

WAUPACA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
Transportation Coordinating Committee Minutes
January 11, 2018

This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place, and agenda of this meeting.

Meeting called to order by Chairman Gerald Murphy at the Waupaca County Courthouse, Waupaca, WI, LL43 at 10:30 a.m.

MEMBERS PRESENT: Gerald Murphy, Carl Kietzmann, Kim Ebert, Ron Johnston, Jesse Cuff, Janna Taylor

MEMBERS EXCUSED: Dave Lowe, Bob Thompson, Karl Schulte

MEMBERS ABSENT:

OTHERS PRESENT: Shannon Kelly, Leah Klein, Nick Musson, Valerie Dixon, Amy Rolls, Matt Busch, Paul Shrode

- I. **ADOPTION OF AGENDA:** *Motion by Carl Kietzmann, seconded by Kim Ebert to approve the agenda. Motion carried.*
- II. **ADOPTION OF THE MINUTES of November 9, 2017:** *Motion made by Carl Kietzmann, seconded by Kim Ebert to accept minutes from November 9, 2017. Motion carried.*

PUBLIC COMMENT: Nick Musson was wondering in regard to the WCI closure, how past members of WCI are now receiving transportation to employment and of those riders, how many are enrolled in Family Care? Shannon Kelly offered to include this as a discussion topic at a future Transportation Coordinating Committee meeting.

Amy Rolls of the Division of Vocational Rehabilitation (DVR) mentioned that there is a need for transportation from Waupaca County to Outagamie County for individuals enrolled with DVR.

- III. **VETERANS' TRANSPORTATION: Jesse Cuff:**
Jesse advised members that he has been actively promoting the Volunteer Driver program.
- IV. **2019 – 2023 TRANSPORTATION COORDINATION PLAN - ECWRPC:**
Nick Musson advised members that the Community Facilitation scheduled April 24, 2018 from 4:30pm-6:30pm is on track. Surveys have gone out. Individuals invited will be asked to fill out a survey as it pertains to individuals that have issues getting transportation. More information to come.
- V. **85.21 GRANT – RIDESCHEDULER DATA PREVIEW – DECEMBER 2017:**
The Committee members were presented with December 2017 data from the new Transportation database: RideScheduler. This information was just a snapshot of "real-time data" that can be pulled at any time.
- VI. **TRANSPORTATION COORDINATING COMMITTEE BYLAWS REQUIRE UPDATE:**
A copy of the current bylaws were given out. These bylaws were last updated in the year 2000. As the bylaws are currently written they are out of date. Leah Klein will research and propose updates. Parts of the current document are one shared document for two different committees and bylaws. Leah hopes to have a proposed document completed by March or May. Nick Musson is willing to assist with the updates.
- VII. **5310 GRANT – FUTURE PLANS for APPLICATION MANAGMENT:**
Leah Klein advised members that the grant is due in August of every year. Leah encouraged members to think about their thoughts for discussion on the grant. Leah updated the committee members on the grant, application, utilization, and Health & Human Services need for the grant.

VIII. WISCONSIN VETERANS HOME at KING – VEHICLE DISPOSAL REQUEST:

There are currently two vehicles that Wisconsin Veterans Home (WVH) is requesting to dispose. These vehicles are inventory ID “K1” (VIN: 0537) and “K2” (VIN: 2888). Leah Klein updated the group that these two vehicles have met the useful life requirements as defined by WisDOT. Leah Klein would be willing to assist with the public sale of these vehicles. *Motion made by Kim Ebert to approve the disposal of both K1 and K2 vehicles, seconded by Carl Kietzmann. Motion carried.*

IX. LESSEE VEHICLE DISPOSAL – PROCEED BENEFICIARY:

Discussion and request to allocate proceeds of the sale of both K1 and K2 vehicles mentioned in previous agenda item to be returned to the Wisconsin Veterans Home as they were the original entity to supply the 20% local match at the time of purchase. *Motion made by Kim Ebert to return proceeds of sale of K1 and K2 vehicles to the Wisconsin Veterans Home within permissible 5310 Grant guidelines, seconded by Carl Kietzmann. Motion carried.*

X. ADJOURN: *Motion was made to adjourn at 11:21 a.m. by Kim Ebert, seconded by Carl Kietzmann. Motion carried.*

NEXT MEETING – At the Waupaca County Courthouse, Lower Level Room 43, on March 8, 2018 at 10:30 a.m.

Respectfully Submitted By: Janna Taylor