

WCDHHS Board Meeting Minutes
March 8, 2017
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Members Present: Dave Neumann, Pat Craig, Jerry Murphy, Jan Lehrer, Carl Kietzmann, Michael Whitman, Jody Muck, Dr. Steven Goedderz, Dona Gabert
Others Present: Chuck Price, Lana Draeger

The regular meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Craig, second by Lehrer, to accept agenda. Motion carried without a negative vote.
Motion by Craig, second by Muck, to approve minutes from February 1, 2017. Motion carried without a negative vote.

Public Comment – None

Birth-to-3 Program Presentation will be tabled to the April meeting.

1. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitments were reviewed by Director Price. We have had no resignations. New hires were shared. We are continuing to interview for open recruitments – Child Protection Social Worker, Public Health Nurse Manager (2nd interview scheduled), CST Case Manager (part-time), CLTS Social Worker, Economic Support (interviews were held today), ADRC/APS Social Worker, ADRC Clerk, Nicole VanHulle has accepted Crisis Case Manager position.
- b. Wage Comparisons On-going Discussion – Mandy in HR is taking on this process and may be taking a proposal to HR and Finance soon.
- c. Out-of-State Travel – Chuck Price. Chuck has been accepted to the Ten of Ten for Kids training through Alia in Minneapolis. Motion by Lehrer, second by Craig, to approve the out-of-state travel. Motion carried without a negative vote.
- d. Vacant Position Change Discussion. We had a new growth position in the 2016 budget for a Peer Support Specialist, to help with our CCS Program. The CCS Program isn't ready for us to hire this position. We are looking to change the position from a Peer Support Specialist to a CCS Facilitator. This would be a Case Manager within the program to help grow the program. This would be funded through billing. Mandy in HR is in support of this change. This change would be no fiscal impact on the budget. Motion by Craig, second by Lehrer, to change the Peer Support Specialist position to a CCS Facilitator position. Motion carried without a negative vote.

2. Finance

- a. Income Statement Overview – The Income statement shared with the Board is for one month, so there isn't much to share yet for 2017. For 2016, it appears we will be ending with a positive balance of about \$154,000. We have some information still coming in to affect the budget, but will have a minimal impact on this positive balance. There will be a finalized 2016 budget brought to the Board within the next few months. Chuck may be coming to the Board in the next few months to talk about needs for the Department and services.

- b. Payment Register was shared with the Board. Motion by Craig, second by Neumann, to approve bills. Motion carried without a negative vote
 - c. Sale of Retired \$5310 Grant Vehicle – We use the 5310 grant to buy vehicles. Once they get to a certain age and mileage, we retire them. The state approved retiring the vehicle. We need approval to put the vehicle up for public sale. Motion by Craig, second by Muck, to approve the sale of the vehicle. Discussion held on who holds the title. Motion carried without a negative vote.
3. Reports to the Board
- a. Advisory Committee Reports
 - i. Nutrition Advisory Council Meeting Minutes of February 16, 2017, were reviewed. Dr. Goedderz asked about the Crossroads Care Center Caterer. Crossroads is our new vendor for the Weyauwega and Waupaca Nutrition Sites. There have been complaints about the quality of food. Leah Klein and Melissa Anderson have been meeting with Crossroads. They have been open and accepting of our recommendations. If we cannot come up with an agreement, we may need to look for a different caterer.
 - b. Board Member Reports of Meetings Attended – Jan was on the ADRC Committee for 6 years. Her term has expired. Dona spent the last 1 ½ days on a training on Courthouse Security. They covered Boston and Massachusetts bombings, and Winnebago County talked about the changes they made to their building for better security. Jan instilled to everyone that everyone have a lifeline for someone to call in the event of an emergency. She recently went on a crisis call in which they could not find a family member. She also heard at a training that people should have their living will by their telephone so they know who to call. Jerry attended a legislative conference last month on the day when the Governor was going to release the budget.
 - c. Waupaca County Industries Updates/Reports – WCI ended up their budget on a positive note, due to not filling positions and not making some purchases. We had projected a loss for 2017. With some moves they’re making, we may look at being budget neutral. Chuck and Shannon met with the Managed Care Organization (MCO), Community Care, the main MCO in Waupaca County. We are a provider to them. They are interested in WCI and services. They are talking internally about cutting our rates. They are interested in expanding services. Chuck will be meeting with Lakeland, another MCO in Waupaca County. Chuck asked the Board for permission to continue to have discussions with MCO’s. Motion by Lehrer, second by Gabert, to give Chuck permission to continue to investigate options and possibilities for WCI. Whitman asked what Chuck will be exploring. Chuck will meet with MCO’s to see what options they have. He would then like to meet with Executive Committee, create a resolution, then present options to the County Board. Motion carried without a negative vote.
4. Director’s Report
- a. Follow Up to Previous Month’s Meeting, General Department Updates
 - i. Observed Holiday On-Call Pay – Shannon & Chuck presented to HR and it was presented to Finance. It was approved today.
 - ii. Logo – Our new logo was shared with the Board.
 - iii. Board Member Email – Lana has emailed all documents to the Board. She also mailed board information. Dave currently only gets his information through email. Lana will continue to do both until Board members tell otherwise.
 - iv. Child welfare funding was increased, not to the level requested, but this was positive. Significant funding has been put into children’s long term support.
 - v. WCA Human Service Day at the Capitol is April 5. Child welfare funding will be discussed, as well as 17-year olds coming back to the counties.

- vi. Chuck had an opportunity to sit in on a meeting with Attorney General Schimel, along with Sheriff and other community members here at the Courthouse. Topics included heroin, human services, and DA Office caseloads.
 - vii. Chuck has been meeting with law enforcement to talk about cases, procedures, communications, relationships, etc. Their next meeting is March 22.
 - viii. Once Chuck gets the agenda for the WCHSA Spring Conference, he will get information out and we will determine who should attend. Secretaries of the Department of Children and Families and the Department of Public Health are both confirmed speakers.
 - ix. Mike asked for information on ratteries. Chuck will ask Jed to come to a future meeting to give an update.
 - b. Alternate Care Report was shared with the Board. Staff continue to do great work with our children. Natalie Doemel received the Caring for Kids Award from the Department of Children and Families. Natalie and Alisha Haase are in Minneapolis this week at the training the Board approved last month.
 - c. Mental Health Report – there is no report to share. We are looking to change the format. Our rate of hospitalization has been reduced due to the face-to-face contacts our staff are doing. We have had two psychiatrists leave recently.
5. Motion by Whitman, second by Muck, to adjourn at 6:25 pm. Motion carried without a negative vote. Next meeting is April 5, 2017.

Submitted by,

Lana Draeger
Office Manager

Approved by,
