

**B-3 EARLY INTERVENTION PROGRAM (B-3 EIP)/CHILDREN'S COMMUNITY OPTIONS PROGRAM (C-COP)
ADVISORY COMMITTEE**

July 18, 2017

CALL TO ORDER: Chairman Linda Kirchner called the meeting to order at 4:34 pm and gave the opening meeting statement.

ROLL CALL:

Members Present: Michael Whitman, Sarah Heinrich, Jeanne Gehrke, Susan Otterson, Susan Younger, Linda Kirchner, Nicole Lauritzen

Others Present: Kortnei Lewis, Jenni Boelter

Members Absent: Eileen Lamm, Steve Wowzynski, Sue Johnson, Flonnie Pliska

REVIEW AND APPROVE AGENDA: Motion made by Michael Whitman, seconded by Susan Younger to approve the agenda. Motion carried without a negative vote.

APPROVAL OF MINUTES: Motion made by Nicole Lauritzen and seconded by Michal Whitman to approve the minutes from the May 23, 2017 meeting. Motion carried without a negative vote.

PUBLIC COMMENT: None

- I. **CHILDREN'S COMMUNITY OPTIONS PROGRAM:** Susan Younger reviewed the following information.

Introductions: Everyone introduced themselves. Sue Otterson made a motion to recommend Michael Whitman replace David Neumann as a County Board Representative to the B-3 EIP/C-COP Advisory Committee. Seconded by Nicole Lauritzen and motion carried without a negative vote. **ACTION REQUIRED**

C-COP Survey Results: The survey results were reviewed. The survey gives families the opportunity to provide feedback on the program. Several year's data could be compared to obtain trending results.

Current Program Status - Enrollment and Funding: The 2017 allotment is \$186,744. Of this \$80,339 is ear marked as waiver match funds. There are some monies for administrative costs. \$80,000 is available for services. 40 families have been served to date. Monies have been allocated to serve another 7 families. \$7000 was carried over from 2016. Up to 10% can be carried over each year.

C-COP receives monies through a State grant. C-COP serves children birth to age 22. Those clients with a developmental or physical disability are referred to Family Care at age 18. Those clients with a mental health diagnosis can be served by C-COP until age 22.

Increasing Parent Membership on Committee: 50% of the Committee membership needs to be made up of parents. Jenny Shanak will no longer be serving as a parent member on the Committee.

Brainstormed ideas: Use of electronics so people can dial into the meeting. Susan is working on providing a per diem to members for next year. Ask for interested persons on the survey next year. Look at changing the location of the meeting. Finding quality respite is a challenge so that parents are able to attend meetings. Ask the parent members to have agenda items at each meeting. Interaction with people on the County website. Promote the Committee by being a guest on one of the live radio talk shows. Susan will contact families currently receiving services to see if anyone is interested.

II. B-3 EARLY INTERVENTION PROGRAM: Nicole Lauritzen reviewed the following information:

DATA (3/1/17 through 6/30/17)

Number of children served: (had or have an open IFSP): 53

Number of Referrals: 48

Of the 48 referrals there were no CAPTA referrals

11-Eligible and accepted services

4-Lost to Follow-up

2-Transfer to different county (child moved after initial referral)

7-Screen only

2-Family denied a screen or an evaluation

0-Screen being done by Healthy Beginnings

0-Already receiving services

0-Child was over 3 years of age

11-Still in the process of screening or evaluation-IFSP

2-Did not qualify

3-Eligible but denied services

0-Referred to school-was close to three years old

2-Referred to wrong county, forwarded the referral

2-Transfer from another county

0-Outpatient services chosen

1-Hold on services, family reason

1-Eligible but turned 3 before services were opened

PROGRAM UPDATES - 5/18/17- Present

- The book club discussion Tackling the Tough Stuff wrapped up. Staff was positive about the feedback and appreciated the collaboration with the Healthy Beginnings Team. The tough stuff is interacting and connecting with parents and taking a step back, pausing and taking time to look at it from a parent's perspective. We will plan to have another book discussion in the near future.

- State B-3 updates. Our quarterly regional state meetings are now in partnership with C-COP and CLTS Programs. The goal is to facilitate more collaboration amongst programs and join together programs that share common principles in their work.
- III. SCHEDULE NEXT MEETING:** The next meeting dates are Tuesday, September 19, 2017 and Tuesday, November 14, 2017.
- IV. ADJOURN:** Michael Whitman made a motion to adjourn the meeting at 5:09 pm, seconded by Sue Otterson. Motion carried without a negative vote.

Submitted by,

Beth A. Hintz, Clerk/Typist III

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.