

Waupaca County DHHS Board Meeting Minutes
October 4, 2017
Waupaca County Courthouse
Room 1068
Waupaca, WI 54981

Members Present: Dave Neumann, Dona Gabert, Pat Craig, Jan Lehrer, Carl Kietzmann, Dr. Steven Goedderz, Jerry Murphy, Jody Muck
Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Jed Wohlt, Terry Harrington

The meeting of the Health and Human Services Board was called to order at 5:03 pm by Chair Jerry Murphy.

Motion by Lehrer, second by Goedderz, to accept agenda. Motion carried without a negative vote.
Motion by Craig, second by Neumann, to approve minutes from September 6, 2017. Motion carried without a negative vote.

Public Comment: None

Presentation: Jed Wohlt, Health Officer, joined the Board tonight to review the Community Health Improvement Plan and Community Health Assessment. Every 5 years, we are required to do a Community Health Assessment and Community Health Improvement Plan. We were able to collaborate with five other counties. The Community Health Assessment was put together to improve health outcomes and healthy behaviors. The report compares Waupaca County with surrounding counties. The three priorities are alcohol and other drug abuse, mental health, and chronic disease. Pat asked about ER visits at ThedaCare Waupaca and New London. Due to New London being in Outagamie County, it is difficult to separate the county residents. Jerry Murphy asked how the state was able to pull statewide adverse childhood experience data. Shannon stated the information is done by telephone to people chosen by random, as well as information from behavioral health risk assessments. Chuck stated we need to be mindful of the other health indicators listed in the report that impact ACEs. Shannon referred the Board to page 19 and the low number of mental health providers in the county. Dr. Goedderz questioned CHR Health Outcomes on Page 9, and what Green Lake County did to have such a major improvement? Could we make similar improvements? Jed will follow up. Dr. Goedderz also asked how the number of mental health providers was gathered.

For the Community Health Improvement Plan, this includes timelines for improvements. Jed stated this plan had already been started by the other partners before he started as Health Officer, but he feels information came together well. Pages 12 and 13 relate back to the last improvement plan. Page 14 relates to the overarching priority areas. There are recommended strategies to address the health priority areas. There is an action plan that will be used to help improve the three target areas. Jed encouraged the Board to read through the reports and let him know if there are questions. Jed recognized Terry Harrington for her work in pulling the information and details together for the report.

Jed thanked the Board for supporting a resolution for funding for communicable disease. Due to these resolutions, it reached the Governor's desk for signature. Another requirement we have every 5 years is a 140 review, a comprehensive review of public health programs. We have to put lots of documentation together for the State for review. Once the report is completed, the state will come back for the review results. Jed will invite the Board when we know when that is. Jed again recognized Terry Harrington for

her work on the 140 review. Jerry thanked Jed and Terry for their work. The reports will be put on the web site for people to access. We will also have some hard copies available.

1. Personnel

- a. Deputy Director Kelly reviewed a resignation by Ian Wetzel, Environmental Health Specialist. Motion by Lehrer, second by Gabert, to regretfully accept the resignation. Motion carried without a negative vote. Shannon reviewed staff updates. Shannon received a letter from Sandy Gallow who will be retiring in 2018. We have filled the vacant Account Clerk position with Brittany Kent, who is currently an Economic Support Specialist, so we are advertising for Economic Support. Mackenzie Harness is moving to CLTS Social Worker next week, from Behavioral Health Crisis Worker. We are working with HR and Jed on the Environmental Health position.

2. Finance

- a. Income Statement – there aren't any target areas to be watching. Chuck is feeling good about where our numbers are at this time.
- b. Payment Register was shared with the Board. Motion by Neumann, second by Muck, to approve Payment Register. Motion carried without a negative vote.
- c. Budget Update – We are continuing through the budget process. So far, our budget has passed committees along the way. There is a proposed 2.5% salary increase for 2018. If that gets approved, it will need to be built into our budget. This impact could be over \$200,000. We will be able to cover that cost within the budget. Chuck wanted to make the Board aware of this in case anyone notices the change in the budget.

3. Reports to the Board

- a. Transportation Coordinating Committee Meeting Minutes of July 13 were shared with the Board.
- b. Board Member Reports – Jan attended the ADRC Committee meeting. There is a Caregiver training coming up. She expressed the importance of having caregivers attend, as it is a good training. Pat attended the Volunteer Picnic, which was also Kristine's last day. It was a very nice program and great appreciation to the volunteers. Pat stated, as Amelia would say, "it fills your bucket!" Dona attended the WCA State meeting. There was a large turnout, and she had to sit in the hall due to the number of people attending. All counties have the same financial struggles, and it's nice to see people every year to catch up on what they're all doing. Jerry expressed the need to continue the volunteer picnic, as it is very valuable.
- c. Waupaca County Industries Updates – The new provider has not yet been selected. Chuck and Shannon talked with Nancy Leipzig from Community Care yesterday. They have a couple companies they are considering, and they are hoping to make a decision by the end of this month. Once that company is selected, it will trigger next steps and timelines for us. On October 30, there will be a family member and provider introduction at 2:30 pm and again at 5:00 pm, which will be an opportunity for the company to meet members and family/guardians. We should have more information by the end of the month.

4. Director's Report

- a. Follow-up to Previous Month's Meeting, General Updates
 - i. We have some pretty intense cases with deep needs. Even with the best laid plans, things happen. Over the past month, two people took their own lives. Shannon has been trained in crisis debriefings. She has provided this opportunity to staff to help them through these difficult situations. We want to help our staff be healthy. We have reached out to HR for other resources to help staff cope. We will do whatever we need to do to help support our

- staff. We are also checking in with our partners that have had dealings with the same people.
- ii. Organizational Chart was shared with the Board.
 - iii. Amelia will be here next month to talk with the Board. She continues to work on her dissertation and talk about next steps in the Ten of Ten for Kids. Chuck and Shannon will be going to Minneapolis next week to talk about the UnSystem.
- b. Alternate Care Report was shared with the Board – we have lots of tough cases. Staff continues to do good work, and we continue to work on ways to help them work through these cases.
 - c. Mental Health Report was shared with the Board.
5. Motion by Lehrer, second by Craig, to adjourn at 6:15 pm. Motion carried without a negative vote. Next meeting is November 1.

Submitted by,

Lana Draeger, Office Manager

Approved by,
