

**COMPREHENSIVE COMMUNITY SERVICES (CCS) COORDINATING COMMITTEE
DECEMBER 22, 2016**

Sherrie Nichols called the meeting to order at 8:32 am and gave the open meeting statement.

ROLL CALL:

Members Present: Laurie Schmidt, Dan Naylor, Sherrie Nichols, Jody Muck, Jeanine Rysewyk, Arthur Bolen, Alisha Haase, Jill Amos-Polifka, Bruce Rathe, Susan Younger, Jan McDonough

Members Absent: Jesse Cuff, Chris Machamer, Shannon Kelly

REVIEW AND APPROVE AGENDA: Jody Muck made a motion to approve the agenda. Seconded by Art Bolen. Motion carried with no negative vote.

APPROVAL OF MINUTES: Jody Muck made a motion to approve the minutes from the October 21, 2016 meeting. Seconded by Laurie Schmidt. Motion carried with no negative vote.

PUBLIC COMMENT: None

INTRODUCTION TO JAN MCDONOUGH, NEW CCS COORDINATOR:

Sherrie introduced Jan McDonough. Jan started October 31, 2016. Jan shared information about her background. Committee members introduced themselves.

REGIONAL COORDINATING COMMITTEE:

Sherrie is looking for a volunteer to serve on the Regional Coordinating Committee. Dan handed out a schedule of the meetings. There is an orientation session for new members before the next meeting on February 1. There is also a new provider orientation on February 1 after the Regional Coordinating Committee Meeting. Please contact Sherrie or Jan if you are interested in becoming a volunteer on this Committee.

DIVISION OF QUALITY ASSURANCE AUDIT:

The State will be coming December 27 to perform an audit of the Comprehensive Community Services Program. Our license was a one year provisional license good until 1-1-2017. If there are any deficit areas, we will then submit a plan of correction. The next license will be for either one or two years.

AREAS OF INTEREST FOR NEXT YEAR'S TOPICS:

1. A timeline for things we need to do
2. Review what CCS does
3. Review the difference between CCS and CST
4. Dan will bring and review a handbook for consumers. Dan will get a copy of the handbook to Beth before the next meeting.
5. Consumers come to this Committee and share their story to include: what did you like about the program; what didn't you like about the program; what should be done differently in the future
6. Providers of service come and share their experiences

NEXT MEETING DATE: The next meeting will be held Friday, February 24 in Room 1037.

ADJOURN: Jill Amos-Polifka made a motion to adjourn. Seconded by Art Bolen. Motion carried without a negative vote. The meeting was adjourned at 9:05 am.

Submitted by,
Beth A. Hintz, Clerk/Typist III

These minutes will be posted to the website prior to approval from the Committee and are considered to be in draft form until approved at the next scheduled meeting.