe, Chad Hoertl, Gene Ruppert, Robert Thompson, Janna Taylor

MEMBERS EXCUSED: Kim Ebert, Ron Johnston, Carl Kietzmann, Teri Moe

MEMBERS ABSENT:

OTHERS PRESENT: Shannon Kelly, Nick Mussen, Lisa Dowhen, Dana Strohm, Jesse Cuff

PUBLIC COMMENT: Jesse Cuff, Waupaca County Veteran Service Officer, was in attendance to learn more about Waupaca County transportation in order to funnel resources and better assist the veteran community. Jesse would like to research and discuss options as it pertains to transportation in Waupaca County and other counties.

- I. **ADOPTION OF AGENDA:** *Motion by Karl Schulte, seconded by Gene Ruppert to approve the agenda. Motion carried.*
- I. **ADOPTION OF THE MINUTES of October 9, 2014:** *Motion made by Karl Schulte, seconded by Lisa Dowhen to accept minutes from October 2014. Motion carried.*
- II. **85.21 GRANT PROPOSAL:** The grant proposal and application has been completed and submitted in December 2014. Shannon stated that we are waiting to hear back from the state but expect not to have any issues.
- III. **5310 GRANT PROPOSAL:** Waupaca County has received the grant and is in the process of procurement. Gene explained that New London has been awarded their vehicle/school bus. Notification will take place in the spring as to when the vehicle will be available and typically it arrives by mid-summer. The WCI school bus was not awarded for 2015. Lakeview Manor is also in need of a vehicle but was not formally put through the process. They will be o.k. until the next grant cycle and hope to get 1 or 2 new vehicles next cycle.
- IV. **5304 GRANT PROPOSAL:** No update per Shannon. Nick said that the grant was awarded. Nick and Christie Gonwa have had previous meetings in regard to the grant goals, interviewing Mobility Managers, and working with other counties on the needs as it pertains to the grant. Nick explained that January 1st, 2015 was the date in which \$25,000 was awarded. This is a short timeline to prepare. The goal was to prepare for the 2016 grant.
- V. **DANA STROHM PRESENTATION – WAUPACA COUNTY CAUCUS for PROGRESS REQUEST:** Dana was in attendance to inform the group on Waupaca County Health & Human Services Waupaca County Caucus for Progress in which he is involved in. One of the caucus's goals is to improve the quality of life for children in the community. The caucus consists of members that are involved in a community "think tank" – members such as police officers, board members, teachers, and judges. The committee has been in effect for 7 months. Dana was asked by the committee members to serve as an ad hoc in order to network and expand the committee. They hope to bring attention to the forum to help with resolving and improving the current issues. Dana explained that people in the community and rural areas are experiencing difficulty finding a means of transportation to attend necessary

court/health appointments, education, and family meetings. This in turn impacts a family and delays the entire process for the child and family. Dana hopes to get a better understanding of the grant process for transportation for the county to be able to assist the needs of the community. Nick mentioned how it would be helpful to look at models from other counties and possibly talk to their Mobility Managers. We could study their programs and discuss similar issues. Door County utilizes both public and private transportation for their community. Anyone can attend the Waupaca County Caucus for Progress. The Caucus is currently planning for an event for Mission of Hope for April for Waupaca County.

- VI. VOLUNTEER DRIVER UPDATE since 1099 FORMS REQUIRED:** Waupaca County is in compliance and the 1099 forms have been turned in. A final follow up reminder has been sent to the volunteer drivers. The IRS has recently changed the mileage reimbursement rate for volunteer drivers to 57 cents per mile. A letter was sent to all drivers of the rate change along with a reminder of the remaining tax forms needed.
- VII. VOLUNTEER LIABILITY POLICY:** No updates.
- VIII. POLICY AND BYLAWS:** No updates.
- IX. VOLUNTEER TRAINING, VEHICLE INSPECTION, HANDBOOK:** No updates
- X. ADJOURN:** Motion was made to adjourn by Karl and seconded by Gene. Motion carried.

NEXT MEETING – At the Waupaca County Courthouse, Lower Level Room 43, on March 12, 2015 at 10:30 a.m.

Respectfully Submitted By:

Shannon Kelly, Waupaca County Deputy Director