

COORDINATED SERVICES TEAM (CST) COORDINATING COMMITTEE

JUNE 23, 2017

CALL TO ORDER AND OPEN MEETING STATEMENT:

Susan Younger called the meeting to order at 8:43 am and gave the open meeting statement.

ROLL CALL:

Members Present: Jill Amos-Polifka, Bruce Rathe, Laurie Schmidt, Alisha Haase, Susan Younger, Janette McDonough, Sherrie Nichols, Dan Naylor, Art Bolen

Members Absent: Jody Muck, Jesse Cuff, Shannon Kelly, Jeanine Rysewyk, Thiago Souza

Others Present: Phillip Robinson

REVIEW AND APPROVE AGENDA: Jill Amos-Polifka made a motion to approve the agenda. Seconded by Laurie Schmidt. Motion carried with no negative vote.

APPROVAL OF MINUTES: Bruce Rathe made a motion to approve the minutes from the April 28, 2017 meeting. Seconded by Jill Amos-Polifka. Motion carried.

PUBLIC COMMENT: None

Everyone introduced themselves. Phillip Robinson is a co-director of White Pine Consulting Services.

NEW HIRE – CST CASE MANAGER: Erin Eller has been hired for 24 hours a week to fill an open part time position. She will attend training in September.

CONSUMER/PARENT ROLE IN SYSTEM CHANGE DOCUMENT:

Susan handed out the CST Consumer/Parent/Youth Participation on Coordination Committees and Sub-Committees. Dan reviewed the importance of consumers and youth involvement on the Committees. Dan also reviewed the Recruitment Process, Training/Orientation, Mentorship, Stipend, Time and Location of Meetings, Ongoing Training and Support, Involvement in the Provision of Training and Presentations and Next Steps. Dan stressed the importance of consumers becoming leaders and the importance of closure surveys for consumers and providers.

DEFINING COMMITTEE MEMBERSHIP/LEADERSHIP, INCLUDING YOUTH:

Susan handed out the CST Initiative Coordinating Committee Membership. Dan reviewed Required Membership, Optional Membership, and Other Suggested Membership. The CST Committee needs to have 25% consumer representation. Jill suggested having law enforcement representation on the committee to fill the gap between law enforcement and county services.

Dan suggested a sub-committee for education-public relations comprised of law enforcement and school personnel. Also, a quality improvement sub-committee to address how well we are doing.

Susan handed out the CST Initiative-An Overview of Coordinating Committee Responsibilities. Dan emphasized the need to identify and address gaps in services such as having a waiting list. Consumer members can become the committee chair or co-chair and move forward to fill these gaps in services. Catalpa Health and Rawhide are going to have offices in Waupaca. Representatives from these two providers could serve on this Committee. Discussed having mayors or elected officials attend the meetings.

ENGAGING NATURAL SUPPORTS – T&TA: Our teams struggle with having enough natural supports. The State will be holding training for CCS, CST and CPS workers all together.

ENROLLMENT REPORT – 2017 TO DATE:

33 clients currently enrolled: 25 male and 8 female, 2 are over 18

School Districts: 11-Waupaca, 6-New London, 3-Weyauwega, 6-Clintonville, 4-Manawa, 3-Marion

8 kids are on the waiting list, 4 have been assigned workers. We are having family teams as opposed to a case manager for each child in the family. Our goal is to have no wait list.

UPCOMING TRAININGS:

CST regional training on June 28 at FVTC in Appleton. The main topic is youth guided systems of care.

Training on July 25 at FVTC on transitioning out of CST-CCS and data reporting. The same training will be held on August 8 at Chippewa Falls.

Care coordination training at Richland Center on July 18 and 19.

Training on September 12-13 at Waukesha at the State Regional Office.

NEXT MEETING DATES: Friday, August 25 and Friday, October 27. The meeting scheduled for December 22 has been changed to Tuesday, December 19.

ADJOURN: Sherrie Nichols made a motion to adjourn. Seconded by Jill Amos-Polifka. Motion carried without a negative vote. The meeting was adjourned at 9:48 am.

Submitted by,

Beth A. Hintz, Clerk Typist III

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.

