

**B-3 EARLY INTERVENTION PROGRAM (B-3 EIP)/CHILDREN'S COMMUNITY OPTIONS PROGRAM  
(C-COP) ADVISORY COMMITTEE**

May 23, 2017

**CALL TO ORDER:** Chairman Linda Kirchner called the meeting to order at 4:33 pm and gave the opening meeting statement.

**ROLL CALL:**

Members Present: Linda Kirchner, Susan Younger, Nicole Lauritzen, Sarah Heinrich, David Neumann, Sue Johnson, Flonnie Pliska

Others Present: Kortnei Lewis, Hannah Lamers, Jenni Boelter

Members Absent: Sue Otterson, Eileen Lamm, Jeanne Gehrke, Jennifer Shanak, Steve Wowzynski

**REVIEW AND APPROVE AGENDA:** Motion made by Flonnie Pliska, seconded by Sue Johnson to approve the agenda. Motion carried without a negative vote.

**APPROVAL OF MINUTES:** Motion made by Nicole Lauritzen and seconded by Linda Kirchner to approve the minutes from the November 22, 2016 meeting. Motion carried without a negative vote.

**PUBLIC COMMENT:** None

**CHILDREN'S COMMUNITY OPTIONS PROGRAM:**

1. County Updates

Erin Eller has been hired as an LTE to work 20 hours per week with one family.

Andrew Konkell started on May 22 replacing Melissa Anderson as a CLTS social worker.

2. State Updates

Susan Younger reviewed the Draft Procedures Guide for the C-COP which came out on March 31, 2017. It is open for public comment through the end of June. Susan will send one email with comments. There were very few changes made. Changes made include:

-C-COP can now serve children from the juvenile justice system.

-Children do not have to be eligible for Medicaid in order to receive services.

-There is no funding limit

-Have to be in an eligible living situation

-If children are eligible for services through the CLTS waivers program, waiver monies have to be used first. If waiver funds are not available, C-COP funds can be used. 54 children and families will be served with a budget of \$183,113. Children on the CLTS wait list can receive a one time purchase with C-COP funds, if funds are available.

- Children with a physical or developmental disability are served to age 18. Children with a mental health disability can receive services to age 21.
- Federal funding has to be used first. C-COP funding is the last resort.
- The Family Support Program was a flexible program. The State has kept that flexibility in the C-COP.
- All children have to go through the CLTS waivers program before they can receive C-COP funding.

3. 2016 Recap

Funding received in 2016 was \$183,113. In 2016 we served 52 children and families at a cost of \$174,932. The remaining balance of \$8,180 carries forward.

4. Current Program Status:

We approved the 2017 C-COP plan before we received the guidelines. We received approval for a five year plan on March 13, 2017 from the State. The plan is updated each year. The update is due on October 1, 2017 for 2018. Criteria to address are:

- Parents of children with disabilities comprise the majority of the C-COP Advisory Committee. To the maximum extent possible, the parents shall be representative of the various disability, racial and ethnic groups in the service area.
- The committee includes additional person(s) who provide social or educational services to children who have disabilities.

Enrollment: We plan to serve 54 children in 2017. 8 children are on the waiting list and 12 children are waiting for an assessment. There is a proposal by the governor to eliminate the wait list. This should not affect C-COP monies.

Funding: We will receive \$183,113 for 2017.

**B-3 EARLY INTERVENTION PROGRAM:**

1. Vision and Values: Nicole reviewed the Vision and Values Statement.
2. 2016 Data/Yearly Report: Nicole reviewed the 2016 End of Year Report. Insurance amounts have decreased since 2012. Developmental delays are not a covered service. Some revenues are received from cost share. The cost share for a family can be reduced or waived. B-3 is a mandated service.

**2016 END OF YEAR REPORT**

**Number of children served:** These are children who have had or have open Individualized Family Service Plans (IFSP). This does not include children who received developmental screens, did not qualify for services, or families who choose not to accept services.

	2016	2015	2014	2013	2012	2011	2010
Total number of children served per year	109	104	100	116	117	134	122

**Number of referrals:** This includes children who were referred for an evaluation or a developmental screen or were lost to follow-up or denied a screen and/or evaluation.

Quarter	2016	2015	2014	2013	2012	2011	2010
Total for year	136	132	129	120	136	115	108

**Number of Children Screened Only:** Of the referrals received, these are the number that a developmental screen was completed first instead of doing an evaluation first. A developmental screen does not determine eligibility for services; rather it provides information if an evaluation is needed or if the child is developing age appropriate skills.

	2016	2015	2014	2013	2012	2011	2010
Total	17	8	15	16	9	20	21

**Number of Children Lost/Denied:** Of the referrals received, these are the number that were lost to follow-up or denied a screen or evaluation.

