

WCDHHS Board Meeting Minutes
May 10, 2017
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Carl Kietzmann, Mike Whitman, Dave Neumann, Pat Craig, Jan Lehrer, Jerry Murphy, Jody Muck.

Members Excused: Dr. Steven Goedderz, Dona Gabert

Others Present: Chuck Price, Shannon Kelly, Lana Draeger, Sonda Koplien, Jan Henschel, Brandi Marquard, Celeste Leider, Sandra Bertram, Mandy Welch, Joan Mengert, Diane Meulemans, Rachel Fischer, Sheri Fuhrman, Barb Mueller, Valerie Dixon.

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Lehrer, second by Muck, to approve agenda. Motion carried without a negative vote.

Motion by Craig, second by Lehrer, to approve minutes from April 5, 2017. Motion carried without a negative vote.

Public comment: None

Motion by Lehrer to go into Closed Session pursuant to WI State Stats. Sec. 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to wit: negotiating the sale or lease of Waupaca County Industries and its assets. Second by Muck. Roll call vote: Kietzmann, yes; Neumann, yes; Lehrer, yes; Whitman; yes, Muck; yes, Craig, yes; Murphy, yes. Motion carried.

Motion by Craig, second by Lehrer, to return to Open Session to announce any decision. Roll call vote: Kietzmann, yes; Neumann, yes; Lehrer, yes; Whitman; yes, Muck; yes, Craig, yes; Murphy, yes. Motion carried without a negative vote.

The Board made the decision to give DHHS the authority to not reply to an RFP for services currently being offered at WCI.

1. Personnel

- a. Deputy Director Kelly shared employee updates. Motion by Whitman, second by Craig, to accept resignation of Lisa Grasshoff and retirement of Sherry Blomberg. Motion carried without a negative vote. Other staff updates: Christy Nordin was hired as Economic Support Specialist April 3; Shawna Hansen transitioned from WCI to ADRU as ADRC/APS Social Worker; Valerie Dixon was hired as an LTE Community Employment Specialist at WCI; Brooke Peterson was hired as a CPS Social Worker May 17; and Andrew Konkel was hired as CLTS Case Manager May 22. Continue to recruit for PH RN Supervisor, part-time CST Case Manager, ADRC Clerk, ESS positions (interviews 5-17) and BH crisis (interviews 5-17).

2. Finance

- a. Income Statement was reviewed. There has not been much activity since last month. We continue to be on track with the budget.
- b. Payment Register was shared with the Board. Lehrer asked questions about payments to: A, B I Inc., WJCIA, and ANEW-WI. WJCIA is Wisconsin Juvenile Court Intake Association worker

training. We will follow up on the others for next meeting. Motion by Craig, second by Lehrer, to approve payment register. Motion carried without a negative vote.

3. Reports to the Board
 - a. Advisory Committee Reports
 - i. Transportation Coordinating Committee Meeting Minutes of March 9 were shared with the Board.
 - b. Jan attended an ADRC meeting in Appleton. She routed information about a proclamation. She stated Outagamie County is building a new ADRC building.
 - c. Waupaca County Industries Updates – discussed earlier in agenda.
 - d. June Meeting is our Annual Public Hearing. It will be at Waupaca County Industries in Manawa and starts at 5:00 pm. The DHHS Board meeting will follow the Public Hearing.
 - e. 2016 Purchase of Services Contracts Final payment listing was shared with the Board.
 - f. 2017 Purchase or Services Contracts listing to date was shared with the Board.
4. Director's Report
 - a. Follow-Up to Previous Month's meeting.
 - i. WCHSA related – Spring Conference took place last week. Chuck is part of developing a Leadership Development initiative. He chaired the quarterly meeting with DCF and DHS Secretaries. Involved with CLTS Waitlist – there are issues with funding as a push to end the state's waitlist. Looking at workload and funding formulas for Income Maintenance funding for 2018. Asking for an additional \$1.5 million statewide in fraud funding.
 - ii. Chuck took place in a 3-day re-visioning process for the Waupaca School District April 20-22.
 - iii. Chuck was invited by DCF Secretary Eloise Anderson to a Journal Sentinel Interview, addressing the impact of Drugs/Addiction on the Child Welfare System.
 - iv. There will be a conversation April 11 for Department Heads with Charlie Carlson related to the salary study assessment.
 - v. Leadership Waupaca County graduation ceremony is April 11. Chuck will be attending that ceremony. DHHS sponsored three staff that completed the leadership training – Erica Becker, Susan Younger, and Melissa Anderson.
 - b. Alternate Care Report was reviewed. New versions of March and April were shared with the Board.
 - c. Mental Health Report – We are utilizing Gateway Stabilization Home more. We received new furniture from Lakeview Manor for the home.
5. Motion by Lehrer, second by Muck, to adjourn at 6:36pm. Motion carried without a negative vote. Next meeting is June 7 at WCI in Manawa for the Public Hearing.

Submitted by,

Lana Draeger
Office Manager

Approved by,
