

WCDHHS Board Meeting Minutes  
June 7, 2017  
Waupaca County Industries  
175 West Howard Street  
Manawa, WI 54949

Members Present: Dona Gabert, Dave Neumann, Jody Muck, Jan Lehrer, Carl Kietzmann, Jerry Murphy, Pat Craig, Mike Whitman

Members Excused: Dr. Steven Goedderz

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Celeste Leider, Leah Klein, Erica Becker, Melissa Anderson, Jed Wohlt, Kristina Ingrouille, Susan Younger, Valerie Dixon, Jan Henschel, Barb Mueller, Sheri Fuhrmann, Kris Rice, Sandy Bertram, Ashleigh Ferg

Others Present: Mary Kay Poehlman, Gayle Zuehlke, Gail Schertz, Kathy Dunnihoo, Cindy Loughrin, Kathy Van Hammond, Don Dallman, Peggy Dallman, Tiffany Dallman, Tammy Jole, Judy Strike, Eulalia Valdez

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

This meeting is the Annual Public Hearing of the Waupaca County Department of Health and Human Services, serving children, youth, families, the elderly, the chemically dependent, and those with a physical, mental or developmental disability. The Health and Human Services Board will accept public input of service expectation, concerns, and proposals for the development of the 2018 County Budget.

Chair Murphy opened the meeting for Public Hearing Comments. No one chose to address the Board. Chair Murphy closed the Public Hearing.

Motion by Craig, second by Neumann, to accept agenda. Motion carried without a negative vote.

Motion by Lehrer, second by Gabert, to approve minutes from May 10, 2017. Motion carried without a negative vote.

#### Waupaca County Industries (WCI) Updates/Reports

- Director Price reviewed meetings held with DHHS Board and County Executive Committee. At the last DHHS Board meeting, the DHHS Board voted to not respond to an RFP for providing services at WCI. He shared timelines for moving forward. The decision has not been taken lightly. The main thing we always kept in front of us was to continue services to members. We wanted to make sure the services stayed in Manawa. Moving forward, service providers will be up to the MCO. He stated he believes with this route, there will be an option for growth, and possible expansion of services. There will be meetings held with providers and family members. Services could look different than what is currently provided. We want to make a transition to not interrupt services to the members.
- Manage Care Organization (MCO) – Nancy Leipzig, Community Care, Inc. From Community Care’s perspective, they are very interested in going forward. They want to keep everyone informed as they go along and alleviate anxiety from the perspective of members and families. There are providers very interested in helping to transition services. They will be issuing announcements – June 22, they would like a joint meeting with Waupaca County & Community Care, Inc., at WCI for members and families to participate and hear timelines, and to share needs of families and members. One is at 2:30 pm; the other is at 5:00 pm. An announcement

will be sent out to all participants in the next few days. There will be a provider informational meeting on July 13 at 2:00 pm at the Courthouse. This will be open to any provider interested in providing services and submitting a proposal for services. After that meeting, Community Care, Inc., will submit an RFP around the end of July for providers interested. Decision will be a Community Care, Inc., decision, however, will be in conjunction with Waupaca County. A transition plan will be laid out to be done by the end of the year.

1. Personnel

- a. Shannon Kelly gave an employee update. Kasey Kaepernick has resigned effective June 16. Kasey has been a key component in our Trauma Informed Care journey. Brooke Peterson was hired as CPS Social Worker. Andrew Konkel was hired as CLTS Social Worker. Mike Loomis was hired as Economic Support Specialist. We are happy to announce the hiring of our Public Health Nurse Supervisor – Sarah Wolf will begin July 10. She comes from Portage County. We have 2<sup>nd</sup> interviews scheduled for Behavioral Health Social Worker; 2<sup>nd</sup> Interviews for Economic Support Specialist; interviews tomorrow for CST Social worker. We are recruiting for an ADRU Clerk.