	2016	2015	2014	2013	2012	2011	2010
Total	24/LTF 25/denied	18 LTF/14 denied	19 LTF, 31 denied	28	23	17	26

**Number of children referred due to CAPTA (Child Abuse and Treatment Act of 2004) compliance:** Of the referrals received, this is the number of CAPTA referrals. This act requires the referral of children ages birth to three to the Early Intervention Program who are abused or neglected (no tracking before 2005)

	2016	2015	2014	2013	2012	2011	2010
Total	10	3	10	3	11	3	7

**Number of families who declined services or were not found eligible (after receiving evaluation)**

	2016	2015	2014	2013	2012	2011	2010
Total	12 ineligible 3 denied	11 ineligible 3 denied	12 ineligible 7 denied	14	15	4	9

**Child Count: October 1 Count:** This is a point in time calculation of children/families who have a current plan and have accepted services. It does not count children who are in the process of obtaining services. Partial funding from the state and Federal government for B-3 services are calculated from this point in time. *\*2007 Date Changed to October 1 from December 1:*

2016	2015	2014	2013	2012	2011	2010
54	52	51	59	54	60	64

**Revenues:**

**1. Targeted Case Management:**

	2016	2015	2014	2013	2012
Total	\$30,595.62	\$25,470.32	\$25,102.47	\$25,746.58	\$26,963.21
Budgeted amount	\$25,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$21,500.00

**2. Cost Share from parents:**

	2016	2015	2014	2013	2012
Total	\$3,559.05	\$3,237.09	\$2,570.39	\$4,400.00	\$4,165.00
Budget	\$3,0000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$6,000.00

\* One family pays for the entire year of their cost share at one time.

**3. Insurance Revenue:**

Medical Assistance:	2016	2015	2014	2013	2012
Total	\$40,004.51	\$42,520.94	\$31,530.65	\$55,968.92	\$69,683.30
Budget	\$37,5000.00	40,000.00	\$40,000.00	\$40,000.00	\$35,000.00

Private Insurance	2016	2015	2014	2013	2012
Total	\$6,363.73	\$4,970.14	\$11,683.87	\$8,680.55	\$17,331.49
Budget	\$4,500.00	\$2,000.00	\$20,000.00	\$20,000.00	\$22,900.00

Nicole reviewed data reports for the time periods 10/1/2016 – 12/31/2016 and 1/01/2017 – 3/31/2017.

**B-3 EARLY INTERVENTION PROGRAM**

**DATA (10/1/16-12/31/16)**

**Number of children served:** (had or have an open IFSP): 59

**New London Child Development Days Screenings Completed for two year olds: 12**

**Number of Referrals: 20**

Of the 20 referrals there were no CAPTA referrals

- 5- Eligible and accepted services
- 8-Lost to Follow-up
- 0-Transfer to different county (child moved after initial referral)
- 3-Screen only
- 1-Family denied a screen or an evaluation
- 0-Screen being done by Healthy Beginnings
- 0-Already receiving services
- 0-Child was over 3 years of age
- 0-Still in the process of screening or evaluation-IFSP
- 1-Did not qualify
- 0-Eligible but denied services
- 0-Referred to school-was close to three years old
- 2-Referred to wrong county, forwarded the referral
- 0-Transfer from another county
- 0-Passed away
- 0-Outpatient services chosen

**BIRTH-3 EARLY INTERVENTION PROGRAM**

**DATA (1/1/17 through 3/31/17)**

**Number of children served:** (had or have an open IFSP): 52

**Child Development Days Screenings Completed for two year olds: 15**

**Number of Referrals: 45**

Of the 45 referrals there was 1 CAPTA referral

- 16- Eligible and accepted services
- 9-Lost to Follow-up
- 0-Transfer to different county (child moved after initial referral)
- 8-Screen only
- 3-Family denied a screen or an evaluation
- 0-Screen being done by Healthy Beginnings
- 0-Already receiving services
- 0-Child was over 3 years of age
- 6-Still in the process of screening or evaluation-IFSP
- 1-Did not qualify
- 1-Eligible but denied services
- 0-Referred to school-was close to three years old
- 0-Referred to wrong county, forwarded the referral
- 1-Transfer from another county
- 0-Outpatient services chosen

3. Program Updates: EIP met 100% of the federal indicators for the 2015-2016 fiscal year. The team had training on the Portage Guide 3 developmental assessment tool. In April the team completed a national compassion/satisfaction survey. Scores were average. The team is involved in a "Tackling The Tough Stuff" Book Club and are learning and sharing as a group. We are fully staffed at present.

**SCHEDULE NEXT MEETING:** The meeting schedule will be Tuesdays: July 18, September 19 and November 14, 2017. The meetings will start at 4:30 pm and will be held in Room 1037 on the first floor of the Waupaca Courthouse.

**ADJOURN:** Flonnie Pliska made a motion to adjourn the meeting at 5:25 pm., seconded by Sue Johnson. Motion carried without a negative vote.

Submitted by,

Beth A. Hintz, Clerk/Typist III