

**EARLY INTERVENTION PROGRAM (EIP), FAMILY SUPPORT PROGRAM (FSP), COMMUNITY
OPTIONS PROGRAM (COP) ADVISORY COMMITTEE**

JUNE 4, 2015

Members Present: Susan Younger, Nicole Lauritzen, Linda Kirchner, Flonnie Pliska, David Neumann

Members Absent: Jennifer Shanak, Sue Johnson, Sue Otterson, Eileen Lamm, Jeanne Gehrke, Steve Wowzynski, Amie Krueger

Others Present: Beth Hintz, Lauren Flunker, Jenni Boelter

Handouts Available: Agenda, Family Support Program Statistics 6/04/2015, Advisory Committee Minutes 3/12/2015, Family Support Program Parent Feedback Questionnaire, EIP Program Statistics, WI State Budget – Proposed Elimination of the Family Support Program, 3rd Annual Waupaca Walks For Children

I. Call to Order: Linda Kirchner called the meeting to order at 4:37 pm.

II. Approval of Minutes:

Minutes from the 3/12/2015 meeting will be approved at the September meeting due to lack of a quorum.

III. Family Support Program:

Susan Younger reviewed the following report which Bill Gonwa prepared. There is no waiting list for the Family Support Program at this time.

FAMILY SUPPORT PROGRAM STATISTICS – 06/04/15

\$52,668.00 – 2015 Base Allocation

-\$5,266.80 – Administrative costs (10 percent)

+\$1,904.00 – Carry over from 2014

\$49,305.20 – Money available for direct services in 2015

2015 Family Support Update:

There are currently 28 names on the Family Support funding list. This includes one high-needs child that utilized Family Support funding as “match” for the CLTS Waiver program during the first two months of this year. The following is a breakdown of the activity that has occurred thus far this year:

- 35 children are currently open and receiving Family Support funding.
- 25 of the children who are currently open for Family Support funding are also open on the CLTS waiver and are receiving one-time funding to pay for a service not covered by the CLTS waiver.
- 10 children are being funded with “pure” Family Support funding. (Not receiving any other funding.)
- All of the families on the FSP funding list received letters inviting them to participate in the 2015 FSP funding year.
- 7 families declined FSP funding in 2015 but requested that their child remain on the funding list for next year.

- There are currently 10 children who either are in the process of being opened for FSP funding at this time, or have not yet responded to the most recent batch of funding letters that were sent out in May.
- Any new referrals for CLTS/FSP funding in 2015 will be eligible to receive Family Support funding if they meet the eligibility criteria of the functional screen.

Of the \$49,305.20 that is available for direct services, \$33,131.11 has been allocated so far this year leaving \$16,174.09 of unallocated funding. Only \$11,829.89 of the allocated funding has been spent so far this year. At this time, the total amount of unspent funding (both allocated and unallocated) is \$37,475.31. This is a relatively high amount of unspent funding considering that we are almost half way through the funding year. Up to 5% (\$2,633.40) of the total \$52,668.00 allocation to Waupaca County could potentially be carried over into 2016.

2014 Family Support Final Report:

The following is a recap of the activity that has occurred during the 2014 funding year:

- 57 children were served with Family Support funding in 2014. (This was 8 more children than 2013 which makes it the highest number of children served in one year by the program.)
- 17 of the children served were “pure” Family Support cases. (This means that the Family Support Program was their **only** funding source.)
- 40 of the children who were served by the Family Support Program were also open on the CLTS waiver and received limited funding to pay for services not covered by the CLTS waiver. This group included 4 children that utilized Family Support funding as “match” for the CLTS Waiver program.
- All of the children on the FSP funding list received letters inviting them to participate in the 2014 FSP funding year.
- 12 families declined FSP funding in 2014 but requested that their child remain on the funding list for next year.
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Susan reviewed the FSP Parent Feedback Questionnaire. The majority of the comments were positive.