2. Finance

- a. Income Statement Overview – there have not been a lot of changes. The overall budget continues to be in line.
- b. Payment Register/Approve Bills – Motion by Lehrer, second by Muck, to approve payment register. Motion carried without a negative vote.
  - i. Last month there were questions about some payments. Updates were shared with the Board.
- c. CLTS (Children’s Long Term Support) Allocation Update – Shannon wanted to bring information to the Board. This program is funded through federal and state dollars for the program. We work on a reconciliation each year. When reviewing the 2016 program, we realized we overspent the CLTS allocation from the State by \$130,000. We were anticipating \$170,000 surplus in the overall DHHS budget, so the budget was able to absorb those dollars, now anticipating about \$35,000 surplus. We are watching the program expenses closely. We are anticipating 2017 will also be overspent in children’s long term support funding. Based on year-to-date actual expenses, we are anticipating \$160,000 overspent. Worst case scenario, using children’s current case plans, we could have a deficit over \$400,000. Shannon reviewed reasons why there are increased costs, including children’s updated case plans, increasing need for services. Pat asked how we are going to remedy to cover this cost. We are looking to fund some children through CCS (Comprehensive Community Services), which has a 100% reimbursement rate. That transition will help to free up dollars in the CLTS program. With these programs, we can’t reduce services when there are identified needs of children.

3. Reports to the Board

- a. Advisory Committee Reports
  - i. Comprehensive Community Services Meeting Minutes of April 28, 2017 were shared with the Board.
  - ii. Coordinated Services Team Meeting Minutes of April 28, 2017 were shared with the Board.
  - iii. Committee on Aging Meeting Minutes of May 23, 2017 were shared with the Board. Leah gave an update on the Nutrition Site catering for Weyauwega and Waupaca Sites. The Committee on Aging has made a recommendation to end that contract and explore options. Leah has received approval from State Nutrition Office, as well as Waupaca

County Corporation Counsel. She is looking at various options, such as Outagamie County, King, Hospital, etc. There is a restaurant option where we could give seniors a voucher to attend a restaurant with a specific approved menu. The State has provided information to us on that route. Motion by Craig, to terminate the Crossroads contract and explore other options, second by Lehrer. Motion carried without a negative vote.

- iv. B-3/C-COP Committee – Dave Neumann has been the Board representative on the B-3/C-COP Committee. He is asking to be replaced by another member. Mike Whitman volunteered to be on the Committee. Susan Younger thanked Dave for his time on the Committee.
    - b. Board Member Reports of Meetings Attended – There were no reports.
4. Director's Report
- a. Follow Up to Previous Month's Meeting
    - i. Chuck has been spending a lot of time with Wisconsin County Human Services Association (WCHSA), with lots of discussions going on with the budget, especially as it relates to human services.
    - ii. Department Heads met with Charlie Carlson on the wage scales. Chuck felt there was a good discussion, talking about recruitments and retentions. HR Committee has a meeting coming up in July.
    - iii. Three Managers, Erica Becker, Susan Younger, and Melissa Anderson, graduated from Leadership Waupaca County.
    - iv. Chuck attended the 10 of 10 event in Minneapolis to look at reinventing the child welfare system. He plans a more detailed report in the future, along with Amelia Franck Meyer. She will be coming back for more information for her dissertation.
    - v. Last week Chuck was involved in a 3-day training with many community members on development of the drug court.
  - b. Alternate Care Report – There are 29 children in care; there were 2 removals, 1 reunification, and 2 permanence through TPR/Guardianship.
  - c. Mental Health Report - This program is doing well at this time. Gateway House has been consistently used. In past reports, we noted 30-40% of contacts resulted in hospitalization. With our new crisis program, so far January - 15%, February - 5%, March - 2%, April - 14% contacts were hospitalized. Our approach to crisis and working with law enforcement is working to help reduce hospitalizations.
5. Chair Murphy thanked everyone for attending the meeting. Motion by Whitman, second by Lehrer, to adjourn at 5:58 pm. Motion carried without a negative vote. Next meeting is July 5.

Submitted by,

Lana Draeger  
Office Manager

Approved by,

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