

WCDHHS Board Meeting Minutes  
April 5, 2017  
Waupaca County Courthouse  
811 Harding Street  
Waupaca, WI 54981

Members Present: Dave Neumann, Pat Craig, Jerry Murphy, Jan Lehrer, Carl Kietzmann, Jody Muck, Dona Gabert, Dr. Steven Goedderz

Members Excused: Mike Whitman

Others Present: Chuck Price, Shannon Kelly, Erica Becker, Susan Younger, Nicole Lauritzen, Leah Klein, Melissa Anderson, Barb Mueller, Jan Henschel

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Lehrer, second by Craig, to accept agenda. Motion carried without a negative vote.

Motion by Lehrer, second by Gabert, to approve minutes from March 8, 2017. Motion carried without a negative vote.

Public Comment: None

Birth-to-3 Program Presentation – Nicole Lauritzen, Birth-3/Early Intervention Program Manager, gave a presentation on the Birth-to-3/Early Intervention Program. This presentation spoke to the core work of the Birth-to 3 Program, the Program’s newly developed vision and values statement, and State driven program participation and fiscal data.

#### I. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitments – Deputy Director Kelly reviewed employee updates and status of recruitments. Included in the report were new hires of Nicole VanHulle, Christy Nordin and Shawna Hansen, the resignation of Jackie Fischer in Economic Support, and updates on the continued recruitment for open positions. There was round table discussion on reasons and potential solutions to declined offers of employment. Supervisor Craig asked for a listing of the benefits offered at the next Board meeting.
- b. Supervisor Murphy gave an update on the wage comparison discussion.
- c. Out-of-State Training Requests – Shannon Kelly has been invited by Amelia Franck Meyer of Alia to be a host at the 10 of 10 Conference in Minnesota. This is the same conference the Board approved Chuck to attend. Motion by Lehrer, second by Gabert, to approve the request. Motion carried without a negative vote.

#### II. Finance

- a. Erica reviewed the Income Statement and additionally shared an update on 2016’s Income Statement.
- b. Payment Register was shared with the Board. Motion by Lehrer, second by Muck, to approve the register. Motion carried without a negative vote.

#### III. Reports to the Board

- a. 2016 Nutrition Program Report was shared with the Board.
- b. Advisory Committee Reports
  - i. Committees on Aging Meeting Minutes of March 28, 2017 were reviewed with the Board. Leah Klein reviewed the recommendation of the Committee to increase the meal rate paid to Crossroads

Care Center of Weyauwega for the Weyauwega and Waupaca Nutrition Sites from \$2.20 per meal to \$3.50 per meal. This increase will be contingent on a mandatory 6-week menu cycle and ability to revise the menu when necessary, based on Waupaca County DHHS staff and senior participant suggestions. Motion by Craig with the ability to negotiate with Crossroads Care Center up to \$3.75 per meal, second by Lehrer, to approve the request as modified. Motion carried without a negative vote.

- c. Board Member Reports of Meetings Attended – Jan shared an open invitation to the ADRC open house in Appleton on May 1, 2017.
- d. Waupaca County Industries (WCI) Updates/Reports – Chuck shared his conversations with Lakeland Care, Supervisor Koeppen, and Amanda Welch about the continued options. There is current scheduling to look at a joint committee between the Executive Committee and DHHS Board Committee to come to a decision on the future of WCI. Chuck and Shannon will be going to WCI next Thursday to provide an update to the staff on the current status.

#### IV. Director's Report

- a. Follow up, General Department Updates –
  - i. Chuck shared about the WCA Human Services Day at the State Capitol today, which included important topics to Human Services departments, education, requested funds for fraud funding in the Income Maintenance arena, and further increases in funding to Child welfare. This day included a meeting with Representative Kevin Petersen.
  - ii. Chuck sat on a panel for round table discussions with the Wisconsin Legislative Children Caucus in Stevens Point.
  - iii. There was a second meeting with the law enforcement community on the areas of child protective services and mental health response/services. This was a productive conversation. There will be a third meeting at the end of April.
- b. Alternate Care Report – February has been a busy month for staff, including placements for two children in residential care.
- c. Mental Health Report – Shannon shared a comparison of 2015 to 2016 in regards to revenues and expenses, which has lead to a savings of approximately \$250,000. Staff was also offered training provided by consultant Jonathon Cloud on case planning and goal writing to help support staff in their work.

V. Due to the WCHSA Conference being May 3-5, Director Price requested the Board to change the May board meeting date. The Board agreed to change the next Board meeting date to May 10, 2017.

VI. Motion by Lehrer, second by Neumann, to adjourn at 6:42 pm. Motion carried without a negative vote.

Submitted by,

Erica Becker  
Fiscal Administrator

Approved by,

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