Susan reviewed the handout from the Survival Coalition: WI State Budget – Proposed Elimination of the Family Support Program. The handout addresses the creation of a new Children’s COP program. Waupaca County currently has a Community Options Program for individuals with long term care needs. This includes children and adults. The current program is utilized as match for children’s waivers and for the adult Community Support Program. If the Family Support Program is absorbed into a new Children’s COP we will likely utilize the funding in much the same manner as the FSP. COP is currently a flexible program, the hope would be that it would continue to be under Children’s COP. At this time there is no limitation on the dollar amount per child as there is under FSP. This Advisory Committee would continue as it presently covers COP as well. COP is currently managed by the County not the State. Regardless of budget decisions, the Family Support Program and its funding will continue through June 2016.

IV. Early Intervention Program

Nicole Lauritzen reviewed the Early Intervention Program statistics.

Early Intervention Program – Data 1/1/2015 through 3/31/2015

Number of children served: (had or have an open IFSP): 59

Number of Referrals: 33

Of the referrals, 1 was a CAPTA referral

- 18 Eligible and accepted services
- 0 Ineligible after evaluation
- 6 Lost to follow-up
- 0 Transfer to different county (child moved after initial referral)
- 3 Screen only
- 2 Family denied a screen or an evaluation
 - 0 Screen being done by Healthy Beginnings
 - 0 Already receiving services
 - 0 Child was over 3 years of age
- 1 still in the process of screening or evaluation IFSP
- 1 Eligible but denied services
- 0 Referred to school-was close to three years old
- 1 Referred to wrong county, forwarded the referral
- 0 Referred to Medical Specialist
- 1 Transfer from another county

Child Development Days screenings: 5 at WFSD in January 2015

Revenues: Billing process does not align with this quarter of reporting.

There are no staff changes to report.

The Waupaca Family Resource Center is holding the Third Annual Waupaca Walks For Children on June 20.

The EIP continues to use the Primary Coach Approach to Teaming. This intervention model was introduced to Waupaca County almost a year ago and is a state requirement. In general, processes in implementing the model have been worked through. Having a Primary Coach to service families is a strength of the model. Scheduling has been a challenge. Staffing and consulting time has been increased to support Primary providers through teaming.

There are many State paperwork requirements in B-3. The intake paperwork has recently been altered so that it is sent out ahead of time and 95% of the families have had it filled out. While the process is working well and has been a time saver for the team, it is less personal and does not assist in building relationships with families. Today the decision was made the family will have their first intake visit in person (rather than via phone) and then the paperwork will be left with them to complete.

Nicole reviewed the Waupaca County B-3 Early Intervention guidelines. Some of this information is reviewed during the initial phone call to the family and highlighted during the initial visit. Guidelines were sent to members to be reviewed before the meeting so that feedback could be provided. At this time, few members have had a chance to review, but did comment that it is a lot of information. Parent members felt that in general paperwork was overwhelming and hard to understand.

Feedback was requested from the parent members on B-3 evaluation reports. Nicole indicated the evaluation reports are 5-8 pages and are as individualized as possible. Members input felt these reports were too long and information should be geared to quality as opposed to quantity. Helpful information would include where the child is at, what are the goals, and how do we meet those goals.

A question was raised about Autism and involvement from B-3. A medical provider would make the diagnosis of autism. Often B-3 facilitates the initial exploration of the diagnosis although parents seem to be asking more questions and more testing is being done by physicians.

Nicole thanked everyone for their feedback and will work on making changes. Nicole would also like to review the information packet for families transitioning out of Birth to Three and the information packet for families transitioning to school.

V. **Schedule Next Meeting:** The next meeting will be held Thursday, September 24 at 4:30 pm in the UW-Extension Conference Room.

VI. **Adjourn:** Linda Kirchner adjourned the meeting at 5:26 pm.

Submitted by,

Beth A. Hintz
Clerk/Typist